

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	4544R	PAYMENT OF LEGAL FEE- APRAJITA BANSAL	legal	14.05.19	soii/SA/FO/SA(L)	03.06.19	
2	12528R	SUPPLY OF CARPENTRY GOODS FOR HOSTELS AND MISCELLANEOUS MAINTENANCE WORKS OF BBAU BUILDINGS +1 FILE	ee	24.05.19	sa/FO/ARF/FO/IAO	03.06.19	
3	19909R	CORRESPONDENCE WITH CPGRAM PORTAL REGARDING MANPOWER	R	24.05.19	FO/SOI/SAI/ARF/SOI	03.06.19	
4	19916r	electrical point purchasing regarding	r	27.05.19	sa/FO/ARF	03.06.19	
5	19819R	मा. सा। विकाश मंत्रालय राजभाषा प्रगति निरीछड़	HINDI	27.05.19	UDC/ARF/FO	03.06.19	
6	19810R	342/UNIVERSIT ERP /SAMART/2019 TA BILL PROF R A KHAN	IAO	28.05.19	FO/VC	03.06.19	
7	01/DOC/BBAU/19	HOT AIR OVEN FOR DR JAWAHAR LAL	DOC	29.05.19	SA/ARF	03.06.19	
8	3324R	UNIVERSITY LIABRARY (ASPECTS)	LIB	29.05.19	SA/FO	03.06.19	
9	18044R	DST-INSPIRE PROJECT HEAD CONSUMABLE DR. PREETI GUPTA	DOC	29.05.19	SA/FO	03.06.19	
10	12992R	MINOR EQUIPMENT DR. KHEM B THAPA	PI	29.05.19	SA/ARF/PI	03.06.19	
11	19930R	T/C OPERATION & MENTINANCE OF CENTRALIZE AC PLANT PART-2	EE	29.05.19	SA/ARF/FO	03.06.19	
12	19080r	PAYMENT OF SANITATION SERVICES FOR UNIVERSITY CAMPUS BBAU	R	30.05.19	SA-II/arf/SOI/ARF	03.06.19	
13	19410r	contingency file for dr. v elangovan	IAO	30.05.19	FO/VC	03.06.19	

14	19878R	LETTER FROM NATIONAL HUMAN RIGHTS COMMISSION (LAW DIVION) NEW DELHI VIDE CASE NO. 10587/24/48/2019 DATED 02.05.2019 IN RESPECT OF SH. SUSHIL KUMAR EX- DEPUTY REGISTRAR, BBAU QW.R.T GRANT OF PRO-RATA RETIREMENT BENEFITS AND MONTHLY PENSION	R	30.05.19	FO/ARF/SO I	03.06.19	
15		मानवाधिकार विभाग की विभागाध्यक्षा प्रो प्रीति सक्सेना के काछ स. 11 मे एन्वर्टर की बेटरी को वादलवाने हेतु RS. 20000/- धनराशि के अनुमोदन के सम्बंध मे	STR	31.05.19	fo/ARF/SOI /COR-ET	03.06.19	
16		347 waiting area et-2019 dit/19	dit	31.05.19	fo/arf/soi/FO/EO	03.06.19	
17	8486R	Purchasing of plumbing goods	EE	31.05.19	FO/ARF/SO I/FO/IAO	03.06.19	
18		SALARY RELEASE FILE FOR ICMR-JRF (SOUMIYA PAR) UNDER PI DR. YUSUF AKHTER	DBT	03.06.19	SA	03.06.19	
19	19311R	PURCHASE OF CHEMICALS AND MINOR INSTRUMENT FROM ICMR PROJECT DR. YUSUF AKHTER (PI)	IAO	03.06.19	ARF/FO	03.06.19	
20	19777R	GYM MAINTENANCE	SPORTS SECTION	03.06.19	UDC	03.06.19	
21	19726R	amrendr singh vedi	VC	03.06.19	FO	03.06.19	
22		SAPANA KUSHWAHA REGARDING APPROVAL OF UGC STARTUP GRANT BUDGET APPOCATIONS UNDER VARIOUS HEADS	PHARMA	03.06.19	SA	03.06.19	
23	6079R	PRAPOSAL FOR NATIONAL SEMINAR PROF SARTIK BAGH	DPS	03.06.19	ANKIT	03.06.19	
24	19304R	राष्ट्रीय संगोष्ठी 17 एवं 18 फरवरी 2019 अम्मत् लाल नागर : कथा लोक और लोक भाषा 1 FILE ATTACHED	IAO	03.06.19	FO/ARF	03.06.19	
25	19912R	T/C FILE FOR MEDICAL REIMBURSEMENT SHIR A K MAURYA	R	03.06.19	SOII	03.06.19	
26	19447R	LTC OF PROF GOVIND JI PANDEY DMCJ	R	03.06.19	ANKIT	03.06.19	

27	16030R	PARTICIPATION IN 13TH WESTERN PACIFIC ACOUSTICS CONFERENCE, NEW DELHI 11TH-15TH NOVEMBER-2018	VC	03.06.19	SOII/CASHIER	03.06.19	
28	19917R	STREET LIGHT MAINTENANCE WORK	VC	03.06.19	EE	03.06.19	
29	13075R	PRINTING OF EXAMINATION FORM	VC	03.06.19	FO	03.06.19	
30	19325r	SERB-DST PROJECT RECRUITMENT OF PROJECT FELLOW JUNIOR RESEARCH FELLOW (JRF) DR. V ELANGO VAN	ZOOLOGY	03.06.19	SA	03.06.19	
31	10626R	CONTINGENCY DR. G SUNIL BABU	DBT	03.06.19	SA	03.06.19	
32		FELLOWSHIP FILE FOR MR. ABHISHEK PANDEYA DR. SUNIL BABU GOSIPATALA	HEAD-DBT	03.06.19	ANKIT	03.06.19	
33	19960R	346 invigilators et-2019	R	03.06.19	FO/PROF. RP SINGH	03.06.19	
34		FILE FOR ADJUSTMENT OF RS. 3000/- PROF MADHULIKA DUBE	STATISTICS	03.06.19	UDC	03.06.19	
35	18013R	STUDENTS FOR STUDY TOUR FILE (REIMBURESEMENT) ZOOLOGY	DZ	03.06.19	ANKIT	03.06.19	
36	15072R	honorarium to guest faculty cyber security course (evening)	VC	03.06.19	ARF/SOII/UDC	03.06.19	
37	19375R	T/C PF LTC OF SHRI BRIJENDRA KUMAR KASHYAP	IAO	03.06.19	FO	03.06.19	
38	12355R	AMC OF RO WATER TREATMENT PLANTS	IAO	03.06.19	FO/ARF	03.06.19	
39	10638R	JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA	DBT	03.06.19	SA	03.06.19	
40	10322R	Children Education Allowance SESSION 2017-18	R	03.06.19	SA/R	03.06.19	
41	5814r	supply of electrical goods part-ii	VC	03.06.19	ARF/DR(STORE)	03.06.19	
42		civil maintenance work part-3	VC	03.06.19	EE	03.06.19	
43	7049R	AMAR JYOTI DAS (RESEARCH SCHOLAR)	VC	03.06.19	ARF/SOII/CASHIER	03.06.19	
44	9443R	ICSSR PROJ- DR SURENDER MEHER CONTINGENCY GRANT	VC	03.06.19	ARF/SOI/CASHIER	03.06.19	
45	4207R	PF OF SHRI D.JAYA BALACHANDRAN	VC	03.06.19	FO	03.06.19	

46	19357R	SERB-DST PROJECT PURCHASE OF MINOR EQUIPMENT DR. V ELANGO VAN	IAO	03.06.19	FO	03.06.19	
47		m.sc forensic science & criminology (mfsc) course purchase approval (under self finance)	IAO	03.06.19	FO	03.06.19	
48	4047R	निकाय सामान्य निर्वचन चुनाव	R	03.06.19	SOII/UDC	03.06.19	
49		PROGRESS REPORT AND UTILISATION CERTIFICATE ICSSR PROJECT DR SURENDRA MEHER	DE	03.06.19	SA	03.06.19	
50	7152R	GPF/CPF ADVANCE/WITHDRAWAL NON-TEACHING PART-IV		03.06.19	FO/DR(E)	03.06.19	
51	17091R	UGC-START-UP PROJECT OF DR. DIGVIJAY VERMA	VC	03.06.19	FO/PI	03.06.19	
52	19491R	UGC START UP GRANT UTILIZATION DR. MAITRI VERMA	IAO	03.06.19	ARF	03.06.19	
53	19492R	UGC START UP GRANT UTILIZATION DR. MUKESH KUMAR AWASHTI	IAO	03.06.19	ARF	03.06.19	
54	12764R	DBT-JRF MR. PAWAN KUMAR RESEARCH SCHOLAR	VC	03.06.19	CASHIER	03.06.19	