

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3904/R	Notification/Notice Office Order Vol-I (Academic Section)	R	23/06/2017	R	28/06/2017	Please give the details when weeding out was done last and the process followed thereon.
2	10412/R	T/c PF of Dr. Birendra Narain Dubey, Associate Professor, Sociology (Reg: LTC)	R	23/06/2017	R	28/06/2017	Yes if Strictly as per rules
3	10524/R	Emergent Medical File Part-II	R	23/06/2017	FO	28/06/2017	-
4	10527/R	Forwarding Application of Dr. Dharendra Pandey, DIT	R	23/06/2017	R	28/06/2017	Yes if as per rules
5	-	One File -342	COE Office	23/06/2017	COE Office	28/06/2017	-
6	4082/R	Children Education Allowance, Part III	FO	23/06/2017	FO	28/06/2017	Yes if as per rules.
7	-	Guest Faculty Payment- Finance Section	FO	23/06/2017	FO	28/06/2017	Yes if Strictly as per rules.
8	-	T/c II Monitoring & Investment of Funds w.e.f. 01.04.2017 - Finance Section	FO	27/06/2017	FO	28/06/2017	Yes if as per rules.

9	-	Annual Account 2016-17	FO	27/06/2017	R	28/06/2017	Yes as per rules.
10	3986/R	PF of Shri Ravi Shankar Kumar, Cashier	FO	27/06/2017	FO	28/06/2017	Yes as per rules.
11	-	Approval of ICC External Members Travel Plan & Mode-ICC-2017	Chairperson, ICC	27/06/2017	Chairperson, ICC	28/06/2017	Ok
12	7357/R	RFID and Library Automation -GBL	R	27/06/2017	R	28/06/2017	Yes as per rules.
13	8139/R	Degree Certificates (Part-II) (07 Certificates)	R	27/06/2017	R	28/06/2017	-
14	9728/R	Application for Study Leave of Dr. Richa Kothari-DES	R	27/06/2017	R	28/06/2017	A-PP , subject to approval of BOM.
15	-	Transfer of Fellowship Fund (WARI DST Fellowship)- Dr. Richa Kothari, DES			FO	28/06/2017	Yes if as per rules.
16	-	Railtel Wifi Project- Prof. RA Khan			Prof. RA Khan	28/06/2017	Yes.
17	-	Payment for Lunch on the Occasion of Babasaheb Bhimrao Ambedkar Jayanti 14th April, 2017- Ashoka Boys Hostel	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
18	9537/R	Notice Board, Admin-IIInd Floor, DRM, SMS	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.

19	10131/R	National Conference on "Transforming Libraries in 21st Century on 30th March, 2017"- DLISc.	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
20	5101/R	Advance on the occasion of functions, 15/08/2016	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
21	-	National Seminar Law (SLS) submit the Guest House Bill File + 10132/R + 02 Others file	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
22	8894/R	Post-Doc Fellowship Proposal- Dr. Javeed Ahmad Bhat, Political Science, SAS	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
23	10269/R	Application for CODATA International Training Workshop in Open Data in Beijing, China- Dr. G. Sunil Babu, Asstt. Professor, DBT, SBBT	FO	28/06/2017	FO	28/06/2017	Ok
24	7639/R	Requirement of Rented LED Wall for Foundation Day-Virtual Class Room of University	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
25	-	Visit for B.Voc (FLG) Course, DAPS- Dr. Deepa H. Dwivedi, DAPS (Hort)	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
26	9679/R	विश्वविद्यालय द्वारा प्रकाशित पुस्तको का क्रय-GBL	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.

27	9282/R	SERB -NPDF, DST- Dr.Ashish k. Mishra School of Environmental Science	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
28	8088/R	Start up Young Scientist Fellowship (Dr. Rima Kumari, DES)	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
29	-	Payment for Guest House 13- 14 April, 2017 International Seminar, BBAU	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
30	6639/R	Fellowship, UPCST Project- Dr. Shiv Shankar, DEM	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
31	7205/R	221/UGC-MRP(2015- 16)/DIT/BBAU/15	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
32	8653/R	Satellite Campus At Amethi- 5(606)/2016	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
33	9066/R	SERB - National Post Doctoral Fellowship (w.e.f. 08/08/2016) 2016-17 (Dr. Deepti Barnwal, DES)	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
34	8772/R	Requirement of AC,Tables, Chairs for Labs (DAC)	FO	28/06/2017	FO	28/06/2017	Seen
35	-	DST-YS Travel Grant File (Dr. Rima kumari DST) 2016 -17	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.

36	-	Project Fellowship of Dr. Anand Pratap Singh, Research Associate, ICSSR Sponsered Project, New Delhi (570/DPS/BBAU)	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
37	4307/R	Aluminium Partition Work for Department of Information Technology-5(473)/14 Part-I	FO	28/06/2017	FO	28/06/2017	Yes if as per rules.
38	-	Study Tour File, M.Sc. Life Science 2017-DAAS (201/DAAS/BBAU/17)			FO	28/06/2017	Yes if as per rules.
39	10448/R	IIIrd International Yoga Day & One month Training Programme- Yoga Cell, BBAU			Sports Section	28/06/2017	Ok