

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	5355 R	UPCST Project, Regarding Annual Report/UC/SA of project.	PI	18.3.16	RSO	21/Mar	For need full.
2	6508 R	FWLL Bill Payment - II, Vol-2	AR/Tele	18.3.16	FO	21/Mar	For need full.
3	3920 R	Land Line Bill Payment File VC Sir/Sectt	AR/Tele	18.3.16	FO	21/Mar	For need full.
4	8137 R	file No. 120/SC/ST-Cell/BBAU/16, Project Guideline.	DR-SC/ST	18.3.16	DR-SC/ST	21/Mar	For need full.
5	8143 R	Equipment file. DST SERB Project.	RSO	18.3.16	FO	21/Mar	For need full.
6	4799 R	राजभाषा कार्यान्वयन समिति की बैठक	HO	18.3.16	HO	21/Mar	For need full.
7	6849 R	DRC- IV	Hod	18.3.16	AR/A	21/Mar	For need full.
8	8168 R	Resarch Lab SES Requirmeant 5(18)Electrical/2016.	EE	18.3.16	FO	21/Mar	For need full.
9	6475 R	Maintinance work of Street Light & Aria Light, 5(493)/14	EE	18.3.16	FO	21/Mar	For need full.
10	7479 R	Engagement of Consultant	EE	18.3.16	VC	21/Mar	For approval
11	8169 R	छात्रावास फंड से खरीदने गई विद्युत सामग्री के समायोजन से संबंधि प्रवाली ।	EE	18.3.16	FO	21/Mar	For need full.
12	8128 R	Duplicate file of बायो टेक्नालजी विद्या पीठ भवन का अनुरकछनीय कार्य	EE	18.3.16	FO	21/Mar	For need full.
13	4890 R	Open Parking for S.L.S 5(531)/14	EE	18.3.16	FO	21/Mar	For need full.

14	7234 R	Extention of Examination Hall. 5(574)/2015	EE	18.3.16	VC	21/Mar	For approval
15	4440 R	अथिति गृह मे विभिन्न्य प्रकार के कार्यो के निर्माण & मरम्मत हेतु	EE	18.3.16	VC	21/Mar	For approval
16	7300 R	केन्द्रीय पुस्तकालय अनुरक्छडिय कार्य 5(580)/2015.	EE	18.3.16	EE	21/Mar	For need full.
17	6999 R	Requiremeant of exhaust fan. Along With 1 File,	EE	18.3.16	VC	21/Mar	For approval
18	7600 R	Resignation From the Post Of DST Inspire Faculty Position Dr. Pramod Kumar	Hod	18.3.16	AR/A	21/Mar	For need full.
19	8171 R	Permission to trvel by Road from gorakhpur to lko, Dr. Divya Rani.	Hod	18.3.16	HoD/HD&FS	21/Mar	For need full.
20	7646 R	Approval For Blankets, Pillow & bed Sheets.	Warden	18.3.16	FO	21/Mar	For need full.
21	8172 R	RGNF/M.Phil/DLIS, Vijay Lakshmi.	Hod	18.3.16	AR/A	21/Mar	For need full.
22	8173 R	DRC-VI, DLIS/2015.	Hod	18.3.16	AR/A	21/Mar	For need full.
23	7997 R	B.Sc/ M.Sc. Basic Science, Aman Tripathi Related File.	Hod	18.3.16	AR/A	21/Mar	For need full.
24	8099 R	Committee For VC'S Conference.	EO	18.3.16	VC	21/Mar	For approval
25	8093 R	Consumable of Dr. Gaurav Raj Dewivdi PDF-DES.	AR/Snp	18.3.16	FO	21/Mar	For need full.
26	8174 R	Purchase of Furniture.	AR/Snp	18.3.16	VC	21/Mar	For approval
27	8131 R	UGC Start-up-Grant, 832/DAS/BBAU/2016	AR/Snp	18.3.16	VC	21/Mar	For approval

28	4907 R	Consumable & Chemicals- DST - SRB Project., Ram Naresh Bhargava/DEM	AR/Snp	18.3.16	FO	21/Mar	For need full.
29	7315 R	Purchase of Toner For Toshiba Photocopier Machine For V.C. Office.	AR/Snp	18.3.16	VC	21/Mar	For approval
30	3444 R	New Vehicle- Ertiga-VDI, UP-32-FS-3613	AR/Vehi.	18.3.16	FO	21/Mar	For need full.
31	5233 R	Anurag Swaroop. JRF Joining Report.	AR/A	18.3.16	AR/A	21/Mar	For need full.
32	5628 R	BYC/DAP/BBAU/Indo-Russian Project (Main File) B.C.Yadav.	PI	18.3.16	RSO	21/Mar	For need full.
33	7076 R	12 वे योजना के अंतर्गत केन्द्रीय लोक निर्माण विभाग द्वारा संपादित कराये जा	EE	18.3.16	FO	21/Mar	For need full.
34	5485 R	Complaint File DBT	DR/Legal	18.3.16	DR-SC/ST	21/Mar	For need full.
35	6494 R	Payment of Legal Fee, Vol-2	DR/Legal	18.3.16	FO	21/Mar	For need full.
36	8175 R	Proposal for One Day Seminar	HoD	21.3.16	VC	21/Mar	For approval
37	3170 R	Purchase of Chemicals/Consumables Items Dr. Anand Prakash, DST.Project 2/DBT/2014	HOD DBT	21.3.16	RSO	21/Mar	For need full.
38	7994 R	Empanelment of Sanitation Agency 2014-15	EO	21.3.16	VC	21/Mar	For approval
39	7341 R	Purchasing of Tank Cover.	EO	21.3.16	FO	21/Mar	For need full.
40	8176 R	Street Light Maintenance Work 5(20)/Elect.2016	EE	21.3.16	FO	21/Mar	For need full.
41	8180 R	NOC For Singapour Visit from May01.05.16, Dr. B.N Dubey.	Hod	21.3.16	PIC/Estt	21/Mar	For need full.