

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	19211R	ICP-MS&GC-MS/MS/USIC/2019 PROF. B C YADAV PURCHASE	r	31.03.19	soi/sa/soi/fo/SOI/sa/FO/DR(STORE)	11.06.19	
2	4365r	stager seattng of auditorium	EE	12.04.19	SOI/FO/SOI/fo/arf/fo/SOI	11.06.19	
3	12087R	TRAVEL GRANT FILE DR.VENKATESH KUMAR R	VC	13.05.19	FO/SOI/arf/fo/VC	11.06.19	
4	4211R	DR R PRADHAN BBAU PURCHASE OF MEDICINE	pi.health centre	16.05.19	fo/SOI/SOI/arf/soi/SA	11.06.19	
5	10262R	Uc SE DST-SERB DR.JIWAN SINGH + 6 file attached	des	17.05.19	sa/ARF/FO/PI	11.06.19	
6	14043R	IDENTITY VARD FOR THE STUDENTS (SESSION:- 2018-19) + 2 file attached	PROCTOR	17.05.19	fo/SOI/SOI/arf/fo/arf/soi/sa/ARF/FO/ARF/SOI/ARF	11.06.19	
7	19858R	ALUMNI CELL	DES	20.05.19	FO/R	11.06.19	
8		BANK ACCOUNT FILE for sgh	sgh	22.05.19	fo/SOII/FO/soii/WARDEN	11.06.19	
9	19406R	CHEMICAL REQUIREMENT UNDER DBT PROJECT OLD	DBT	24.05.19	sa/ARF/FO	11.06.19	

10	6494R	Payment of legal fee Rajan mishra,S.M singh	IAO	24.05.19	FO/ARF/S OI/sa/arf /fo/VC	11.06.19	
11		T/C PF TA OF DR LOKNATH	VC	28.05.19	FO/SOI/U DC/ARF	11.06.19	
12	9499R	SHIFTING OF ELECTRICAL SUPPLY SYSTEM FOR AMETHI CAMPUS	VC	28.05.19	FO/EE	11.06.19	
13	19423R	LECTURES IN DEPARTMENT OF CHEMISTRY	VC	28.05.19	FO/ARF/S OI/UDC	11.06.19	
14		UPS REPARING REGARDING ADVANCE MONEY	DMCJ	28.05.19	UDC/fo/s oi/UDC/A RF	11.06.19	
15	19898R	PURCHASE OF CHEMICALS SOLVENTS FROM DBT PROJECT DR ANJANI KUMAR TIWARI	DOC	29.05.19	SA/ARF/F O	11.06.19	
16		PURCHASE OF LASERJET MULTI FUNCTION PRINTER (MFP) FOR UIET	uiet	30.05.19	sa/arf/fo /arf/SOI/ DIR.UIET	11.06.19	
17	16090r	MAINTENANCE WORK OF SATELLITE CAMPUS AMETHI	ee	30.05.19	soi/sa/AR F/FO	11.06.19	
18		guest house payment -2011	gh	30.05.19	udc/ARF/ FO/SOI/U DC	11.06.19	
19	19080r	PAYMENT OF SANITATION SERVICES FOR UNIVERSITY CAMPUS BBAU	R	30.05.19	SA- II/arf/SOI /ARF/FO	11.06.19	
20	18013R	STUDENTS FOR STUDY TOUR FILE (REIMBURESEMENT) ZOOLOGY	DZ	31.05.19	ankit/AR F/FO	11.06.19	
21	12217R	equipments-dst-serb project dr. r n bhargava	r	31.05.19	sa/ARF	11.06.19	

22		SAPANA KUSHWAHA REGARDING APPROVAL OF UGC STARTUP GRANT BUDGET APPOCATIONS UNDER VARIOUS HEADS	PHARMA	03.06.19	SA/ARF/FO/PI	11.06.19	
23	19447R	LTC OF PROF GOVIND JI PANDEY DMCJ	R	03.06.19	ANKIT/ARF/FO/	11.06.19	
24		m.sc forensic science & criminology (mfsc) course purchase approval (under self finance)	IAO	03.06.19	FO/ARF/SOI/sa/ARF/SOI/ARF	11.06.19	
25	19251R	M.PHIL SCHOLAR NON NET FELLOWSHIP FORM FILE , MR. KASHISH GUPTA, MS. RICHA MISHRA, MR. RAVINDRA KUMAR	R	04.06.19	ANKIT/ARF/FO	11.06.19	
26	19969R	UGC START UP GRANT BUDGET APPROVAL UNDER VARIOUS HEADS DR. VIKASH MISHRA	PHARMA	04.06.19	SA/ARF/FO/PI	11.06.19	
27	19539r	non net fellowship for ms. Niharika singh , roma vijayprakash	R	04.06.19	ANKIT/ARF/FO	11.06.19	
28	19367R	MANPOWER PAYMENT FILE FOR OSD AMETHI	iao	06.06.19	fo/arf/SOI/FO/VC	11.06.19	
29	10397R	CLEANING WORK	GBS	06.06.19	SOI/SA/arf/fo//arf/soi/H.I	11.06.19	
30	19670R	NATIONAL FELLOWSHIP AND SCHOLARSHIP FOR HIGHER EDUCATION OF ST STUDENTS TO PURSE PH.D DEGREE MS. KHUSBU THAKUR	R	06.06.19	ANKIT/ARF/FO	11.06.19	
31	19985R	REPAIR OF ALMIRAH IN VC SECT	R	06.06.19	SA/fo/arf	11.06.19	
32	19987R	PURCHASE OF ALMIRAH FOR ESTT SECTION	R	06.06.19	UDC/arf/fo/soi/DR (S&P)	11.06.19	
33	12447R	GUEST FACULTY BBAU SATELLITE CAMPUS AMETHI (ON CONTRACT)	R	06.06.19	FO/VC	11.06.19	

34	12307r	purchase of water COOLER & WATER PURIFIRE FOR central library	R	06.06.19	SA/ARF/FO	11.06.19	
35	5889R	proposal for rotavapor Dr, Jyoti pandey	R	06.06.19	SA/ARF	11.06.19	
36	8365R	REQUIREMENT OF COOLER	str	06.06.19	arf/soi/sa/arf/soi/DR(S&P)	11.06.19	
37	9056R	IMPREST MONEY FOR DAC	DAC	07.06.19	ankit/ARF/FO	11.06.19	
38	3325R	COMPUTER PURCHASE FOR M.SC.LAB	IAO	07.06.19	FO/arf/SOI/HJEAD.DAP	11.06.19	
39	11578R	IMPREST MONEY FOR HD&FS	HD&FS	07.06.19	ANKIT/ARF/FO	11.06.19	
40	12658R	MAINTENANCE OF SES BUILDING	IAO	07.06.19	FO/ARF/SOI/EE	11.06.19	
41	19992R	PURCHASE IF 88A CARTIRDGE FOR VC SECTT	R	07.06.19	UDC/ARF/FO	11.06.19	
42	9799R	SERB GRANT: RECURRING ITEMS-A HEAD: TRAVEL) DR. JAWAHAR LAL	DAC	10.06.19	ARF/FO/VC	11.06.19	
43	19997R	PURCHASE OF AQUAGUARD IN THE GUEST HOUSE	VC	10.06.19	FO/ARF/SOI/fo/dr(s&p)	11.06.19	
44	8593r	maintenance of type-b residence file part-2	EO	10.06.19	FO/ARF/SOI	11.06.19	
45	19614r	npdf dr. aradhana I hans under prof. sangeeta saxena	DBT	10.06.19	SA/ARF/FO//ARF/SOI/CASHER	11.06.19	
46	003/2	PURCHASE OF BATTERIES OF COMPUTER SCIENCE	VC	11.06.19	FO/ARF/SOI	11.06.19	

47	19740R	INCLUSION OF OTHER NON HUMAN ANIMAL MODEL VIZ INSECTS FISH BATS: INSTITUTIONAL ANIMAL ETHICAL COMMITTEE	VC	11.06.19	EE	11.06.19	
48		PAYMENT OF MOBILE 9453296764 OF FINANCE OFFICER SHRI RAMA SHANKAR SINGH	FW	11.06.19	FO/R	11.06.19	
49	18067r	proposal for foundation day program 18th february 2019	R	11.06.19	FO/ARF	11.06.19	
50	13063R	CONSTRUCTION OF ANIMAL HOUSE	R	11.06.19	FO/ARF	11.06.19	
51		344 travel plan prof e ramaraj dit 2019	iao	11.06.19	arf/soii/udc	11.06.19	
52		FUND POSITION UNDER RECURRING HEAD	FINANCE	11.06.19	SOI/FO	11.06.19	
53		WORKSHOP ON BUILDING NATIONAL STI PILICY SYSTEM AND GOVERNANCE FOR EFFECTIVE R&D ECOSYSTEM BY DR. VENKATESH DUTTA + 1 file attached workshop on enviromental hayards of electronic waste on 13.03.19 at des	VC	11.06.19	ARF/SOI/CASHIER	11.06.19	
54		REMUNERATION BILL FOT END SEMESTER EXMINTATION MAY 2019	COE	11.06.19	UDC	11.06.19	
55	10437R	UC & SE OF SERB FUNDED PROJECT DR SANGEETA YADAV	BY HAND	11.06.19	FO/R	11.06.19	
56		SANCTIONED AN ADVANCE OF RS. 100000/- FOR CONFIDENTIAL WORK OF ONLINE AS WELL AS OFFINE ENTRANCE TEST 2019-20	VC	11.06.19	FO	11.06.19	
57		file for food & pandal committee regarding 14th april 2019	VC	11.06.19	FO	11.06.19	
58	19877r	maintenance of auditorium stage	VC	11.06.19	FO	11.06.19	
59	17091R	UGC-START-UP PROJECT OF DR. DIGVIJAY VERMA	DEM	11.06.19	SA/FO/R	11.06.19	
60	3401R	REGUEST FOR MOSQUITO NETTING TO COVER WINDOUS OF CGH	vc	11.06.19	fo	11.06.19	
61	3393R	MEDIACL REIMBURSEMENTB (TEACHING FILE)	HELTH CENTRE	11.06.19	ANKIT	11.06.19	

62	301fo	IMPREST MONEY FOR POLITICAL SCIENCE	VC	11.06.19	FO	11.06.19	
63	12419R	GUEST FACULTY PAYMENT MONTH OF MAY -2019	FW	11.06.19	FO	11.06.19	
64	19658R	PAYMENT FILE FOR NEWS PAPER BBAU OSD AMETHI	BY HAND SHASHANK	11.06.19	ARF/FO/OSD AMETHI	11.06.19	
65	19492R	UGC START UP GRANT UTILIZATION DR. MUKESH KUMAR AWASHTI	VC	11.06.19	PI	11.06.19	
66	12528R	SUPPLY OF CARPENTRY GOODS FOR HOSTELS AND MISCELLANEOUS MAINTENANCE WORKS OF BBAU BUILDINGS	VC	11.06.19	EE	11.06.19	
67	19912R	T/C FILE FOR MEDICAL REIMBURSEMENT SHIR A K MAURYA	VC	11.06.19	SOII/CASHIER	11.06.19	
68	12418R	PAINTING OF HOSTEL AT SATELLITE CAMPUS AMETHI	R	11.06.19	SA	11.06.19	
69	5906R	VC RESIDENCE MAINTENANCE WORK P-6	R	11.06.19	SA	11.06.19	
70	17011R	हिंदीतर भाषी कर्मियों को हिन्दी प्रसीचड	हिन्दी	11.06.19	UDC	11.06.19	
71	12443R	INSTALLATION OF ROOF TOP SOLAR PV SYSTEM	VC	11.06.19	CASHIER	11.06.19	
72	18078R	NGS SERVICES AND ADVANCE UGC START UP GRANT DR. DIGVIJAY VERMA	VC	11.06.19	CASHIER	11.06.19	
73	12086r	contingency file dr. venkatesh kumar r	VC	11.06.19	CASHIER	11.06.19	
74		ADVANCE FOR RS 10000/- FOR ROM NO. 102	VC	11.06.19	FO	11.06.19	
75	20002R	MEDICAL CLAIM OF DR. GAJANAN PANDAY	R	11.06.19	FO/ARF/SOII	11.06.19	
76	19232R	PAYMENT OF LEGAL FEE DR. V K SINGH UNIVERSITY COUNSEL	VC	11.06.19	ARF	11.06.19	