

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8438 R	Painting of Ashoka & Kanishika Boys Hostel. 5(603)/2016.	VC	25.5.16	VC	7/Jun	For approval
2	5906 R	VC residence Maintinance work. 5(196)/14, part VI	IAO	6.6.16	EE	7/Jun	For need full.
3	8587 R	समरसिबल / ट्यूबल पम्प रेपइरिंग वर्क 5(25)elec.2016	IAO	6.6.16	VC	7/Jun	For approval
4	8214 R	Sport Ground Area Lighting Work 5(24)/2016/Elect.	IAO	6.6.16	VC	7/Jun	For approval
5	8057 R	Representation from Sh. Bodh Lal & R.S. Rai.	DR/Legal	6.6.16	SO/Estt	7/Jun	For need full.
6	7085 R	Space for Class Rooms of Applied Geology.	EO	6.6.16	VC	7/Jun	For approval
7	7585 R	Requirments of CCTVs.	EO	6.6.16	VC	7/Jun	For approval
8	8462 R	Supply and Installation Various Work. Admin Buliding II Flour.	EO	6.6.16	EO	7/Jun	For need full.
9	8619 R	Extention File 2016.	EO	6.6.16	EO	7/Jun	For need full.
10	4393 R	Man Power Requirment / DEM, DST-SERB Project.	HoD	6.6.16	AR/A	7/Jun	For need full.
11	8536 R	Engagement of Radiologist, in Health Center 2016	VC	6.6.16	CMO	7/Jun	For need full.
12	8402 R	Re-employeant of Teachers staff Superannuation.	HoD/DBT	6.6.16	VC	7/Jun	For approval
13	8507 R	Constitution of Committee Display of Photo.	HoD/DBT	6.6.16	SO/Estt	7/Jun	For need full.

14	5620 R	Constitution of Planning Board.	VC	6.6.16	AR/Estt	7/Jun	For need full.
15	8381 R	Request for Participation of paper(ISKCOM-2016) Dr. Sarad Kr. Sonkar	AR/A	6.6.16	FO	7/Jun	For need full.
16	5408 R	Complaint File, Vol-1.	DR/Legal	6.6.16	VC	7/Jun	For approval
17	5889 R	Proposal For Rotavapor Dr. Jotyí pandey.	AR/Snp	6.6.16	IAO	7/Jun	For need full.
18	3630 R	Purchase Of Kitchen Equipment& Mess Furnitures For The Hostel	AR/Snp	6.6.16	IAO	7/Jun	For need full.
19	8620 R	A new Gas Connection for Lab.	HoD	6.6.16	FO	7/Jun	For need full.
20	8325 R	T/C PF of Stguru Dyal, MTS.	FO	6.6.16	VC	7/Jun	For approval
21	8287 R	Medical Reimbursement file Sh.G.Balan	AR/Estt	6.6.16	SO/Estt	7/Jun	For need full.
22	8447 R	Appointment of Head Various Deptt.	VC	6.6.16	VC	7/Jun	For approval
23	5204 R	110/RGNF/SHS/2015 Rashnika Arya.	AR/A	6.6.16	AR/A	7/Jun	For need full.
24	8518 R	Reg. New Computer, Deptt of Law	HoD	6.6.16	AR/Snp	7/Jun	For need full.
25	3400 R	Repairing & painting of Administrative Building Phase-I, 5(387)/2013 Along With 1 File	IAO	6.6.16	FO	7/Jun	For need full.
26	7510 R	Purchase of Gymnasium & Indoor Games Item	IAO	6.6.16	Asst D.(PE)	7/Jun	For need full.
27	8191 R	Barbed wire fancing on angle iron pol for botanical garden. 5(597)/16	IAO	6.6.16	VC	7/Jun	For approval

28	8354 R	Cycle/Bike Stand For Ashoka Boys Hostel.	IAO	6.6.16	VC	7/Jun	For approval
29	7489 R	Boundary Wall of overhead Tank & CWR 5(586)/15	IAO	6.6.16	EE	7/Jun	For need full.
30	8621 R	JRF Fellowship, Mr. Ashutosh Singh.	HoD	6.6.16	AR/A	7/Jun	For need full.
31	3023 R	Vehicle Entry Pass	VC	6.6.16	AR/Snp	7/Jun	For need full.
32	8592 R	T/C PF Of Ms. Anita Tiwari, DAPS	VC	6.6.16	VC	7/Jun	For approval
33	7234 R	Extention of Examination Hall. 5(574)/2015	VC	6.6.16	EE	7/Jun	For need full.
34	6311 R	Solar Photovoltaic System, 5(558)/15	VC	6.6.16	EE	7/Jun	For need full.
35	8377 R	R-Construction Of Main GateNear Siddhartha Boys Hostel 5(601)/2016.	VC	6.6.16	EE	7/Jun	For need full.
36	8046 R	B.P.Ed Two Year.	VC	6.6.16	AR/A	7/Jun	For need full.
37	6133 R	Research Scholar American Institute of Studies	VC	6.6.16	Dir-Csseip	7/Jun	For need full.
38	7692 R	Extntion of Contractual Faculty...	VC	6.6.16	AR/Estt	7/Jun	For need full.
39	3194 R	Empanelment of Security Agency 2014-15	VC	7.6.16	FO	7/Jun	For need full.
40	8623 R	519/GH/Manpower for Guest House.	I/C GH	7.6.16	AR/Estt	7/Jun	For need full.
41	8396 R	Post - Doctoral Fellowship Application file , Dr. Rashmi, DE	HoD	7.6.16	AR/A	7/Jun	For need full.

42	8273 R	Credit Basis पर पेट्रोल/ डीजल बहरवाये जाने के संबंध मे।	IAO	7.6.16	FO	7/Jun	For need full.
43	3566 R	Enggagement of LDC (02 Nos) and Driver (02 Nos) in VC Sectt./VC office.	IAO	7.6.16	DR/Legal	7/Jun	For need full.
44	8228 R	PF of Mujibur Rahman Asstt.Prof. D.Law.	IAO	7.6.16	AR/Estt	7/Jun	For need full.
45	6540 R	Progress Report, DST Project (SR/FT/CS-102/2011)	RSO	7.6.16	PI	7/Jun	For need full.
46	8624 R	Ekta Rastogi Research Scholar	RSO	7.6.16	HOD	7/Jun	For need full.
47	8625 R	Sweta pandey Research Scholar	RSO	7.6.16	HOD	7/Jun	For need full.
48	8118 R	Teaching Medicals Bills file. With Register & Bills.	PIC/Estt	7.6.16	CMO	7/Jun	For need full.
49	8406 R	TO attend Refresher Course Dr. Narendra Kumar.	PIC/Estt	7.6.16	AR/Estt	7/Jun	For need full.
50	8338 R	Introducing of Swachh Bharat Pakhwara in Central Universities.	PIC/Esstt	7.6.16	Chair-	7/Jun	For need full.
51	8599 R	Application to Participate in Short-term Course Dr.V.M.Ravi Kumar.	PIC/Esstt	7.6.16	VC	7/Jun	For approval
52	6944 R	Requiremeant of guest faculty (UIET).	PIC/Esstt	7.6.16	AR/Estt	7/Jun	For need full.
53	8589 R	Medical Rembusemeant File Registrar/FO/COE.	PIC/Esstt	7.6.16	CMO	7/Jun	For need full.
54	4008 R	Fellowship RGNF ,2011-12, DHR	AR/A	7.6.16	AR/A	7/Jun	For need full.
55	4117 R	Payment of vice Chancellor Mobile bill Post Paid Sim For VC.	AR/Tele	7.6.16	FO	7/Jun	For need full.

56	8236 R	T/C Payment of vice Chancellor Mobile bill BSNL	AR/Tele	7.6.16	FO	7/Jun	For need full.
57	7404 R	Institutinal ethical Committee, 02/IEC/BBAU/2015	HoD	7.6.16	FO	7/Jun	For need full.
58	8422 R	Staff Requirment in Electrical Wing 5(34)Elect/2016.	AE	7.6.16	SO/Estt	7/Jun	For need full.
59	8592 R	T/C PF Of Ms. Anita Tiwari, DAPS	VC	7.6.16	AR/Estt	7/Jun	For need full.
60	5554 R	AC Plant of VC Sectt.	VC	7.6.16	EO	7/Jun	For need full.
61	6967 R	Hiring of taxi 2015	VC	7.6.16	AR/Vehi	7/Jun	For need full.
62	8626 R	Satellite Campus Amity. School for Home Science.	HoD	7.6.16	VC	7/Jun	For need full.
63	6109 R	Recruitment of Vacant Non-Teaching Post.	PIC/Esstt	7.6.16	VC	7/Jun	For approval