

S.No	File No.	Subject	From whom received	Received Date	Sent to	Sent Date	Remark
1	8654/R	For Asstt. Cum Attendant, M.Tech (CS), UIET	R	21/06/2016	Prof. Vipin Saxena	22/06/2016	Dr. Vipin & Dr. B.C Yadav to please discuss
2	8447/R	Appointment of Heads of Various Deptts.	R	21/06/2016	R	22/06/2016	Rest is ok but please check the case of B.C. Yadav as he was gives charge in 2013. Resistrar to please see & take decision by today forenoon.
3	8617/R/II	T/C Reply of Audit ATN (MHRD)	R	21/06/2016	FO	22/06/2016	FO to please see that the reply goes today after discussion with XEN positively
4	8688/R	One confidential file in a closed envelope	R	21/06/2016	Dr Preeti Saxena	22/06/2016	Confidential
5	-	CO-Supervisors for R.S. in DHR	DHR	21/06/2016	DHR	22/06/2016	Dean Law to please discuss immediately

6	8349/R	Ms. Akhilesh Yadav, Fee Concession orphan category, DRM	DSW	21/06/2016	DSW	22/06/2016	Please follow the rules in toto
7	-	UGC-MRP/DES/2012, Preeti Shukla, Project Fellow	FO	21/06/2016	FO	22/06/2016	Yes if as per rules
8	5617/R	Retro Reflective Guide Map	FO	21/06/2016	FO	22/06/2016	please discuss
9	4008/R	JRF-fellowship, 2011-12, DHR	FO	21/06/2016	FO	22/06/2016	Yes if as per rules
10	6964/R	JRF Fellowship, Mr. Siddarth Kumar, DS	FO	21/06/2016	FO	22/06/2016	Yes if as per rules
11	-	41st Meeting of Finance Committee, Finance	FO	21/06/2016	FO	22/06/2016	Yes if as per rules
12	8583/R	Purchase of Chemicals, SHS	FO	21/06/2016	FO	22/06/2016	Yes out of Deptt. Budget
13	7505/R	Compassionate Appointment (Against Late Shri Ishwar Chand)	R	22/06/2016	R	22/06/2016	Ok if as per rules
14	8484/R	T/C MHRD/Parliament question	R	22/06/2016	Dr. Kamal Jaiswal	22/06/2016	-
15	8692/R	Recruitment Cell-Asstt. Prof. (SC-01), DS	R	22/06/2016	R	22/06/2016	Ok
16	8687/R	T.A for Experts, DCS	R	22/06/2016	R	22/06/2016	Ok but strictly as per rules
17	8028/R	Al. Partition Works, DRM-SMS	FO	22/06/2016	FO	22/06/2016	Ok as per rules
18	8305/R	Esstt. Of Special cell for SC/ST cell & Equal opportunity cell	Prof. Sudershan Verma	22/06/2016	DR,SC/S T cell	22/06/2016	Ok