

S.No	File/No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8626/R	Satellite campus of BBAU Amity, School for Home Science	R	7/6/2016	Dr. Vipin Saxena	27/06/2016	-
2	8457/R	One confidential file of Report of the committee in a closed envelope	R	23/06/2016	R	27/06/2016	Confidential
3	8617/R	Reply of Audit ATN, MHRD + 3File T/C	R	23/06/2016	XEN	27/06/2016	Please give reply by 27/06/2016, 5:00 PM
4	6266/R	Brief Note of DPW	R	23/06/2016	R	27/06/2016	Ok
5	5889/R	Proposal for Rotavapor - Dr. Jyoti Pandey, DAC	R	23/06/2016	FO	27/06/2016	Fo to discuss
6	7440/R	Advance for 103rd Indian Congress,2016 hold at university of Mysore, Mysuru from 3-7 January 2016, Prof. R.P.Singh/DEM	Prof. R.P.Singh	23/06/2016	FO	27/06/2016	When I have made clear cut order why the file is coming to me again and again. Stop this red tapism.
7	-	Sanction for Newspaper	Head DMCJ	23/06/2016	Head DMCJ	27/06/2016	Ok if as per rules
8	-	One confidential file of Result Decleration in a closed envelope	COE office	23/06/2016	COE office	27/06/2016	Confidential
9	-	Forwarding application of Dr. Harishankar singh	AR(Estt).	24/06/2016	AR(Estt.)	24/06/2016	on meeting in Delhi, approved

10	-	CO-Supervisors for R.S. in DHR	DHR	27/06/2016	Dean Law	27/06/2016	Please follow the circular dated 17/11/15 in letter & sprits
11	-	Two confidential file in a closed envelope	COE office	27/06/2016	COE office	27/06/2016	Confidential
12	8098/R	Stevioside standard Kit for Research work, DEM	FO	27/06/2016	FO	27/06/2016	Budget Head
13	-	Purchase of A.C.'s for Health centre, S&P	FO	27/06/2016	FO	27/06/2016	As Ammended
14	8019/R	फोटो कॉपी मशीन के मरम्मत के संबन्ध में	FO	27/06/2016	FO	27/06/2016	As Ammended
15	7035/R	Alluminium partition of Common hall, ABH - Part-II	FO	27/06/2016	FO	27/06/2016	Yes if as per rules