

S.No	File No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	_	Curtain Payment File, DAP	Head DAP	9/6/2016	Head DAP	13/06/2016	Ok but out of Deptt. Budget 2015-16
2	8022/R	Pay Fixation of 41 Teachers	FO	9/6/2016	FO	13/06/2016	Yes if strictly as per rules only please
3	-	Purchase of water cooler & Water Purifire in Boys Hostel	FO	10/6/2016	FO	13/06/2016	Yes if as per rules & please include at least 4 cooler for Amethi centre & one for Sports Ground
4	7152/R	GPF/CPF Advance/Withdrawal Non-Teaching, Part-IV	FO	10/6/2016	FO	13/06/2016	Yes if as per rules
5	6818/R	Appointment of Heads of Various Deptt. of University Vol-II	R	10/6/2016	R	13/06/2016	Yes
6	-	M.Tech. (CS), UIET for Assistant cum Attendent	Coordinator M.Tech	10/6/2016	R	13/06/2016	-
7	_	Purchase of Plasticware, SHS	FO	10/6/2016	FO	13/06/2016	Yes if out of dept. Budget & as per rules
8	8485/R	Requirements of Equipments, DRM (Admin Building II Floor)	FO	10/6/2016	FO	13/06/2016	1, 3,4,5 ok as per rules

9	3922/R	Construction of shelter shed along road side/Maintenance Work	FO	10/6/2016	FO	13/06/2016	Yes if as per rules
10	-	Guest Faculty Payment, Finance	FO	10/6/2016	FO	13/06/2016	Yes if as per rules
11	8600/R	Noc Dr. Reyaz Ahmad, CSSEIP	R	10/6/2016	R	10/2/2016	Ok
12	-	Admitter Brocher., IIIT Amethi, Satellite Centre	Dr. Kamal Jaiswal	13/06/2016	Dr. Kamal Jaiswal	13/06/2016	Yes as per rules
13	-	For Publication of books, DPR - Soual Exclusion and Inclusion : A Journey from Past to Present	DPR (Dr. Kamal Jaiswal)	13/06/2016	DPR (Dr. Kamal Jaiswal)	13/06/2016	A-Yes
14	-	Two confidential file in a closed envelope	COE office	13/06/2016	COE office	13/06/2016	Confidential
15	7937/R	CST UP Project/Contingency Head/Chemical, Dr. Sangeeta Saxena, DBT	FO	13/06/2016	FO	13/06/2016	
16	-	Advance file for Online Entrance Examination-2016, Dr. Sanjay Kumar, Prof., DAPS-Noida centre	FO	13/06/2016	FO	13/06/2016	Yes if strictly as per rules
17	4440/R	अतिथि गृह में विभिन्न प्रकार के निर्माण एवं मरम्मत के संबंध में।	R	13/06/2016	R	13/06/2016	Ok as per rules

18	3566/R	Engagement of LDC (02) and Drivers (02) in VC's Camp Office	R	13/06/2016	R	13/06/2016	A-Ok
19	8201/R	National Flag	R	13/06/2016	R	13/06/2016	Yes
20	8299/R	Dr. Manjari Shukla (WSO), DST Project, Dr. Anand Prakash, DBT	R	13/06/2016	R	13/06/2016	Ok if as per rules
21	8535/R	Course started at Biotech Park	R	13/06/2016	R	13/06/2016	Dr. D.P.Singh (Chair), Dr. M.Y.Khan, Dr.Pramod Tondan(B.P), Dr. Saraf, Dr. Seth(B.P), AR Academic
22	7032/R	Representation of Dr. Bela turkey Kaushal, DAAS	R	13/06/2016	R	13/06/2016	Seen
23	8507/R	Constitute of Committee Display of Photo	R	13/06/2016	R	13/06/2016	1) A, be done priority, 2) Shall take care after (1)
24	8632/R	Printing of University Act.	R	13/06/2016	R	13/06/2016	Ok
25	8648/R	पेटोल चोरी सम्बन्धित फाइल	R	13/06/2016	R	13/06/2016	Ok
26	5911/R	Representation of NCSC, 2015-16	R	13/06/2016	R	13/06/2016	Ok
27	8647/R	Admission Committee, M.Tech Computer (UIET)	R	13/06/2016	R	13/06/2016	Ok
28	8642/R	T.C. Purchase of Rack Etc. for Electrical Store	R	13/06/2016	R	13/06/2016	Ok as per rules
29	7502/R	Remote Access of E - Resources	R	13/06/2016	FO	13/06/2016	to do the needfull

30	6230/R	PF of Dr. Pasamita Mohanty, Reader cum Deputy Director	R	13/06/2016	R	13/06/2016	अनुमोदित अगर नियमानुसार है
31	5620/R	Constitution of planning Board	R	13/06/2016	R	13/06/2016	Dr. N.M.P Verma, Dr. D.P.Singh, Dr. M.Y.Khan, Dr. Sunita Mishra, Sh. Kashyap, AR Estt. (Conv.) to do the needful
32	3630/R	Purchase of Kitchen equipments/Mess for the Hostels.	R	13/06/2016	R	13/06/2016	Ok
33	8402/R	Re-employment of teachers after superannuation	R	13/06/2016	R	13/06/2016	Ok if as per rules
34	7285/R	Progress Review of the works costing more than Rs. 10 crores	R	13/06/2016	R	13/06/2016	, Dr. Preeti Saxena, Dr. Sudershan Verma, FO, Resistrar, XEN(Conv.)
35	8560/R	Open Parking for Auditorium	R	13/06/2016	EE	13/06/2016	-
36	7154/R	Approval For External Member (RGNF), DE	Dean SAS	13/06/2016	Dean SAS	13/06/2016	Approved

37	5396/R	Payment for M/s Security Solution services, Security sec.	FO	13/06/2016	FO	13/06/2016	Committee formed for security Retendering to look into the issue & make recommendations
38	-	Approval for end examination Date of M.Sc.(Nuclear Medicine) Course, DAP	Prof. Vipin Saxena	13/06/2016	Prof. Vipin Saxena	13/06/2016	Please finish before 25th July
39	7153/R	Chemical Purchase, DEM	FO	13/06/2016	FO	13/06/2016	Yes out of dept. Budget 2015-16
40	4232/R	Dr. Ram Naresh Bharagava, DEM (Contingency - DST-SERB Project)	FO	13/06/2016	FO	13/06/2016	Yes if as per rules
41	6992/R	Medical Reimbursement file (Retired Employee)	FO	13/06/2016	FO	13/06/2016	Yes as per rules
42	-	ICSSR Fellowship file (payment) - Part-II, DE	FO	13/06/2016	FO	13/06/2016	Yes if as per rules
43	-	For Publication of books, DPR - Soual Exclusion and Inclusion : A Journey from Past to Present	FO	13/06/2016	FO	13/06/2016	Yes if as per rules
44	-	Admisson Brocher., IIT Amethi, Satellite Centre	FO	13/06/2016	FO	13/06/2016	Yes if as per rules