

| S.No | File.No | Subject  | From whom Received | Received Date | Sent to                                     | Date     | REMARKS |
|------|---------|--|--------------------|---------------|---|----------|---------|
| 1    | 4365r   | stager seating of auditorium   | EE                 | 12.04.19      | SOI/FO/SOI/fo<br>/arf/fo/SOI/AR<br>F/FO/IAO | 25.06.19 |         |
| 2    | 10198R  | REQUIREMENT OF ELECTRICAL GOODS FOR ADMINISTRATIVE BLOCK REGISTRAR OFFICE+ 1 FILE ATTACHED 7972R | vc                 | 09.05.19      | fo/AR(VC)                                   | 25.06.19 |         |
| 3    | 12826R  | CAPITAL MAINTENANCE OF AMBEDKAR STUDIES  | vc                 | 14.05.19      | FO/SOI/CASHI<br>ER                          | 25.06.19 |         |
| 4    | 12230R  | MAINTENANCE OF DG SET AT AMETHI CAMPUS   | vc                 | 14.05.19      | fo/ee                                       | 25.06.19 |         |
| 5    | 19839R  | REFELLING OF 88A TONER (T/C) II  | vc                 | 23.05.19      | FO/DR(S&P)                                  | 25.06.19 |         |
| 6    |         | RCA REVIEW MEETING 14.05.2019 TOUR APPROVAL  | RCA                | 24.05.19      | sa/UDC/ARF/F<br>O                           | 25.06.19 |         |
| 7    | 19911r  | registration fee of conference reimbursement file dr. jay shankar singh                          | r                  | 27.05.19      | soii/udc<br>/ARF/FO/R                       | 25.06.19 |         |
| 8    |         | NEWSPAPER & PERIODICALS  | RCA                | 29.05.19      | UDC/ARF/FO/I<br>AO                          | 25.06.19 |         |
| 9    | 6992R   | Medical reimbursement(Retired Employee)  | r                  | 30.05.19      | fo/soii/udc/AR<br>F/FO                      | 25.06.19 |         |
| 10   | 19777R  | GYM MAINTENANCE  | SPORTS SECTION     | 03.06.19      | UDC/SOII/FO                                 | 25.06.19 |         |
| 11   | 13075R  | PRINTING OF EXAMINATION FORM   | VC                 | 03.06.19      | FO/ARF/FO                                   | 25.06.19 |         |
| 12   |         | laboroTARY EXAM REGARDING PAYMENT + 19786r   | zoology            | 07.06.19      | udc/ARF/SOI/<br>UDC/fo                      | 25.06.19 |         |
| 13   | 8593r   | maintenance of type-b residence file part-2  | EO                 | 10.06.19      | FO/ARF/SOI/A<br>RF/SOI/ARF/S<br>OI/eo       | 25.06.19 |         |
| 14   | 19442r  | to procure remain student identity cards   | PROCTOR            | 10.06.19      | SA/ARF/PROF.<br>RAM<br>CHANDRA              | 25.06.19 |         |

|    |        |  |           |          |  |          |  |
|----|--------|--|-----------|----------|--|----------|--|
| 15 | 13063R | CONSTRUCTION OF ANIMAL HOUSE   | R         | 11.06.19 | FO/ARF/SOI/S<br>A/ARF/FO                                   | 25.06.19 |  |
| 16 | 12806R | PRINTING OF DEGREE CERTIFICATE FOR VII<br>CONVOCATION  | COE       | 13.06.19 | udc/ARF/FO<br>/ARF/SOII/CAS<br>HIER                        | 25.06.19 |  |
| 17 |        | BILL REIMBURSEMENT FILE PAYMENT  | DZ        | 13.06.19 | ANKIT/ARF/FO<br>/ARF/SOII/cas<br>hier                      | 25.06.19 |  |
| 18 | 19969R | UGC START UP GRANT BUDGET APPROVAL UNDER<br>VARIOUS HEADS DR. VIKASH MISHRA                          | PHARMA    | 13.06.19 | SA/ARF/FO/PI   | 25.06.19 |  |
| 19 |        | SAPANA KUSHWAHA REGARDING APPROVAL OF<br>UGC STARTUP GRANT BUDGET APPOCATIONS<br>UNDER VARIOUS HEADS | PHARMA    | 13.06.19 | SA/ARF/FO/PI   | 25.06.19 |  |
| 20 | 10446R | MEDICAL REIMBURSEMENT OF NON-TEACHING<br>STAF  | R         | 13.06.19 | ANKIT/SOII/AR<br>F/FO/IAO                                  | 25.06.19 |  |
| 21 | 11858R | PRINT JOURNAL-2017 FOR GBL   | R         | 14.06.19 | SA/ARF/FO  | 25.06.19 |  |
| 22 | 19362R | SALAR ELECTRICITU BILLING FROM 750 KWP ROOF<br>TOP SOLAR PLANT INSTAVEDAT BBAU                       | R         | 14.06.19 | FO/ARF/SOI/S<br>AII/ARF/FO/AE<br>(E)                       | 25.06.19 |  |
| 23 | 19540r | RO MACHINE FOR ABH   | IAO       | 14.06.19 | SA/arf/soi/SA/<br>ARF/FO/DR(ST<br>ORE)                     | 25.06.19 |  |
| 24 | 12470R | PAYMENT FOR NEWSPAPERS   | GBL       | 14.06.19 | UDC/ARF/FO/<br>ARF/SOII/CAS<br>HIER                        | 25.06.19 |  |
| 25 |        | IMPREST MONEY FILE FOR DEPARTMENT OF<br>PUBLIC ADMINISTRATION  | DPS       | 14.06.19 | ANKIT/fo/ARF/<br>SOII/CASHIER/<br>CORDINOTOR<br>.R.P.SINGH | 25.06.19 |  |
| 26 |        | IMPREST MONEY FILE FOR JHAS SIR  | EDUCATION | 14.06.19 | ANKIT/FO/VC  | 25.06.19 |  |

|    |        |  |        |          |                          |          |  |
|----|--------|--|--------|----------|--------------------------|----------|--|
| 27 | 19313r | purchase of air conditioner (ac) from ugc-bsr start up research grants (dr. pankaj kumar arora,) | DEM    | 17.06.19 | SA/ARF/FO/VC             | 25.06.19 |  |
| 28 |        | IMPREST MONEY FOR COE OFFICE   | COE    | 17.06.19 | ankit/SOII/FO            | 25.06.19 |  |
| 29 | 053/2  | TV CONNECTION FROM TATA SKY AT THE GUEST HOUSE   | VC     | 18.06.19 | soii/udc/ARF/FO          | 25.06.19 |  |
| 30 |        | payment of letter pad envelope of honble vc sir 2019   | vc     | 18.06.19 | udc/ARF/FO/CASHIER       | 25.06.19 |  |
| 31 | 6256R  | MAINTENANCE OF ELECTRICAL UNDERGROUND CABLE  | EE     | 19.06.19 | SA/ARF/IAO               | 25.06.19 |  |
| 32 | 8762R  | ELECTRICAL MAINTENANCE WORK OF HELATH CENTRE   | EE     | 19.06.19 | SOI/SA/ARF/FO            | 25.06.19 |  |
| 33 | 2524F  | TA BILL OF HONBLE VICE CHANCELLOR  | AR(VC) | 20.06.19 | UDC/FO                   | 25.06.19 |  |
| 34 | 19824R | PURCHASE OF TONER/CARTRIDGE FOR TOSHIBA E-STUDIO-239 & CARTRIDGE FOR CANON MACHINE               | r      | 20.06.19 | udc/ARF/FO/VC            | 25.06.19 |  |
| 35 | 060/2  | purchase of photo copy (an advance of rs 10000/-)  | r      | 20.06.19 | udc/FO/SOII/CASHIER      | 25.06.19 |  |
| 36 | 050/2  | Repair of Printer for department of statistics   | r      | 20.06.19 | udc/FO/DR(S&P)           | 25.06.19 |  |
| 37 | 19335R | REGARDING IFLA MEMBERSHIP  | r      | 20.06.19 | fo/ARF/SOII/UDC          | 25.06.19 |  |
| 38 | 19933r | REQUIREMENT OF NECESSARY ITEMS FOR OFFICE OF THE HEAD.   | R      | 20.06.19 | SA/ARF/FO                | 25.06.19 |  |
| 39 | 4252R  | SX4 VEHICLE UP 32 DQ 6038  | AR(V)  | 20.06.19 | UDC/ARF/FO/AR(V)         | 25.06.19 |  |
| 40 |        | gpf/cpf ledger card 2018-19  | IAO    | 20.06.19 | FO/VC                    | 25.06.19 |  |
| 41 | 017/2  | PAYMENT OF M.NO 9453296764 OF FINANCE SECTION  | R      | 20.06.19 | FO/ARF/SOII/ARF/FO/AR(T) | 25.06.19 |  |

|    |        |   |       |          |                          |          |  |
|----|--------|---|-------|----------|--------------------------|----------|--|
| 42 | 19740R | INCLUSION OF OTHER NON HUMAN ANIMAL MODEL VIZ INSECTS FISH BATS: INSTITUTIONAL ANIMAL ETHICAL COMMITTEE | EE    | 20.06.19 | FO/SOI/SA                | 25.06.19 |  |
| 43 |        | CONSTRUCTION OF BODHI PARK  | R     | 20.06.19 | SA/ARF/FO/               | 25.06.19 |  |
| 44 | 19560R | ADMISSION PROSPECTUS 2019-20  | R     | 20.06.19 | SA/arf/dr(s&p)           | 25.06.19 |  |
| 45 |        | NEWSPEAPER PAYMENT REGARDING  | DPR   | 20.06.19 | UDC/ARF/FO/SOII/CASHIER  | 25.06.19 |  |
| 46 | 11203R | DR. RIMA KUMARI CSIR SENIOR RESEARCH ASSOCIATESHIP  | R     | 20.06.19 | ANKIT/ARF/FO/R           | 25.06.19 |  |
| 47 | 19493R | PF OF PROF. SANJAY SINGH VICE CHANCELLOR  | VC    | 20.06.19 | FO/ARF/SOI/SA            | 25.06.19 |  |
| 48 | 19828r | dr br ambedkar jaynti (14.04.19)  | drm   | 21.06.19 | ARF/FO/VC                | 25.06.19 |  |
| 49 | 18065R | REQUIREMENT OF CHEMICALS DR. S KUMAR  | VC    | 21.06.19 | ARF/SOI/CASHIER          | 25.06.19 |  |
| 50 | 068/2  | REPAIRING OF EQUIPMENTS FOR PHYSICS   | R     | 21.06.19 | UDC/soii/fo/SOII/CASHIER | 25.06.19 |  |
| 51 | 16059R | PF OF SHRI MOH.D MOBEEN SENIOR ASSISTANT  | VC    | 21.06.19 | ARF/DR(E)                | 25.06.19 |  |
| 52 | 4086R  | CAUTION MONEY FILE ACAD SECTION   | VC    | 24.06.19 | solli/cashier            | 25.06.19 |  |
| 53 | 14030R | UGC NON NET FELLOWSHIP MONTH OF MAY 2019  | VC    | 24.06.19 | solli/cashier            | 25.06.19 |  |
| 54 |        | SALARY 2019-2020  | IAO   | 24.06.19 | FO/UDC                   | 25.06.19 |  |
| 55 | 19852r | refund of security money  | VC    | 24.06.19 | solli/cashier            | 25.06.19 |  |
| 56 | 12229R | PAYMENT OF ELECITRICITY BILL OF BBAU SATELLITE CAMPUS AMETHI  | Ae(e) | 24.06.19 | udc/FO/EE                | 25.06.19 |  |
| 57 | 19873R | T/C PUMP MAINTENANCE WORK   | ee    | 25.06.19 | sa                       | 25.06.19 |  |
| 58 | 16039R | DISSERTATION (LLM) SATELITE CAMPUS  | R     | 25.06.19 | ankit                    | 25.06.19 |  |
| 59 | 10700R | DIGITAL SIGNATURE OF THE REGISTRAR AND CONTROLLER OF EXAMINATION FOR POST MATRIC SCHOLARSHIP            | r     | 25.06.19 | udc                      | 25.06.19 |  |

|    |        |   |       |          |                   |          |  |
|----|--------|---|-------|----------|-------------------|----------|--|
| 60 | 089/2  | INDRA PRAKASH FOR REFUNDING THE DISSENTATION AMOUNT   | R     | 25.06.19 | ANKIT             | 25.06.19 |  |
| 61 | 19938R | TA BILL PAYMENT FILE FOR SURAT SINGH  | VC    | 25.06.19 | UDC               | 25.06.19 |  |
| 62 |        | REMUNERATION BILL FOT END SEMESTER EXMINTATION MAY 2019   | IAO   | 25.06.19 | FO/VC             | 25.06.19 |  |
| 63 | 10524R | EMERGENT MEDICAL FILE PART-II   | VC    | 25.06.19 | solli/cashier     | 25.06.19 |  |
| 64 |        | मानवाधिकार विभाग मे 06 एमएआरसीएच 2019 को एक दिवसीय राष्ट्रीय संगोष्ठी के कार्यक्रम मे अग्रिम धनराशि र 1.50 लाख के सापेछ हुआ वेय्य के समायोजन हेतु पत्रावली 96/DHR/SLS/19                      | DHR   | 25.06.19 | fo/cashier        | 25.06.19 |  |
| 65 |        | परास्नातक विधि अध्ययन केंद्र मे 07 मार्च 2019 को एक दिवशीय राष्ट्रीय संगोष्ठी के कार्यक्रम मे अग्रिम धनराशि रु 1.50 लाख के सपेछ हुआ विय्य के समायोजन हेतु पत्रावली + 1 FILE ATTACHED 08/CPGLS | SLS   | 25.06.19 | fo/cashier        | 25.06.19 |  |
| 66 | 301f   | IMPREST MONEY FOR POLITICAL SCIENCE   | DPS   | 25.06.19 | FO/ARF/SOII/ANKIT | 25.06.19 |  |
| 67 | 19898R | PURCHASE OF CHEMICALS SOLVENTS FROM DBT PROJECT DR ANJANI KUMAR TIWARI  | VC    | 25.06.19 | dr(store)         | 25.06.19 |  |
| 68 |        | purchase of tally software for finance section  | vc    | 25.06.19 | solli/cashier     | 25.06.19 |  |
| 69 | 6843R  | DR NIRULA RESEARCH SCIENTIST 'B' + 1 file   | VC    | 25.06.19 | FO/SA/CASHIER     | 25.06.19 |  |
| 70 | 16046r | boundary wall of over head tank & cwr +12193r 5(586)/15 part-1  | EE    | 25.06.19 | SA                | 25.06.19 |  |
| 71 | 096/2  | SALARY RELEASE FILE FOR ICMR-JRF (SOUMIYA PAL) UNDER PI DR. YUSUF AKHTER  | DBT   | 25.06.19 | SA                | 25.06.19 |  |
| 72 | 095/2  | INSTITUTION OF WATER & ENVIRONMENT (INDIA) PROF SANATAN NAYAK   | R     | 25.06.19 | UDC               | 25.06.19 |  |
| 73 | 9884R  | NEW VEHICLE MARUTI ERTIGA VDI SHVS UP 32 HR 6041  | AR(V) | 25.06.19 | UDC               | 25.06.19 |  |
| 74 | 12290R | IMPREST DIESAL FOR D.G.SET BBAU   | R     | 25.06.19 | ANKIT             | 25.06.19 |  |

|    |        |  |         |          |             |          |  |
|----|--------|--|---------|----------|-------------|----------|--|
| 75 | 3269R  | PAYMENT OF ELECTRICITY BILL OF UNIVERSITY CAMPUS   | R       | 25.06.19 | UDC         | 25.06.19 |  |
| 76 | 19566r | salary file for media centre   | r       | 25.06.19 | fo          | 25.06.19 |  |
| 77 | 19997R | PURCHASE OF AQUAGUARD IN THE GUEST HOUSE   | R       | 25.06.19 | UDC         | 25.06.19 |  |
| 78 | 3484R  | Diesel for tractor   | GBS     | 25.06.19 | ANKIT       | 25.06.19 |  |
| 79 | 082/2  | Civil Maintenance work P-4   | EE      | 25.06.19 | SA          | 25.06.19 |  |
| 80 | 19232R | PAYMENT OF LEGAL FEE DR. V K SINGH UNIVERSITY COUNSEL                                    | R       | 25.06.19 | SA          | 25.06.19 |  |
| 81 | 3402R  | WAHNO K INSURANCE NAVINIKARAN HETU PTRAVALI  | AR(V)   | 25.06.19 | UDC         | 25.06.19 |  |
| 82 | 12424R | FILE MEDICAL REIMBURSEMENT OF VICE CHANCELLOR  | R       | 25.06.19 | ANKIT       | 25.06.19 |  |
| 83 | 7017R  | VC RESIDENCE MAINTENANCE WORK  | R       | 25.06.19 | SA          | 25.06.19 |  |
| 84 | 8365R  | REQUIREMENT OF COOLER  | R       | 25.06.19 | SA          | 25.06.19 |  |
| 85 | 19915r | library furniture (2018)   | R       | 25.06.19 | SA          | 25.06.19 |  |
| 86 | 072/2  | PURCHASE OF FURNITURES FOR VARIOUS DEPARTMENT /SECTION                                   | R       | 25.06.19 | UDC         | 25.06.19 |  |
| 87 |        | RCA EXTENSION FILE FOR RCA   | RCA     | 25.06.19 | SA-II       | 25.06.19 |  |
| 88 | 19447R | LTC OF PROF GOVIND JI PANDEY DM CJ   | VC      | 25.06.19 | R           | 25.06.19 |  |
| 89 | 003/2  | PURCHASE OF BATTERIES OF COMPUTER SCIENCE  | VC      | 25.06.19 | dr(storE)   | 25.06.19 |  |
| 90 | 14043R | IDENTITY VARD FOR THE STUDENTS (SESSION:- 2018-19) + 1 FILE ATTACHED                     | PROCTOR | 25.06.19 | proctor     | 25.06.19 |  |
| 91 | 7502R  | REMOTE ACCESS OF E-RESOURCES   | VC      | 25.06.19 | FO          | 25.06.19 |  |
| 92 | 084/2  | भारत रत्न बाबा साहिब भीमराव अंबेडकर जी की मूर्ति के केनोपी की सफाई एवं अनुरच्छड़ी कार्य  | EE      | 25.06.19 | SA          | 25.06.19 |  |
| 93 |        | विश्वविद्यालय के सीवर संयोजन / सीवर डिस्पोजल चार्ज PART -02                              | EE      | 25.06.19 | FO          | 25.06.19 |  |
| 94 |        | m.sc forensic science & criminology (mfsc) course purchase approval (under self finance) | VC      | 25.06.19 | soi/cashier | 25.06.19 |  |

|     |        |  |         |          |                     |          |  |
|-----|--------|--|---------|----------|---------------------|----------|--|
| 95  | 17070R | CHANGE OF TENURE BOARD OF VC OFFICE<br>(EO/BBAU/234)                       | VC      | 25.06.19 | soi/cashier         | 25.06.19 |  |
| 96  | 19437R | TRAVEL FIELD WORK FILE DR. V ELANGO VAN                                    | ZOOLOGY | 25.06.19 | soi/cashier         | 25.06.19 |  |
| 97  | 19792R | PURCHASE OF 88A CARTRIDGE FOR VC SECTT                                     | VC      | 25.06.19 | soi/cashier         | 25.06.19 |  |
| 98  |        | T/C PF TPA OF DR LOKNATH   | VC      | 25.06.19 | SOII/UDC            | 25.06.19 |  |
| 99  | 12419R | GUEST FACULTY PAYMENT MONTH OF APRIL -2019                                 | FW      | 25.06.19 | FO/IAO              | 25.06.19 |  |
| 100 | 17091R | UGC-START-UP PROJECT OF DR. DIGVIJAY VERMA                                 | STR     | 25.06.19 | SA                  | 25.06.19 |  |
| 101 |        | CHEMICALS ETC.   | STR     | 25.06.19 | FO                  | 25.06.19 |  |
| 102 | 19985R | REPAIR OF COMPUTER SYSTEM OF COMPUTER<br>SCIENCE                           |         | 25.06.19 | FO/VC               | 25.06.19 |  |
| 103 |        | WORLD ENVIRONMENT DAY 5TH JUNE JAY<br>SHANKAR SINGH AGENST ADVANCE 10000/- | DES     | 25.06.19 | FO/SOII/CASHI<br>ER | 25.06.19 |  |
| 104 | 19859R | ADVANCE ADJUSTMENT FOR FINANCE SECTION                                     | str     | 25.06.19 | sa-ii               | 25.06.19 |  |