

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	-	Imprest money file, DAS, SPS	FO	29/06/2016	FO	30/06/2016	Yes if as per rules
2	5780/R	EL - Crediting (2012), Establishment sec.	R	30/06/2016	R	30/06/2016	Yes if as per rules
3	8700/R	T/C MHRD/UGC(4)	R	30/06/2016	R	30/06/2016	Yes if correct
4	8706/R	Application for PDF by Dr. Meera, DH	R	30/06/2016	R	30/06/2016	Ok
5	8689/R	Dr. Ram Dheeraj, DRM-Reg. NOC for PDF	R	30/06/2016	R	30/06/2016	Ok
6	8705/R	Application for PDF by Dr. Om Prakesh Singh, DH	R	30/06/2016	R	30/06/2016	Ok
7	8734/R	Dr. Balram, DLIS-Reg. NOC for PDF	R	30/06/2016	R	30/06/2016	Ok
8	8704/R	Dr. Arun Kumar, DMCJ-Reg. NOC for PDF	R	30/06/2016	R	30/06/2016	Yes
9	8733/R	Dr. Manoj kumar Korla, DLIS-Reg. NOC for PDF	R	30/06/2016	R	30/06/2016	Yes as per rules
10	8635/R	Dr. Rshmi S. Trade, DIT, PDF	R	30/06/2016	R	30/06/2016	Ok
11	6133/R	Research Scholars American Institute of Indian Studies, CSSEIP	R	30/06/2016	R	30/06/2016	Yes
12	8707/R	UGC-PDF एवं ICSSR-PDF NOC File, DMCJ	R	30/06/2016	R	30/06/2016	Ok
13	8661/R	Dr. S.Radha krishan (Post-Doctoral Fellowship) application file, Dr. Vinit Kumar-DE	R	30/06/2016	R	30/06/2016	Ok
14	8714/R	Dr. Dharmendra Kumar Verma, DH, PDF	R	30/06/2016	R	30/06/2016	Ok

15	8731/R	Application for Post Doc, Dr. Radhakrishnan Fellowship - Dr. Reshma Farhat, DRM	R	30/06/2016	R	30/06/2016	Ok
16	8735/R	Application for PDF by Dr. Ram Bachan Kumar, DPS	R	30/06/2016	R	30/06/2016	Ok
17	8379/R	Pichhda Jan Kalyan Samiti Vs. Union Of India & Others, Leagal cell	R	30/06/2016	R	30/06/2016	Ok if information is correct
18	5613/R	MHRD/UGC Correspondence	R	30/06/2016	R	30/06/2016	Ok
19	-	One confidential file in a closed envelope	Prof. R.B.Ram	29/06/2016	Prof. Vipin Saxena	30/06/2016	Confidential
20	8438/R	Submersible Pump for Sport Ground, Sport Sec.	Prof. Vipin Saxena	30/06/2016	Prof. Vipin Saxena	30/06/2016	A-Yes
21	-	W.P.No. (M/B) of 2016, Shri Akshay Bhai Vs. BBAU & others	R	30/06/2016	R	30/06/2016	Ok
22	8665/R	57th Emergent meeting of AC held on 23.06.16	R	30/06/2016	R	30/06/2016	Ok
23	8201/R	National Flag	R	30/06/2016	R	30/06/2016	Ok
24	8287/R	Megical Reimbursement file as Emergent case, Shri G. Balan	R	30/06/2016	R	30/06/2016	Ok if as per rules