

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8261R	IMPREST MONEY FILE	RCA	28.04.17	STENO/SO/ ARF/FO/AR F/SOII/WA RDEN RCA	09.06.17	
2		IMPREST	DOH	04.05.17	SOF/ARF/F O/ARF/SO/ CASHIER	09.06.17	
3	9057R	MAINTENANCE WORK OF TYPE-C RESIDECES	EE	09.05.17	ARF/SOF/S A/SO/ARF/ FO/VC	09.06.17	
4	10400R	T/C PF OF MS. SUNITA PAL (STA)	R	18.05.17	ARF/SOII/L DC/ARF/SO II/R	09.06.17	
5	10439R	PF OF SHRI RADHEY SHYAM RAI	R	19.05.17	FO/lcd/SO/ ARF	09.06.17	
6	4813R	TATA SUMO UP 32 DD 5255	R	19.05.17	ARF/FO/VC	09.06.17	
7	10440R	PF OF SRI PARSU RAM	R	19.05.17	FO/LDC/SO /ARF	09.06.17	
8	3043R	SOCIAL SCIENCE JOURANL PRINTING PROF. NMP VERMA	DOE	22.05.17	SA/ARF/FO /ARF/SOI	09.06.17	
9	10449R	PF OF SHRI BALAN G + 1 FILE 10449R	R	22.05.17	ARE/fo	09.06.17	
10	3297R	PURCHASE OF DIESEL FOR GENSETS	EE	25.05.17	LDC/SO/AR F/FO/BY HAND AWASHTHI	09.06.17	

11	7253R	OPEN GATE AND M S RAILING OF BOTANICAL GARDEN	EE	25.05.17	FO/EE	09.06.17	
12	5906R	VC RESIDENCE MAINTENANCE WORK	EE	25.05.17	SA/SO/ARF /FO/EE	09.06.17	
13	4890R	Open parking for SLS	EE	26.05.17	SA/SO/ARF /FO/ARF	09.06.17	
14	10252R	100 BEDDED SC/ST BOYS & GIRLS HOSTEL	EE	26.05.17	FO/EE	09.06.17	
15	5367R	PROPOSAL FOR MAKING BARRIES FREE BUILDING	AE(E)	29.05.17	ARF/SOI/SA /SO/ARF/F O/EE	09.06.17	
16	10113R	MEDICAL ADVANCE OF SHRI RAM SAGAR(MTS)		29.05.17	FO/ARF/soi i/ARF/SOII/ CASHIER	09.06.17	
17	4885R	LAB EQUIPMENT PURCHASE+1FILE ATTACHED	DAP	29.05.17	ARF/SOI/SA /SO/ARF	09.06.17	
18	6006R	CONTINGENCY -DR.GAURAV RAJ DWIVEDI	DES	30.05.17	SA/SO/ARF /fo/ARF	09.06.17	
19	4448R	मालियों के अतिरिक्त वेतन के संबंध में	GBS	31.05.17	LDC/SO/AR F/COOR GBS	09.06.17	
20		AC SERVISING & MAINTENANCE FOR UIET	AE(E)	01.06.17	SOII/SA/SO /ARF/FO	09.06.17	
21	6560R	DST-SERB MAJOR RESEARCH PROJECT DR. RAM NARESH BHARAGAVA	R	01.06.17	SA/SO/ARF	09.06.17	
22	6860R	PURCHASE OF COLOURED XEROX MACHINE	STR	02.06.17	SA/SO/ARF /FO	09.06.17	
23		TALLY SOFTWARE (REMAINDER)	STR	02.06.17	ARF/SOI/SA /SO/ARF/F O	09.06.17	

24		REQUIREMENT OF BOOK SHELF	STR	02.06.17	ARF/SOI/SA /SO/ARF/F O	09.06.17	
25		PHOTOCOPY AND PRINTER	STR	02.06.17	SA/SO/ARF /FO	09.06.17	
26		PAYMENT FOR GUEST HOUSE 13-14, APRIL 2017 INTERNATIONAL SEMINAR, BBAU	GH	02.06.17	STENO/SO/ ARF	09.06.17	
27	9615R	ADDITION/ALTERATION IN SITING CHAMBER OF DR. NARENDRA KUMAR	EE	02.06.17	FO/ARF/SO I/SA/SO/AR F	09.06.17	
28		PURCHASE OF DUSTBIN	STR	02.06.17	ARF/SOI/SA /SO/ARF/F O	09.06.17	
29	8088R	START UP YOUNG SCIENTIST FELLOWSHIP DR. RIMA KUMARI	DES	05.06.17	SA/SO/ARF	09.06.17	
30		FIXING OF RUMMERS OF CUSHION RUBBER RUNNERS ETC IN THE GUEST HOUSE AND VVIP TYPE A	GUEST HOUSE	06.06.17	SOII/ARF/F O	09.06.17	
31	7090R	PURCHASE OF RO & WATER COOLER	EE	06.06.17	SA/SO/ARF /fo	09.06.17	
32	9679R	UNIVERSITY PRAKASIT PUSTAKO KA KRAY	LIB	06.06.17	SOII/ARF	09.06.17	
33	6022R	PURCHASE OF CARTRIDGES	DCS	06.06.17	SA/SO/ARF /FO	09.06.17	
34	7140R	PF OF DR. KHEM BAHADUR THAPA	VC	06.06.17	ARF/SOI/A RF/AR(E)	09.06.17	
35	10240R	PF OF SMT MIONAKSHI KHARE PS	VC	06.06.17	ARF/SOII/A RF	09.06.17	
36	5880R	PF OF SHRI SAMIR KUMAR DIXIT	VC	06.06.17	ARF/SOI/A RF/FO	09.06.17	
37	9884R	NEW VEHICLE MARUTI ERTIGA VDI SHVS UP 32 HR 6041	VC	06.06.17	SOII/FO/AF R/SOII/ARF	09.06.17	

38		INTERNATIONAL CONFERENCE PRINTING OF CONFERENCE BROCHER	VC	06.06.17	ARF/SOI/L C MALLYA SIR	09.06.17	
39	4307R	ALUMINIUM PARTITION WORK FOR DIT	EE	06.06.17	SOII/FO/EE	09.06.17	
40		HONORARIUM FOR RESOURCE PERSON OF RCA	RCA	07.06.17	ARF/SOI	09.06.17	
41		GUEST FACULTY PAYMENT FILE DR. SURINDER KUMAR	DAS	07.06.17	ARF/SOII	09.06.17	
42		REQUIREMENT OF INSTRUMENTS VOLUME II	FO	07.06.17	ARF/SOI	09.06.17	
43		REMUNERATION BILL FOR ESE DEC 2016		07.06.17	ARF/SOI	09.06.17	
44	8365R	REQUIREMENT OF COOLER	STORE	07.06.17	ARF/SOI	09.06.17	
45		DBT PROJECT PROF RAM CHANDRA OPTIMIZATION OF POST METHANATED DISTILLERY EFFLUENT	DEM	08.09.17	FO/VC	09.06.17	
46		DBT PROJECT PROF.RAM CHANDRA TENDER SPECIFICATION PURCHASE OF PROJECT EQUIPMENT	VC	09.06.17	ARF	09.06.17	
47		DBT PROJECT PROF.RAM CHANDRA CONSTRUCTION OF BIOREACTOR AND WETLAND PLANT FOR FIELD SCALE DEMONSTRATION	VC	09.06.17	ARF	09.06.17	
48	9657R	VISIT TO BANGLORE TO PROCURE INFORMATION RELATING TO AMBED.....	VC	08.09.17	ARF	09.06.17	
49	7205R	221/UGC-MRP (2015-16) DIT BBAU/15 OF INFORMATION TECHNOLOGY	DIT	08.09.17	SA	09.06.17	
50	3484r	Diesel for tractor	GBS	08.09.17	STENO	09.06.17	
51	3218R	IMPREST MONEY	GBS	08.09.17	STENO	09.06.17	
52	9789R	GRANT IN AID FUND ALLOCATION FOR RCP	RCP	08.09.17	FO	09.06.17	
53	10409R	REQUIREMENT OF AC	DAC	08.09.17	FO	09.06.17	
54		PURCHASE OF ITEMS FOR LANGUAFE LABORATORY FOR DEPTT.OF EDUCATION	STR	08.09.17	FO	09.06.17	
55		PRINTING OF DEGREE CERTIFICATE FOR VII CONVOCATION	COE	08.09.17	FO	09.06.17	
56	10468R	T/C PF OF SHRI AJAY LAL	ARE	08.09.17	ARF	09.06.17	
57		FUMEHOOD -DES	VC	08.09.17	ARF	09.06.17	

58	9071R	PROF. RANA PRATAP SINGH MRP RESEARCH PROJECT	VC	08.09.17	ARF	09.06.17	
59		REPAIR & MENTAINENCE OF EQUIPMENTS	VC	08.09.17	ARF	09.06.17	
60	10010R	CHEMICAL ETC. UGC-MRP PROJ-RP SINGH	VC	08.09.17	ARF	09.06.17	OK
61	6904R	FIRE SYSTEM MAINTENACE WORK IN HOSTELS	VC	08.09.17	FO	09.06.17	
62		PAYMENT FOR FRONTIERS IN MICROBIOLOGY (PROF. RAM CHANDRA)	VC	08.09.17	ARF	09.06.17	
63	1816F	PAYMENT OF TA BILLS OF V.C PART II	VC	08.09.17	LDC	09.06.17	
64	8093R	CONSUMABLE OF DR. GAURAV RAJ DWIVEDI	VC	08.09.17	ARF	09.06.17	
65		CELEBRATION OF WORLD ENVIRONMENT DAY	SES	08.09.17	ARF	09.06.17	
66	9066R	DR. DEEPTI BARNWAL SERB-NATIONAL POST DOCTORAL FELLOWSHIP	DES	09.06.17	SA	09.06.17	
67	9282R	SERB-N-PDF DR. ASHISH K MISHRA	DES	09.06.17	SA	09.06.17	
68		PURCHASE OF ITEMS FOR MUSIC LAB	STR	09.06.17	ARF	09.06.17	
69	4683R	AMC FOR FITR	USIC	09.06.17	SA	09.06.17	
70		PURCHASE OF HPLC COLUMM	PHARMA	09.06.17	ARF	09.06.17	
71		IMPREST FINANCE WING	FO	09.06.17	CASHIER	09.06.17	DISPOSED OFF