

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7861R	RGNF- ANURAG RAWAT	daas	3/3/2016	steno	3/30/2016	
2	3231r	up32fr5768	R	3/14/2016	AR(V)	3/30/2016	
3	5176r	purchasing of diesel for dg set		3/14/2016	CASHIER	3/30/2016	dispose off
4	4094r	UP 32 DC 4006	VEHI	3/16/2016	ARF	3/30/2016	
5	7937R	CST UP PROJ ACCOUNT OPENING	R	3/16/2016	arf	3/30/2016	
6	8130R	FALSE CEILING WORK GH	R	3/16/2016	sa	3/30/2016	
7	3025R	PURCHASE OF EQUIPMENT FOR MSC LAB	R	3/16/2016	h-dem	3/30/2016	
8		POLICY MODELLING LAB	DST	3/17/2016	arf	3/30/2016	
9	4707R	PF OF SHRI SK GOEL VOL-3	ESTT	3/17/2016	ARF	3/30/2016	
10	3779R	purchaase of postal stamp	R	3/18/2016	iao	3/30/2016	
11	6079R	Proposal for National Seminar	R	3/18/2016	VC	3/30/2016	
12		PURCHASE OF 20NOS JUTE BAG ADVANCE RS-10000/-	STR	3/18/2016	ARF	3/30/2016	
13	4150R	Registrar mobile bill payment file	R	3/18/2016	CASHIER	3/30/2016	
14		IMPREST	DAAS	3/18/2016	H-DAAS	3/30/2016	
15		FREESHIP TO RCA STUDENT	rca	3/21/2016	steno	3/30/2016	
16	7440R	ADVANCE FOR 103RD ISC-2016	vc	3/21/2016	LDC	3/30/2016	
17	7336R	tcfn monitering investment	vc	3/28/2016	FO	3/30/2016	
18	6927R	Imprest	Asst. Dir	3/28/2016	arf	3/30/2016	
19	1828F	Imprest	DPR	3/29/2016	arf	3/30/2016	
20	126NO	विशिष्ट उधानीकरण कार्य	R	3/29/2016	gbs	3/30/2016	
21		MEDIA/PUBLICATION COMMITTEE	mcj	3/29/2016	arf	3/30/2016	
22	5879R	PURCHASE OF UPS	CC	3/29/2016	arf	3/30/2016	
23	2687F	ADVANCE/ADJUSTMENT	vc	3/29/2016	Cashier	3/30/2016	dispose off
24	8154r	estate maintenance -2	vc	3/29/2016	Cashier	3/30/2016	dispose off
25	7072R	2ND NATIONAL CONFERENCE ON INFORMATION SECURITY.....	vc	3/29/2016	Cashier	3/30/2016	dispose off
26	6027R	Dr. Rima kumari DST-start up YS CONTINGENCY	vc	3/29/2016	Cashier	3/30/2016	dispose off
27	4082R	Children Education Allowance Part III	estt	3/30/2016	FO	3/30/2016	
28	3812R	ADVANCE FOR ADMISION 2013-14	DBT	3/30/2016	LDC	3/30/2016	
29	1622F	CONTINGENCY-DST PROJ	DBT	3/30/2016	SA	3/30/2016	

30	5690R	CONTINGENCY DBT PROJ.	DBT	3/30/2016	SA	3/30/2016	
31	7458R	DBT PROJ. PILOT PROJ.	DBT	3/30/2016	SA	3/30/2016	
32	01NO.	DR. MANJARI SHUKLA DST PROJ.	DBT	3/30/2016	SA	3/30/2016	
33		adjustment of income, expenditure and balance of the Seminar	socio	3/30/2016	steno	3/30/2016	
34	7650R	प्रेक्षाग्रह अनुसंधानीय कार्य		3/30/2016	sa	3/30/2016	
35	4440R	अतिथि गृह में विभिन्न प्रकार के कार्यों के निर्माण एवं मरम्मत के संबंध में	ee	3/30/2016	fo	3/30/2016	
36	5097R	WEBCASTING OF 5TH CONVOCATION	HEAD	3/30/2016	STENO	3/30/2016	
37	7515R	sports events	head	3/30/2016	ldc	3/30/2016	
38		assistive device and model development lab(HDFS)	SHS	3/30/2016	SOI	3/30/2016	
39		PSYCHOMETRIC ASSESSMENT AND COUNSELLING LAB(HDFS)	SHS	3/30/2016	SOI	3/30/2016	
40	8174R	PURCHASE OF FURNITURE	SHS	3/30/2016	SOI	3/30/2016	
41	7595R	Purchase of Medical Appliances/Equipments	VC	3/30/2016	FO	3/30/2016	
42	7356R	IQAC NMP VERMA	DE	3/30/2016	FO	3/30/2016	
43		CERTIFICATE COURSE IN SILK PRODUCTION	DAAS	3/30/2016	STENO	3/30/2016	
44	7152R	GPF/CPFAdvance/Withdrawal non-teaching P-IV	ESTT	3/30/2016	STENO	3/30/2016	
45		केन्द्रीय प्लेसमेंट सेल कार्यशाला प्रतिपूर्ति हेतु दि० 01.03.16	cpc	3/30/2016	STENO	3/30/2016	
46		केन्द्रीय प्लेसमेंट सेल कार्यशाला प्रतिपूर्ति हेतु दि० 24.03.16	cpc	3/30/2016	STENO	3/30/2016	
47		FIELD VISIT			arf	3/30/2016	
48	4151R	PURCHASING OF TUBEROSE AND FO	DAPS	3/30/2016	arf	3/30/2016	
49		purchase of dustbin			arf	3/30/2016	
50	6022R	PURCHASE OF CARTRIDGES	HEAD	3/30/2016	fo	3/30/2016	
51		part time assistant data entry ICSSR PROJ		3/30/2016	SA	3/30/2016	
52		SANCTION OF NEWSPAPER			ARF	3/30/2016	
53	3675R	GUNNER FOR HON'BLE VC		3/30/2016	LDC	3/30/2016	
54	6079R	PRAPOSAL FOR NATIONAL SEMINAR	VC	3/30/2016	ARF	3/30/2016	