

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9657R	VISIT TO BANGLORE TO PROCURE INFORMATION RELATING TO AMBED.....	R	27.02.17	ARF/SOII/LDC/SO/ARF/FO/VC	02.06.17	
2	9674R	ICSSR PROJ- FIELD WORK SURENDRA MEHER	DE	09.03.17	SA/SO/ARF/FO	02.06.17	
3	9068R	PAY FIXATION OF TEACHERS UNDER CAS VENKATESH KUMAR DUTTA	R	31.03.17	FO/ARF/SOF/LDC/SO/ARF/FO	02.06.17	
4	8316R	GYM MAINTENANCE		31.03.17	SA/ARF/SOI/SO/ARF/SOF/ARF/FO/VC	02.06.17	
5	7140R	PF OF DR. KHEM BAHADUR THAPA	R	06.04.17	ARF/SO/LDC/ARF/SOF/FO/VC	02.06.17	
6	10240R	PF OF SMT MIONAKSHI KHARE PS	R	10.04.17	ARF/SOF/LDC/SO/ARF/FO/VC	02.06.17	
7	5880R	PF F SHRI SAMIR KUMAR DIXIT	R	27.04.17	LDC/ARF/FO/VC	02.06.17	
8	9158R	MS. SANGEETA CHAUHAN	R	27.04.17	LDC/ARF/FO/ARF/SOI/LDC/SO/ARF/FO	02.06.17	
9		SURVEY & FIELD VISIT DST-CPR VENKATESH DUTTA	DST	28.04.17	SA/SO/ARF/FO/VC	02.06.17	
10		NATIONAL SCIENCE DAY	DAAS	01.05.17	STENO/ARF/H DAAS	02.06.17	
11	4762R	PURCHASE OF RESEARCH MICROSCOPE	USIC	03.05.17	SA/SO/ARF/FO/VC	02.06.17	
12		IMPREST MONEY	RCP	04.05.17	STENO/SO/ARF/FO/ARF/SOII	02.06.17	

13	8022R	PAY FIXATION OF 41 TEACHERS	RCA	05.05.17	FO/ARF/SOI/A RF/FO	02.06.17	
14	8995R	छात्रावास का रखरखाव एवं अनुकार्य	EE	08.05.17	ARF/SOF/SA/S O/ARF/FO/VC	02.06.17	
15		RESOURCE PERSON FILE	VC	09.05.17	FO/DR LC MALLAIAH	02.06.17	
16	9884R	NEW VEHICLE MARUTI ERTIGA VDI SHVS UP 32 HR 6041	AR(V)	09.05.17	FO/VC	02.06.17	
17	4703R	ADVANCE/ IMPREST MONEY	GBL	11.05.17	STENO/ARF/F O/ARF/SOI/CA SHIER	02.06.17	disposed off
18		PAYMENT OF TA PROF. NIRMAL SINGH	VC	11.05.17	FO/ARF	02.06.17	
19	6484R	PAYMENT TO TAX CONSULTANTS INCOME TAX + TRADE TAX	FINANCE	11.05.17	LDC/SO/ARF/F O/ARF/SOII	02.06.17	
20	8228R	PF OF DR. MUJIBUR REHMAN	VC	16.05.17	FO/R	02.06.17	
21		PURCHASE OF GEN-SET FOR AMETHI SATELLITE CAMPUS.	STR	17.05.17	FO/AR(S&P)	02.06.17	
22	6310R	हिन्दी कार्यशाला का आयोजन	R	19.05.17	FO/VC	02.06.17	
23	10322R	Children Education Allowance SESSION 2017-18	VC	19.05.17	ARF/SOF/CASH IER	02.06.17	disposed off
24	10415R	PF OF SHRI A.K.KATNA LIBRATION	R	19.05.17	FO/ARF/SOII/S A/FO/AR(E)	02.06.17	
25	4185R	CENTRAL LIBRARY AC PLANT	EE	22.05.17	SOF/SA/SO/AR F/FO/AE(E)	02.06.17	
26	9092R	KENDRIYA PUSTAKLIA	EE	22.05.17	SOF/SA/SOF/A RF/FO/VC	02.06.17	
27	6630R	FOR FEES REFUND TO TOPPERS + 9601R	VC	23.05.17	FO/COE	02.06.17	
28	5906R	VC RESIDENCE MAINTENANCE WORK	EE	25.05.17	SA/SO/ARF/FO	02.06.17	
29	3231R	ETIOS DIESEL UP32FR5768	VEHICLE	25.05.17	STENO/SO/AR F/SOII	02.06.17	DISCUSSION
30	8593R	maintenance of type B residence	EE	26.05.17	ARF/SOI/SA /SO/ARF/FO	02.06.17	

31	4890R	Open parking for SLS	EE	26.05.17	SA/SO/ARF/FO	02.06.17	
32	5367R	PROPOSAL FOR MAKING BARRIES FREE BUILDING	AE(E)	29.05.17	ARF/SOI/SA/S O/ARF/FO	02.06.17	
33	10068R	SUBSTATION MAINTENANCE WORK	AE(E)	29.05.17	ARF/SOI/SA/S O/ARF/FO	02.06.17	
34	4311R	CIVIL MAINTENANCE WORK 2014-15	AE(E)	29.05.17	SA/SO/ARF/FO	02.06.17	
35	10328R	T/C FILE REFUND OF FEE	R	29.05.17	STENO/SO/AR F/FO	02.06.17	
36	10010R	CHEMICAL ETC. UGC-MR PROJECT PROF. RANA PRATAP SINGH	R	29.05.17	SA/SO/ARF/FO	02.06.17	
37	10420R	UTILISATION CERTIFICATE AND STATEMENT OF EXPENDITURE DR. ALOK KUMAR SINGH INSPIRE FACULTY	R	29.05.17	SA/SO/ARF/FO	02.06.17	
38	10113R	MEDICAL ADVANCE OF SHRI RAM SAGAR(MTS)		29.05.17	FO/ARF/soii	02.06.17	
39	10242R	PF OF MR. SATVINDER KAUR	VC	29.05.17	ARF/SOII/ARF/ FO	02.06.17	
40	6006R	CONTINGENCY -DR.GAURAV RAJ DWIVEDI	DES	30.05.17	SA/SO/ARF/fo	02.06.17	
41	8093R	CONSUMABLE OF DR. GAURAV RAJ DWIVEDI	DES	30.05.17	SA/SO/ARF/FO	02.06.17	
42	7651R	IMPREST - VISHAL SINGH	A/E	30.05.17	ARF/SOII	02.06.17	
43	10463R	PAY FIXATION OF LEFT/RESIGNED TEACHERS UNDER 41 RECRUITED TEACHERS	R	30.05.17	ARF/SOI/LDC	02.06.17	
44	10485R	T/C PF SHRI RAMESH CHANDRA PANDAY LTC	R	30.05.17	STENO/SO/AR F/FO	02.06.17	
45		financial assistance for transportation of the victim of res. Scholar simta rani	de	30.05.17	arf/SOI/LDC	02.06.17	
46		PURCHASE OF NEWSPAPER	IGB	31.05.17	LDC/SO/ARF/F O	02.06.17	
47	10413R	T/C PF OF DR. DEVESH KUMAR LTC	R	01.06.17	STENO/SO/AR F/FO/VC	02.06.17	

48	8894R	POST-DOC DR JAVEED AHMAD BHAT	DPS	02.06.17	STENO	02.06.17	
49	6860R	PURCHASE OF COLOURED XEROX MACHINE	STR	02.06.17	SA	02.06.17	
50		TALLY SOFTWARE (REMAINDER)	STR	02.06.17	ARF/SOI/SA	02.06.17	
51		REQUIREMENT OF BOOK SHELF	STR	02.06.17	ARF	02.06.17	
52		PHOTOCOPY AND PRINTER	STR	02.06.17	SA	02.06.17	
53	10252R	100 BEDDED SC/ST BOYS & GIRLS HOSTEL	EE	02.06.17	FO	02.06.17	
54		AMC OF CIVIL WORKS	EE	02.06.17	FO	02.06.17	
55	8804R	RE-CONSTUION OF CAMPUS BOUNDARY WALL	EE	02.06.17	FO/VC	02.06.17	
56		INTERNATIONAL CONFERENCE PRINTING OF CONFERENCE BROCHER		02.06.17	FO/VC	02.06.17	
57	10412R	T/C PF OF DR. BIRCHDRA NARIAN DUBEY	VC	02.06.17	ARF	02.06.17	
58		FOR ACCOUNT OPENING FDP 2017	VC	02.06.17	FO	02.06.17	
59		NATIONAL SEMINAR LAW	GH	02.06.17	STENO	02.06.17	
60		PAYMENT FOR GUEST HOUSE 13-14, APRIL 2017 INTERNATIONAL SEMINAR, BBAU	GH	02.06.17	STENO	02.06.17	
61	10472R	PF OF DR. RASHI KRISHNA SINHA	R	02.06.17	ARF	02.06.17	
62	5727R	PF OF SHRI MOHD. JAHANGIR SABBIR KHAN	R	02.06.17	ARF	02.06.17	
63	3361R	PF OF DR. R G SONKAWADWE	R	02.06.17	ARF	02.06.17	
64	10470R	PF OF DR. PRARHANT SINGH	R	02.06.17	ARF	02.06.17	
65	10471R	PF OF SHRI SACHIN KUMAR	R	02.06.17	ARF	02.06.17	
66	8167R	VARSEK PATREKA NERDAYAN PRAKASHAN	HINDI	02.06.17	FO	02.06.17	
67	4289R	APPROVAL FOR HIRING OF TAXI VEHICLE	VEHICLE	02.06.17	ARF	02.06.17	
68	9615R	ADDITION/ALTERATION IN SITING CHAMBER OF DR. NARENDRA KUMAR	EE	02.06.17	FO	02.06.17	
69	10349R	PURANE SAMACHAR PATR/PATREKAO KI VEKRI HETU PATAVALI	vc	02.06.17	STORE	02.06.17	
70		POST-DOCTORAL FELLOWSHIP DR. SADAF FAREED	VC	02.06.17	ARF	02.06.17	
71		HEAD OF EXPENDITURE: FELLOWSHIP DR. ALOK KUMAR SINGH	VC	02.06.17	ARF	02.06.17	
72		UGC-BSR GRANT HEAD: EQUIPMENTS DR. JAWAHAR,	VC	02.06.17	ARF	02.06.17	
73		HEAD OF EXPENDITURE: TRAVEL DR. ALOK KUMAR SINGH	VC	02.06.17	ARF	02.06.17	

74		PRINTING OF REPORT OF FUNCTIONING OF THE UNIVERSITY	STR	02.06.17	ARF	02.06.17	
75		PURCHASE OF DUSTBIN	STR	02.06.17	ARF	02.06.17	
76	9172R	T/C FILE PURCHASE OF POSTAGE STAMP(ADVANCE)	R	02.06.17	STENO	02.06.17	
77		PAYMENT OF MANPOWER AND HOUSE KEEPING	VC	02.06.17	ARF/SO/CASHIER	02.06.17	disposed off
78		PHYSICAL VERIFICATION	DBT	02.06.17	FO	02.06.17	
79		PAYMENT OF ELECTRICITY BILL OF BBAU SATELLITE CAMPUS AMETHI	OSD	02.06.17	LDC	02.06.17	