

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	10504/R	Orientation Programme- Sprot Section	Sports Section	05.06.2017	Sports Section	07.06.2017	Please discuss.
2	10448/R	IIIrd International Yoga Day & One month Training Programme- Yoga Cell, BBAU	Sports Section	05.06.2017	Sports Section	07.06.2017	Yes as per rules.
3	-	Final List for VII Convocation - COE Office	Prof. RB Ram, Chairman, Gold Medal Committee	05.06.2017	Prof. RB Ram, Chairman, Gold Medal Committee	07.06.2017	Yes as per rules.
4	9674/R	ICSSR Project (Field Work)- Dr. Surendra Meher, Deptt of Economics	FO	05.06.2017	FO	07.06.2017	Yes if as per rules.
5	6045/R	Purchase of New DG Set - EO/BBAU/63	R	06.06.2017	EE	07.06.2017	XEN/AR (Electricity) to please see and report.
6	10476/R	Eminent Academicians as Visiting Professor in the University- Academic Section	R	06.06.2017	Prof. RB Ram	07.06.2017	To discuss.
7	10490/R	University Placement Cell Members File (377/UPC/BBAU/17)	R	06.06.2017	R	07.06.2017	Ok if as per rules.

8	-	Professor- Department of Applied Physics (File No. 49/Confd/Rectt Cell/BBAU/2017)	Rectt. Cell	06.06.2017	Rectt. Cell	07.06.2017	-
9	10511/R	गृह मंत्रालय, राजभाषा विभाग निरीक्षण समिति - हिंदी प्रकोष्ठ	R	06.06.2017	R	07.06.2017	अनुमोदित अगर नियमानुसार है ।
10	10512/R	Academic, Research, Financial and Infrastructural Audit - Audit 06/06/2017	R	06.06.2017	Prof. RB Ram	07.06.2017	Please call meeting of all concerned on 07/06/2017 at 11:00am in Camp Office.
11	-	Sub Committee for Ambedkar Bhavan Museum headed by Mr. NKS More			Prof. RB Ram	07.06.2017	Please arrange the Museum on or before 15.06.2017.
12	6737/R	Special Lecture- Deptt. of Law	Head, Law	07.06.2017	Head, Law	07.06.2017	Yes if as per rules.

13	6904/R	Fire System Maintenance Work in Hostels- EO/BBAU/108	FO	07.06.2017	FO	07.06.2017	This is very important issue. We can't keep it pending. Get it done immediatly.
14	10010/R	Chemicals Etc. UGC-MRP Project (Prof. Rana Pratap Singh, DES)	FO	07.06.2017	FO	07.06.2017	Yes if Strictly as per rules.
15	10508/R	LTC- Dr. Birendra Narain Dubey, Associate Professor, Sociology	FO	07.06.2017	FO	07.06.2017	Yes if Strictly as per rules.
16	-	Result Notification File, Dec 2016 (IV) 51/Fesult/COE/2016	COE Office	07.06.2017	COE Office	07.06.2017	-
17	-	One File in Closed Envelop (File No. 362)	COE Office	07.06.2017	COE Office	07.06.2017	-
18	9071/R	UGC Research Project MRP Research Project (Prof. RP Singh, DES)	FO	07.06.2017	FO	07.06.2017	Yes if Strictly as per rules.
19	-	Fumehood- DES (Dr. Jiwan Singh, DES)	FO	07.06.2017	FO	07.06.2017	Ok
20	-	Repair & Maintenance of Equipments- DAAS	FO	07.06.2017	FO	07.06.2017	Ok if Strictly as per rules.
21	10504/R	Orientation Programme- Sprot Section			R	07.06.2017	A-Ok if as per rules.