

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8475 R	Report of the Committee (Confi. Cloesd Envelop).	VC	7.6.16	VC	23/Jun	For approval
2	8040 R	Complain of Dr. Sunita Chandra Registrar, & Dr. Kamal Jaiswal	AR/Estt	21.6.16	Chair-	23/Jun	For need full.
3	8511 R	ACP/MACP Scheme for Non-Teaching Staff. Vol-2,	FO	22.6.16	AR/Estt	23/Jun	For need full.
4	5058 R	Proposal for Grant From The VC's Discretionary Fund.(Dummy File)	AR/A	22.6.16	DSW	23/Jun	For need full.
5	7594 R	JRF/SHS/Swati Rani/2015	AR/A	22.6.16	AR/A	23/Jun	For need full.
6	8697 R	Swami Vevekanand Single girl Child Fellowship, Ayushi Visen	Hod	22.6.16	AR/A	23/Jun	For need full.
7	8495 R	Insect and Rodent control in the Library.	Librarian	22.6.16	VC	23/Jun	For approval
8	6475 R	Maintinance work of Street Light & Aria Light, 5(493)/14	EE	22.6.16	FO	23/Jun	For need full.
9	3484 R	Diesel For Tractor	EE	22.6.16	FO	23/Jun	For need full.
10	8698 R	Student Councelling Center	Hod	22.6.16	AR/Estt	23/Jun	For need full.
11	4079 R	DRM Ph.D batch 2013, JRF Fellowship File . 40	FO	22.6.16	AR/A	23/Jun	For need full.
12	8588 R	T/C PF of Shri Hori Lal, MTS Sainitation Section.	DR-Legal	22.6.16	AR/Estt	23/Jun	For need full.
13	8628 R	Thesis Reimbursement of PH.D Student.	DR-SC/ST	22.6.16	FO	23/Jun	For need full.

14	6338 R	Claim Petition Before sole Arbitrator, Sun Security Service	DR/Legal	22.6.16	DR/Legal	23/Jun	For need full.
15	8699 R	NOC for Passport, S.K. Dwivedi.	HoD	22.6.16	AR/Estt	23/Jun	For need full.
16	8447 R	Appointment of Head Various Deptt.	VC	22.6.16	AR/Estt	23/Jun	For need full.
17	5565 R	PF of Shaik Mahaboob Basha.DH	JR/Esstt	22.6.16	AR/Estt	23/Jun	For need full.
18	6474 R	Issue of Ph.D Scholar (D.Lib.Sc.)	VC	23.6.16	AR/A	23/Jun	For need full.
19	8381 R	Request for Participation of paper(ISKCOM-2016) Dr. Sarad Kr. Sonkar	VC	23.6.16	AR/A	23/Jun	For need full.
20	8421 R	T/C PF of Mss. Anita Tiwari, Lab Asstt. Promotion to TA	VC	23.6.16	AR/Estt	23/Jun	For need full.
21	8664 R	Provision of the Persons with Disabilities 5(335)/12	DR-Legal	23.6.16	EE	23/Jun	For need full.
22	8672 R	T/C MHRD / UGC Correspondence (3)	DR-SC/ST	23.6.16	AR/Estt	23/Jun	For need full.
23	8617 R II	Reply of Audit ATN (MHRD) All four File P-1, P-2, P-3, P-4.	FO	23.6.16	VC	23/Jun	For approval
24	8432 R	T/C Promotion / DPC Group-B Post.	AR/Estt	23.6.16	AR/Estt	23/Jun	By hand
25	8139 R	Degree Certificate Part-2 with 06 Degree.	COE	23.6.16	VC	23/Jun	For approval
26	8702 R	Advance for LTC Concession Proff. N.M.P.Verma.	Hod	23.6.16	FO	23/Jun	By hand Atul Kumar.