

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	6396R	IMPREST MONEY FOR SBH	VC	09.04.18	FO/ARF/SOI/ANKIT/ARF/FO	29.06.18	
2	8125R	ELECTRICAL FAULT WORKS	VC	13.06.18	fo/ARF/SOI/SA/ARF/FO/DR(STORE)	29.06.18	
3	12217R	equipments-dst-serb project dr. r n bhargava	DEM	18.06.18	FO/ARF/SOI/ARF/FO	29.06.18	
4	12153r	CONSTRUCTION WORK FOR PROTECTION OF R. AMBEDKAR STATUE	EE	18.06.18	FO/ARF/SOI/SA/ARF/FO	29.06.18	
5	12403R	COMPUTER REQUIREMENT FILE	ZOOLOGY	18.06.18	FO/ARF/SOI/SA/ARF/FO	29.06.18	
6	12404R	PURCHASING OF COMPUTER	GBS	20.06.18	ARF/SOI/SA/arf/FO	29.06.18	
7	12443R	INSTALLATION OF ROOF TOP SOLAR PV SYSTEM	EE	20.06.18	ARF/SOI/SA/ARF/FO	29.06.18	
8	11976R	T/C PF OF LTC PROF SANATAN NAYAK	R	21.06.18	ANKIT/ARF/FO	29.06.18	
9	3043R	SOCIAL SCIENCE JOURNALS PRINTING NMP VERMA	VC	21.06.18	FO/ARF/SOI/SA/UDC	29.06.18	
10	12131R	REPAIR OF PHOTOCOPIER MACHINE FOR DPS	R	25.06.18	SA/ARF/FO	29.06.18	
11	12457R	ICSSR RESEARCH PROJECT DR. MAHENDRA KUMAR PADHY	DMCJ	25.06.18	SA/ARF/FO	29.06.18	
12	7370R	BOOK-STOPPERS	R	26.05.18	SA/arf/FO	29.06.18	
13	8589R	MEDICAL REIMBURSEMENT FILE REGISTRAR & FO & COE	R	26.05.18	ANKIT/ARF/FO	29.06.18	
14	12424R	FILE MEDICAL REIMBURSEMENT OF VICE CHANCELLOR	INCHARGE.HEALTH CENTRE	26.05.18	ANKIT/arf/FO	29.06.18	
15		REPAIR OF FOUNTAN IN GUEST HOUSE	GH	27.06.18	ARF/FO	29.06.18	
16		M/S SUPERSTAR CONFERENCE SERVICE PVT LTD PROF. RAM CHANDRA	DBT	28.06.18	FO/ARF/SOI/SA	29.06.18	

17	11001R	RESEARCH METHODOLOGY PROGRAMMES IN SOCIAL SCIENCES ACCOUNT OPEN DETAILS FOR RMPSS-2015	VC	28.06.18	ARF/SOI	29.06.18	
18	3345R	IRRIGATION PIPES AND RELATED MATERIALS	VC	28.06.18	ARF/SOII	29.06.18	
19	12194r	moderrization of guest house	gh	28.06.18	ARF/FO	29.06.18	
20	6108R	201/Appointment of RA under Young Scientist scheme/DIT DR DHIRENDRA PANDEY	DBT	28.06.18	arf/SOI	29.06.18	
21	6494R	Payment of legal fee Rajan mishra,S.M singh	VC	28.06.18	ARF/SOII/CASHIER	29.06.18	disposed off
22	10404R	NATIONAL CONFERENCE RELEVANCE OF RANGANATHAN PHILOSOPHY IN DIGITAL INDIA ON 12-13TH AUGUST, 2017 (NCRRPDI-2017)	DLIS	28.06.18	ARF/SOI	29.06.18	
23	12481R	PARTICIPATION OF FACULTY MEMBERS IN ORIENTATION PROGRAMME	R	29.06.18	FO	29.06.18	BY HAND PROF. RB RAM SIR
24	11148R	BNPL FILE FOR COE OFFICE	COE	29.06.18	FO	29.06.18	
25	12423R	ACADEMIC ACTIVITIES OF PROF. SANJAY KUMAR	R	29.06.18	ANKIT	29.06.18	
26	12478R	SERVICING OF D.G. SETS BBAU	EE	29.06.18	SA	29.06.18	
27	4544R	PAYMENT OF LEGAL FEE MS. APRAJITA BANSAL	LEGAL	29.06.18	FO	29.06.18	
28	9581R	MAINTENANCE OF ABH	R	29.06.18	SA	29.06.18	
29		annual report for the YEAR 2017-18	rso	29.06.18	fo/vc	29.06.18	