

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	5039R	JRF-2012	DRM	2/22/2016	FO	3/16/2016	
2	5350R	JRF OF HARKIRAN KAUR	LAW	2/29/2016	FO	3/16/2016	
3	7680R	PROVIDING SERVICE OF MIRNA SEQUENCING & ANALYSIS	R	3/2/2016	sa	3/16/2016	
4	5579R	KAMLESH KUMAR VERMA	DCS	3/3/2016	H-DCS	3/16/2016	
5	6612R	RGNF-SADHANA SINGH SAGARR	ACAD	3/3/2016	VC	3/16/2016	
6	7435R	REQUIREEMTN OF OVEN FOR ESTT. SECTION	ARE	3/4/2016	registrar	3/16/2016	
7		FREESHIP TO RCA STUDENT	DIR RCA	3/4/2016	FO	3/16/2016	
8		transporation for symposium dr ambedkar vision of sociol justice an unfinished project			FO	3/16/2016	
9	7197R	application cuh		3/8/2016	VC	3/16/2016	
10	7325	ugc Dr. D S kothari post doctoral fellw/dr sangeeta yadav	academic	3/10/2016	FO	3/16/2016	
11	3420	JRF FELLOWSHIP (CSIR-UGC)	DAP	3/10/2016	FO	3/16/2016	
12	4508	Rcnf mr. Deep chandra	AR(A)	3/10/2016	FO	3/16/2016	
13	8098	STEVIOSIDE STANDARD KIT FOR RESEARCH WORK	R	3/10/2016	fo	3/16/2016	
14		PURCHASE OF CARTRIDGE	dam	3/10/2016	H-DAM	3/16/2016	
15	7315	PURCHASE OF TONER FOR VC SECT	STR	3/10/2016	STR	3/16/2016	
16	7486	PURCHASE OF LAPTOP FOR FO	STR	3/10/2016	SOI	3/16/2016	
17	8059	P K CHOORSIA FDP	DIT	3/10/2016	FO	3/16/2016	
18		IMPREST	DIT	3/10/2016	H-DIT	3/16/2016	
19		G -PAT FELLOWSHIP	PHARMA	3/11/2016	R	3/16/2016	
20	5987	3 rd book exihibition 2015-16	central library	3/11/2016	SA	3/16/2016	
21		Guest Faculty payment Fo/Finc/136	vc	3/14/2016	VC	3/16/2016	

22	3217r	DEVELOPMENT OF DOUBLE CROWN FOUNTAIN IN ROSE GARDEN	vc	3/14/2016	ARF	3/16/2016	
23		imprest	mcj	3/14/2016	SOII	3/16/2016	
24		UGC NON-NET FELLOWSHIP file	FINANCE	3/14/2016	Cashier	3/16/2016	dispose off
25	3567R	Purchasing of plumbing goods	R	3/14/2016	FO	3/16/2016	
26	4846R	DG set maintenance work	R	3/14/2016	fo	3/16/2016	
27	7235R	ASHOK PURUSH CHATRAVASH.....	R	3/14/2016	FO	3/16/2016	
28	7184R	PRASASNIK BHAWAN KA VIDYUT....	R	3/14/2016	FO	3/16/2016	
29	4265R	कुलपति कार्यालय का अनुसूक्षणीय कार्य	R	3/14/2016	FO	3/16/2016	
30	3228R	IMPREST	R	3/14/2016	fo	3/16/2016	
31	7399R	MALTI FUNCTIONAL PRINTER BIJAK	R	3/14/2016	FO	3/16/2016	
32	4426R	LED/ ELECTRONIC SIGN BOARD MAIN GATE NO.....	R	3/14/2016	FO	3/16/2016	
33	4440R	अतिथि गृह में विभिन्न प्रकार के कार्यों के निर्माण एवं मरम्मत के संबंध में	R	3/14/2016	FO	3/16/2016	
34	7476R	प्रशासनिक भवन खण्ड स0.4 स्थित पुरानी.....	R	3/14/2016	FO	3/16/2016	
35	4067R	COMMITTEE FOR CREATION O MOSQUITO MESH SIDD. HOSTEL	R	3/14/2016	FO	3/16/2016	
36	7370R	Book-stoppers	R	3/14/2016	FO	3/16/2016	
37	5963R	Imprest	R	3/14/2016	FO	3/16/2016	
38	8118r	medical (teaching)	R	3/14/2016	SO(E)	3/16/2016	
39	8077r	ichr proj	R	3/14/2016	FO	3/16/2016	
40	4703R	Advance/imprest	R	3/14/2016	FO	3/16/2016	
41	7631R	Civil Maintenance work P-2	R	3/14/2016	FO	3/16/2016	
42	5176r	purchasing of diesel for dg set		3/14/2016	ARF	3/16/2016	
43	3866R	TELEPHONE	R	3/14/2016	FO	3/16/2016	

44	5058r	PROPOSAL FOR GRANT FROM THE VC'S	R	3/14/2016	FO	3/16/2016	
45		IMPREST	RCA	3/15/2016	FO	3/16/2016	
46	8124R	TELEPHONE BILL FILE	R	3/15/2016	FO	3/16/2016	
47	3824R	UP32FK2928	R	3/15/2016	ARF	3/16/2016	
48	3968R	MEDICAL REIMBERSMENT FOR NON TEACHING STAFF	VC	3/11/2016	CASHIER	3/16/2016	dispose off
49	7934R	UPCST PROJ.- RECRUITMENT OF RESEARCH ASSISTANT	VC	3/15/2016	CASHIER	3/16/2016	dispose off
50	8018R	PURCHASE OF COLOURED STICKER FOR CONVOCATION	VC	3/15/2016	CASHIER	3/16/2016	dispose off
51	8088R	Dr. Rima kumari DST-start up research grant	VC	3/15/2016	CASHIER	3/16/2016	dispose off
52		JRF-2012-13 NARENDRA GUPTA.....	VC	3/15/2016	CASHIER	3/16/2016	dispose off
53	6878R	Consultancy proj:G water Dr. venkatesh dutta	VC	3/15/2016	CASHIER	3/16/2016	dispose off
54	6357R	EQUIPMENT FOR REPAIRING	MCJ	3/15/2016	ARF	3/16/2016	
55	7651R	IMPREST	vc	3/15/2016	EE	3/16/2016	
56	3269R	Payment of Electricity bill of University Campus	VC	3/15/2016	CASHIER	3/16/2016	dispose off
57	7935R	Purchase of online UPS & Fax Machine	VC	3/15/2016	VCS	3/16/2016	
58	6723R	PURCHASE OF COMPUTERS & OTHER EQUIPM	STR	3/16/2016	SA	3/16/2016	
59	3592R	Purchase of toner for Photocopier machine	STR	3/16/2016	SA	3/16/2016	
60	3874R	PURCHASE OF STATIONARY ITEMS FOR BOM MEETING	STR	3/16/2016	LDC	3/16/2016	
61		PURCHASE OF CARTRIDGE ADVANCE RS-10000/-	STR	3/16/2016	LDC	3/16/2016	
62		ADVANCE OF RS-5000/- FOR PEN/FOLDERS/PAD.....	STR	3/16/2016	LDC	3/16/2016	
63	7485R	PURCHASE OF MOBILE SET FOR FO ADVANCE RS-15000/-	STR	3/16/2016	LDC	3/16/2016	

64	7981R	PURCHASE OF PRINTER	STR	3/16/2016	SA	3/16/2016	
65	3940R	112/JRF (2012-13)	academic	3/16/2016	STENO	3/16/2016	
66	8111R	JRF-MS. DEEPTI SINGH	academic	3/16/2016	STENO	3/16/2016	
67		Remuneration for Ph.D thesis evaluation & Viva-voce	COE	3/16/2016	SA	3/16/2016	
68	7895r	रिक्शा द्राली कय करने हेतु	eo	3/16/2016	SA	3/16/2016	
69	4094r	UP 32 DC 4006	VEHI	3/16/2016	ARF	3/16/2016	
70	1830F	CSIR-OSDD			FO	3/16/2016	
71	6992R	Medical reimbursement(Retired Employee)	R	3/16/2016	STENO	3/16/2016	
72	4066	Festival Advance Part-II	R	3/16/2016	STENO	3/16/2016	
73	4573R	Field visit & workshops	DST	3/16/2016	SA	3/16/2016	
74	4573R	Field visit & workshops	DST	3/16/2016	SA	3/16/2016	
75	6841R	UGC-JRF MAHESH KUMAR			FO	3/16/2016	
76	6964r	fellowship Mr. Siddhartha kumar 2012-13	hod	3/16/2016	STENO	3/16/2016	
77	7651R	IMPREST	EE	3/16/2016	FO	3/16/2016	
78	7356R	IQAC NMP VERMA	DE	3/16/2016	FO	3/16/2016	
79	6006R	CONTINGENCY PDF		3/16/2016	SA	3/16/2016	
80	8136R	DAS RESEARCH LAB SBBT REQUIREMENT	R	3/16/2016	SOI	3/16/2016	
81	3622R	IMPREST	R	3/16/2016	STENO	3/16/2016	
82	4491R	ADVANCE/ADJUSTMENT	R	3/16/2016	LDC	3/16/2016	
83	4131R	REQUIREMENT OF PROJ FELLOW	R	3/16/2016	SA	3/16/2016	
84	7937R	CST UP PROJ ACCOUNT OPENING	R	3/16/2016	SA	3/16/2016	
85	3341R	PROCUREMENT OF LIB SERVER	R	3/16/2016	SA	3/16/2016	

86	4079R	JRF-2013	R	3/16/2016	STENO	3/16/2016	
87	8130R	FALSE CEILING WORK GH	R	3/16/2016	SOI	3/16/2016	
88	8028R	PARTITION WORK	R	3/16/2016	SOI	3/16/2016	
89	8129R	INAUGRAL STONE OF BOTANICAL GARDEN	R	3/16/2016	SOI	3/16/2016	
90	7972R	HIGH MAST MAINTENANCE	R	3/16/2016	SOI	3/16/2016	
91	7650R	प्रेक्षाग्रह अनुसूक्षणीय कार्य	R	3/16/2016	SOI	3/16/2016	
92	3025R	PURCHASE OF EQUIPMENT FOR MSC LAB	R	3/16/2016	SA	3/16/2016	
93	7931R	PAYMENT OF SANITATION AGENCY	R	3/16/2016	SA	3/16/2016	
94		Guest Faculty payment Fo/Finc/136	vc	3/16/2016	ARF	3/16/2016	
95		MEDICAL ADVANCE OF DR. NARENDRA KUMAR	VC	3/16/2016	FO	3/16/2016	
96	6316R	UNI. CONTRIBUTION IN NPS(II)	VC	3/16/2016	FO	3/16/2016	
97	5756R	PROGRAMME ON' HEALTH MINDS'		3/15/2016	STENO	3/16/2016	