

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9785R	T/C PF PROF M.Y. KHAN PROFESSOR	R	10.04.17	STENO/FO/ARF/SOF/STENO/SO/ARF/FO/VC	05.06.17	
2	3888R	Maintenace of SES building	STR	19.04.17	FO/EE	05.06.17	
3	8261R	IMPREST MONEY FILE	RCA	28.04.17	STENO/SO/ARF/FO/ARF	05.06.17	
4		IMPREST MONEY	RCP	04.05.17	STENO/SO/ARF/FO/ARF/SOII/CASHIER	05.06.17	disposed off
5		IMPREST	DOH	04.05.17	SOF/ARF/FO/ARF	05.06.17	
6	10218R	ENV.SC.FIELD STATION	DES	11.05.17	SA/SO/SA/SO/ARF/FO/DES	05.06.17	
7	9674R	ICSSR PROJECT FIELD WORK DR. SURENDRA MEHER	DPS	26.05.17	SA/ARF/FO/VC	05.06.17	
8	10113R	MEDICAL ADVANCE OF SHRI RAM SAGAR(MTS)		29.05.17	FO/ARF/soii/ARF	05.06.17	
9		PROCUREMENT OF MEDICINES FOR HEALTH CENTRE (2017)	CMO	30.05.17	SOII/ARF/SOII/CASHIER	05.06.17	disposed off
10	10412R	T/C PF OF DR. BIRCHDRA NARIAN DUBEY	VC	02.06.17	ARF/SOII/ARF	05.06.17	
11	5727R	PF OF SHRI MOHD. JAHANGIR SABBIR KHAN	R	02.06.17	ARF/SOII/LDC	05.06.17	
12	3361R	PF OF DR. R G SONKAWADWE	R	02.06.17	ARF/SOII/LDC	05.06.17	
13	10470R	PF OF DR. PRARHANT SINGH	R	02.06.17	ARF/SOII/LDC	05.06.17	

14	10471R	PF OF SHRI SACHIN KUMAR	R	02.06.17	ARF/SOII/LD C	05.06.17	
15	4289R	APPROVAL FOR HIRING OF TAXI	VEHICLE	02.06.17	ARF/SOII/STE NO	05.06.17	
16		POST-DOCTORAL FELLOWSHIP DR. SADAF FAREED	VC	02.06.17	ARF/SOII/STE NO	05.06.17	
17		HEAD OF EXPENDITURE: FELLOWSHIP DR. ALOK KUMAR SINGH	VC	02.06.17	ARF/SOI/CAS HIER	05.06.17	disposed off
18		UGC-BSR GRANT HEAD: EQUIPMENTS DR. JAWAHAR,	VC	02.06.17	ARF/SOI/DR. JAWAHAR LAL	05.06.17	
19		HEAD OF EXPENDITURE: TRAVEL DR. ALOK KUMAR SINGH	VC	02.06.17	ARF/SOI/DR. ALOK KUMAR SINGH	05.06.17	
20		PRITING OF REPORT OF FUNCTIONING OF THE UNIVERSITY	STR	02.06.17	ARF/SOI/SA	05.06.17	
21		PURCHASE OF DUSTBIN	STR	02.06.17	ARF/SOI/SA	05.06.17	
22	9172R	T/C FILE PURCHASE OF POSTAGE STAMP(ADVANCE)	R	02.06.17	STENO/SO/A RF/CASHIER	05.06.17	disposed off
23	8653R	SATELLITE CAMPUS AT AMEHTI	EE	05.06.17	SA	05.06.17	
24	9455R	FURNITURE OF AMBEDKAR BHAWAN BUILDING	EE	05.06.17	SA	05.06.17	
25	5657R	IMPREST MONEY LEGAL CELL	VC	05.06.17	AR(LEGAL)	05.06.17	
26	8088R	START UP YOUNG SCIENTIST FELLOWSHIP DR. RIMA KUMARI	DES	05.06.17	SA	05.06.17	
27	9702R	N-PDF RESEARCH GRANT/CONTINGENCY DR. DEEPTI BARNAWAL	DES	05.06.17	FO	05.06.17	
28	10262R	DST-SERB DR. JIWAN SINGH	DES	05.06.17	SA	05.06.17	