

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9158R	PF NO-310 MS. SANGEETA CHAUHAN	R	27.04.17	LDC/ARF/ FO/ARF/S OI/LDC/S O/ARF/FO /R	12.06.17	
2		IMPREST	DOH	04.05.17	SOF/ARF/ FO/ARF/S O/CASHIE R/ARF	12.06.17	
3	10366R	T/C PAYMENT OF SHRI SHIIV KUMAR TRIPATHI	R	05.05.17	LDC/SO/A RF/FO/VC	12.06.17	
4	10439R	PF OF SHRI RADHEY SHYAM RAI	R	19.05.17	FO/lcd/S O/ARF/FO	12.06.17	
5	10440R	PF OF SRI PARSU RAM	R	19.05.17	FO/LDC/S O/ARF/FO	12.06.17	
6	3043R	SOCIAL SCIENCE JOURANL PRINTING PROF. NMP VERMA	DOE	22.05.17	SA/ARF/F O/ARF/SO I/CASHIER	12.06.17	disposed off
7		FINANCIAL ASSISTANCE FOR NATIONAL SEMINAR DR PREETY CHOUHARI	VC	25.05.17	ARF/sten o/arf	12.06.17	
8		PAYMENT FOR LUNCH ON THE OCCASION OF BBAU 14.04.17	LAW	26.05.17	LDC/SO/A RF	12.06.17	

9	10242R	PF OF MR. SATVINDER KAUR	VC	29.05.17	ARF/SOII/ ARF/FO/R	12.06.17	
10	4885R	LAB EQUIPMENT PURCHASE+1FILE ATTACHED	DAP	29.05.17	ARF/SOI/ SA/SO/AR F/SOI	12.06.17	DISCUSSIO N
11	6006R	CONTINGENCY -DR.GAURAV RAJ DWIVEDI	DES	30.05.17	SA/SO/AR F/FO/ARF /SOI/CAS HIER	12.06.17	DISPOSED OFF
12	5974R	FUND UTILISATION CERTIFICATE & AUDIT DST CENTRE FOR POLICY RESEARCH +3900R+4395R+7097R+4647R+7968R+4573R+4573R	DES	31.05.17	SA/ARF	12.06.17	
13	4584R	PURCHASE OF PRINTER CARTRIDGE	UIET	31.05.17	LDC/SO/A RF/FO	12.06.17	
14	6560R	DST-SERB MAJOR RESEARCH PROJECT DR. RAM NARESH BHARAGAVA	R	01.06.17	SA/SO/AR F/fo	12.06.17	
15	8092R	TRAVEL OF DR. GR DWIVEDI-PDF	DES	01.06.17	SA/FO/PI	12.06.17	
16		PAYMENT FOR GUEST HOUSE 13-14, APRIL 2017 INTERNATIONAL SEMINAR, BBAU	GH	02.06.17	STENO/S O/ARF/FO	12.06.17	
17	8167R	VARSEK PATREKA NERDAYAN PRAKASHAN	HINDI	02.06.17	FO/ARF	12.06.17	
18		PRITING OF REPORT OF FUNCTIONING OF THE UNIVERSITY	STR	02.06.17	ARF/SOI/ SA/SO/AR F/FO	12.06.17	
19	8088R	START UP YOUNG SCIENTIST FELLOWSHIP DR. RIMA KUMARI	DES	05.06.17	SA/SO/AR F/FO	12.06.17	
20	10262R	DST-SERB DR. JIWAN SINGH	DES	05.06.17	SA/SO/AR F	12.06.17	
21	9679R	UNIVERSITY PRAKASIT PUSTAKO KA KRAY	LIB	06.06.17	SOII/ARF/ FO	12.06.17	

22	5880R	PF OF SHRI SAMIR KUMAR DIXIT	VC	06.06.17	ARF/SOI/ ARF/FO/R	12.06.17	
23	9884R	NEW VEHICLE MARUTI ERTIGA VDI SHVS UP 32 HR 6041	VC	06.06.17	SOII/FO/A FR/SOII/A RF/ar(v)	12.06.17	
24		ADVANCE FOR SAMPLE ANALYSIS PROF. RAM CHANDRA (PRINCIAL INVESTIGATOR)	PROCTOR	07.06.17	STENO/S O/ARF	12.06.17	
25		REQUEST FOR ADVANCE DBT PROJECT PROF. RAM CHANDRA CONTINGENCY HEAD, DB-PROJECT	PROCTOR	07.06.17	STENO/S O/ARF	12.06.17	
26		HONORARIUM FOR RESOURCE PERSON OF RCA	RCA	07.06.17	ARF/SOI/ SA	12.06.17	
27		REQUIREMENT OF INSTRUMENTS VOLUME II	FO	07.06.17	ARF/SOI/c ashier	12.06.17	
28		REMUNERATION BILL FOR ESE DEC 2016		07.06.17	ARF/SOI/L DC	12.06.17	
29	8365R	REQUIREMENT OF COOLER	STORE	07.06.17	ARF/SOI/ SA	12.06.17	
30		DBT PROJECT PROF.RAM CHANDRA TENDER SPECIFICATION PURCHASE OF PROJECT EQUIPMENT	VC	08.06.17	ARF/SOI/ SA	12.06.17	
31		DBT PROJECT PROF.RAM CHANDRA CONSTRUCTION OF BIOREACTOR AND WETLAND PLANT FOR FIELD SCALE DEMONSTRATION	VC	08.06.17	ARF/SO/S A	12.06.17	
32	9657R	VISIT TO BANGLORE TO PROCURE INFORMATION RELATING TO AMBED.....	VC	08.06.17	ARF/SOI/ CASHIER	12.06.17	
33	7205R	221/UGC-MRP (2015-16) DIT BBAU/15 OF INFORMATION TECHNOLOGY	DIT	08.06.17	SA/SO/AR F	12.06.17	
34	3484r	Diesel for tractor	GBS	08.06.17	STENO/A RF	12.06.17	

35	3218R	IMPREST MONEY	GBS	08.06.17	STENO/ARF	12.06.17	
36	10468R	T/C PF OF SHRI AJAY LAL	ARE	09.06.17	ARF/SOII/LDC	12.06.17	
37		REPAIR & MENTAINENCE OF EQUIPMENTS	VC	09.06.17	ARF/SOI/H.DAAS	12.06.17	
38	10010R	CHEMICAL ETC. UGC-MRP PROJ-RP SINGH	VC	09.06.17	ARF/SOI/CASHIER	12.06.17	disposed off
39		PAYMENT FOR FRONTIERS IN MICROBIOLOGY (PROF. RAM CHANDRA)	VC	09.06.17	ARF/SOII/LDC	12.06.17	
40	8093R	CONSUMABLE OF DR. GAURAV RAJ DWIVEDI	VC	09.06.17	ARF/SOI/CASHIER	12.06.17	disposed off
41		CELEBRATION OF WORLD ENVIRONMENT DAY	SES	09.06.17	ARF/SOII/LDC	12.06.17	
42	9282R	SERB-N-PDF DR. ASHISH K MISHRA	DES	09.06.17	SA/SO/ARF	12.06.17	
43		PURCHASE OF ITEMS FOR MUSIC LAB	STR	09.06.17	ARF/SOI/SA	12.06.17	
44		PURCHASE OF HPLC COLUMM	PHARMA	09.06.17	ARF/SOI/SA	12.06.17	
45	6992R	Medical reimbursement(Retired Employee)	R	12.06.17	STENO/SOII/ARF	12.06.17	
46	4611R	MEDICAL REIMBURSEMENT OF VICE CHANCELLOR	R	12.06.17	STENO/ARF	12.06.17	
47	9785R	T/C PF PROF.MY KHAN LTC	R	12.06.17	ARF	12.06.17	
48	10218R	ENV.SC.FIELD STATION	DES	12.06.17	FO	12.06.17	
49	6639R	Shiv shankar UPCST Proj.	DES	12.06.17	SA	12.06.17	
50		SURVEY & FIELD WORK 2016-17 VENKATESH DUTTA	VC	12.06.17	ARF	12.06.17	
51	8703R	medical reimburesement (non-Teaching)	R	12.06.17	STENO	12.06.17	
52		DR.VS.BAGHEL	DEM	12.06.17	STENO/SO/ARF	12.06.17	

53		DR.VS.BAGHEL	DEM	12.06.17	STENO/S O/ARF	12.06.17	
54		NATIONAL SCIENCE DAY	DAAS	12.06.17	FO	12.06.17	
55		WEIGHING BALANCE ADAPTOR	DAAS	12.06.17	FO	12.06.17	
56		PHYSICAL VERIFICATION OF SELF FINANCE	DIT	12.06.17	SOI	12.06.17	
57	3269R	PAYMENT OF ELECTRICITY BILL OF UNIVERSITY CAMPUS	EE	12.06.17	FO/VC	12.06.17	
58	3269R	PAYMENT OF ELECTRICITY BILL OF UNIVERSITY CAMPUS	VC	12.06.17	ARF/CASH IER	12.06.17	DISPOSED OFF