

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4942 R	पुरस्कार वितरण	Prof.SKBhatt	22.2.16	AR/Estt	1/Mar	For need full.
2	7615 R	PF of Dr. V. Elangovan. Asstt.Prof. DAAS.	PIC/Esstt	26.2.16	AR/Estt	1/Mar	For need full.
3	7622 R	Molestation of Ph.D Guide of BBAU.	PIC/Esstt	26.2.16	VC	1/Mar	For approval
4	4710 R	Certification of deptt.of Sanskrit.	PIC/Esstt	26.2.16	AR/A	1/Mar	For need full.
5	7887 R	T/C PF of Dr. Yuvana Satya Priya, RCA, CCL.	PIC/Esstt	26.2.16	VC	1/Mar	For approval
6	3393 R	Medical Reimbursement (teaching) File - April-2013	FO	29.2.16	CMO	1/Mar	For need full.
7	6071 R	Emerites Fellowship, DAPS, Horti.	FO	29.2.16	HoD DAPS	1/Mar	For need full.
8	8056 R	Guest Faculty (B.Sc./M.Sc. Applied Geology) File.	PIC/Estt	29.2.16	VC	1/Mar	For approval
9	7920 R	PF of Ms. Rajshree, Lecturer DIT	PIC/Estt	29.2.16	FO	1/Mar	For need full.
10	7992 R	Promotion of assistant Professor Related Dr. Venkatesh Kumar.	PIC/Estt	29.2.16	HoD DAAS	1/Mar	For need full.
11	7144 R	PF of Dr. Salini Chandra. Asstt. Prof. DCS.	PIC/Estt	29.2.16	FO	1/Mar	For need full.
12	7873 R	Online UPS & Invertor.	AR/Snp	29.2.16	VC	1/Mar	For approval
13	7087 R	विश्वविद्यालय अनुदान आयोग से पत्राचार.	HO	29.2.16	vVC	1/Mar	For approval

14	4262 R	UGC-JRF, Sushil Kumar Bharti.2013-14	AR/A	29.2.16	AR/A	1/Mar	For need full.
15	6841 R	UGC-JRF Mahesh Kumar DES	AR/A	29.2.16	AR/A	1/Mar	For need full.
16	7680 R	Proidin Service of miRNA Sequencing & nalysis, Dr. Virendra Sukla.	Hod	29.2.16	VC	1/Mar	For approval
17	8058 R	Acadmic Activies of Prof. Sanjay Kumar.	Hod	29.2.16	AR/Estt	1/Mar	For need full.
18	8059 R	FDP, IIITDM, Jabalpur, P.K. Chaurasia.	Hod	29.2.16	AR/Estt	1/Mar	For N`
19	7325 R	UGC- Dr. D.S.Kothari Post Doctoral Fellow. Dr. Sangeeta Yadav.	HoD	29.2.16	AR/A	1/Mar	For need full.
20	8048 R	Mess Canteen Tender	AR/Snp	29.2.16	VC	1/Mar	For approval
21	8017 R	Purchase of Chemical DST project, Dr. Anand Prakash.	AR/Snp	29.2.16	FO	1/Mar	by hand dr. Anand Prakash
22	6908 R	PG Indira gandhi scholarship for single girl Child.	AR/A	29.2.16	AR/A	1/Mar	For need full.
23	7054 R	T.C. Extend the service of constractual staff.	VC	29.2.16	VC	1/Mar	For approval
24	7384 R	Manpower Rquiremeant for LibraryGautam Buddha Library.	VC	29.2.16	AR/Estt	1/Mar	For need full.
25	6131 R	Grievances File Teaching	VC	29.2.16	AR/Estt	1/Mar	For need full.
26	7086 R	File -Recommendation for nomination of Chif Vigilance Officer (CVO)	VC	29.2.16	AR/Estt	1/Mar	For need full.
27	8042 R	T/C PF of V. S Baghel, LTC.	VC	29.2.16	FO	1/Mar	For need full.

28	7926 R	Application Prof. S.K. Deivedi. 2 Set.	VC	29.2.16	AR/Estt	1/Mar	For approval
29	8057 R	Representation from Sh. Bodh Lal & R.S. Rai.	VC	29.2.16	AR/Estt	1/Mar	For need full.
30	7600 R	Resignation From the Post Of DST Inspire Faculty Position Dr. Pramod Kumar	VC	29.2.16	AR/A	1/Mar	For need full.
31	7909 R	Upgradation of JRF to SRF,	VC	29.2.16	AR/A	1/Mar	For approval
32	7907 R	Academic Calender 2016-17	VC	29.2.16	AR/A	1/Mar	For need full.
33	5742 R	BPGS, DAPS	VC	29.2.16	AR/A	1/Mar	For need full.
34	5960 R	Requiremeant of Computers.	Dir-CC	29.2.16	AR/Snp	1/Mar	For need full.
35	7275 R	Advance for FC & BoM 10.1015	Registrar	29.2.16	FO	1/Mar	For need full.
36	7412 R	JRF Fellowship,	AR/A	1.3.16	AR/A	1/Mar	For need full.
37	4180 R	Gate Scholarship MTEE. File No. 05	AR/A	1.3.16	Cor-MTEE	1/Mar	For need full.
38	7993 R	Approval Faculty UIET.	AR/A	1.3.16	AR/Estt	1/Mar	For need full.
39	7865 R	Yogendra Yadav,	AR/A	1.3.16	COE	1/Mar	For need full.
40	5103 R	Committee for Finalization the BBAU Logo.	AR/A	1.3.16	DSW	1/Mar	For need full.
41	5058 R	Proposal for Grant From The VC's Discretionary Fund.(Dummy File)	AR/A	1.3.16	FO	1/Mar	For need full.

42	6757 R	M.Sc. Admission (Environmental Microbiology) Along with 6756/R	hod	1.3.16	VC	1/Mar	For approval
43	4079 R	DRM Ph.D batch 2013, JRF Fellowship File . 40	FO	1.3.16	AR/A	1/Mar	For need full.
44	4666 R	maintenance file UP-32-CX-6091	AR/Vihe	1.3.16	VC	1/Mar	For approval
45	3824 R	UP-32-FK-2928, Service Documents.	AR/Vihe	1.3.16	FO	1/Mar	For need full.
46	3465 R	Transfer & Posting Part -3	PIC/Estt	1.3.16	AR/Estt	1/Mar	For need full.
47	3483 R	Purchasing of Nursery Seed,	Cor/GBS	1.3.16	FO	1/Mar	For need full.
48	3194 R	Empanelment of Security Agency 2014-15, Alongwith 6054/R	EO	1.3.16	VC	1/Mar	For approval
49	8062 R	Refreshment on the Occasion of 26 Jan. 2016	EO	1.3.16	FO	1/Mar	For need full.
50	3381 R	Extension of School Building for Biotechnology. 5(414)/13	IAO	1.3.16	EE	1/Mar	For need full.
51	3116 R	General Correspondance 127/Estt/BBAU/2013	So/Estt	1.3.16	VC	1/Mar	For approval
52	3630 R	Purchase Of Kitchen Equipment& Mess Furnitures For The Hostel	AR/Snp	1.3.16	VC	1/Mar	For approval
53	8063 R	Ph.D extention of Pankaj Kumar Rawat.	Dean	1.3.16	VC	1/Mar	For approval
54	8064 R	Ph.D extention of Satyendra Kumar,	Dean	1.3.16	VC	1/Mar	For approval
55	6447 R	Approval For BPGS B.Ed, M.Ed Course Disigine.	Hod	1.3.16	AR/A	1/Mar	For need full.

56	7873 R	Online UPS & Invertor.	Librarian	1.3.16	Librarian	1/Mar	For need full.
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