

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6701 R	Photocopy work for Uni. Lib. BBAU	Librarian	14.8.15	VC	28/Mar	For Approval
2	8167 R	वार्षिक पत्रिका निर्णयन प्रकाशन।	HO	18.3.16	VC	28/Mar	For approval
3	8179 R	T/C PF of Dr. Suman Mishra, Asstt.Prof DAAS(CCL)	VC	21.3.16	AR/Estt	28/Mar	For need full.
4	7435 R	Requirement of Over For Establishmeant.	VC	21.3.16	FO	28/Mar	For need full.
5	7978 R	XVI Advisory Committee Meeting for SC/ST Cell	VC	21.3.16	DR-SC/ST	28/Mar	For need full.
6	7315 R	Purchase of Toner For Toshiba Photocopier Machine For V.C. Office.	VC	21.3.16	AR/Snp	28/Mar	For need full.
7	4440 R	अथिति गृह मे विभिन्न प्रकार के कार्यों के निर्माण & मरम्मत हेतु	VC	21.3.16	EE	28/Mar	For need full.
8	8174 R	Purchase of Furniture.	VC	21.3.16	AR/Snp	28/Mar	For need full.
9	7479 R	Engagement of Consultant	VC	21.3.16	AR/Estt	28/Mar	For need full.
10	8099 R	Committee For VC'S Conference.	VC	21.3.16	EO	28/Mar	For need full.
11	8091 R	Purchase of Equipmeant from UGC Research Grant.	AR/Snp	21.3.16	FO	28/Mar	For need full.
12	8112 R	Multi Function Printer For SBH.	AR/Snp	21.3.16	FO	28/Mar	For need full.
13	8066 R	Aluminium Ladder 5(350)/2012 PART-2.	AR/Snp	21.3.16	FO	28/Mar	For need full.

14	8069 R	Co-Operative General Store	AR/Snp	21.3.16	VC	28/Mar	For approval
15	7400 R	Termite treatment in the main Auditoroum	EO	21.3.16	FO	28/Mar	For need full.
16	8065 R	T/C PF of Ms. Anita Agarwal, P.A, UIET.	VC	21.3.16	AR/Estt	28/Mar	For need full.
17	4794 R	Registration of Firm for Furniture/ stationary Items etc.	AR/S&P	21.3.16	AR/Snp	28/Mar	For need full.
18	8181 R	Requirment of Computer set, Dr. DR. Modi Asso. Prof. DBT	HoD	21.3.16	Dir-CC	28/Mar	For need full.
19	8182 R	RGNF Virendra Kumar-M.Phil.	HoD	21.3.16	AR/A	28/Mar	For need full.
20	8183 R	RGNF Shraddha Nandan. lind Sem	HoD	21.3.16	AR/A	28/Mar	For need full.
21	7357 R	RFID and Lib.Automation.	Librarian	21.3.16	VC	28/Mar	For approval
22	3170 R	Purchase of Chemicals/Consumables Items Dr. Anand Prakash, DST.Project 2/DBT/2014	RSO	21.3.16	FO	28/Mar	For need full.
23	5628 R	BYC/DAP/BBAU/Indo-Russian Project (Main File) B.C.Yadav.	RSO	21.3.16	FO	28/Mar	For need full.
24	5355 R	UPCST Project, Regarding Annual Report/UC/SA of project.	RSO	21.3.16	FO	28/Mar	For need full.
25	4954 R	Traelling alloune manjari shukla, DST-WOS(A)	RSO	21.3.16	FO	28/Mar	For need full.
26	4108 R	JRF fellowship, pankaj, rajkumar	HoD	21.3.16	AR/A	28/Mar	For need full.
27	6999 R	Requiremeant of exhaust fan.With 1File	VC	21.3.16	EE	28/Mar	For need full.

28	7234 R	Extention of Examination Hall. 5(574)/2015	VC	21.3.16	EE	28/Mar	For need full.
29	7197 R	Application CUH. Dr. Naveen Kr. Arora.	AR/Snp	28.3.16	AR/Snp	29/Mar	For need full.
30	8137 R	file No. 120/SC/ST-Cell/BBAU/16, Project Guideline.	RSO	28.3.16	RSO	29/Mar	For need full.
31	6557 R	52nd meeting of Academic Council.	AR/A	28.3.16	AR/A	29/Mar	For need full.
32	5332 R	UGC Dr. DSK Post Doctoral Fellow, Dr. Ashutosh Awasthi,	HoD	28.3.16	AR/A	29/Mar	For need full.
33	3081 R	DRC/Ph.D Admission-2011 FILE NO.143	AR/A	28.3.16	AR/A	29/Mar	For need full.
34	8184 R	Substation Erection work 5(12)Elec./2016	EE	28.3.16	FO	29/Mar	For need full.
35	4308 R	Repairing Painting of Engineering Sectt. 5(489)/14	EE	28.3.16	FO	29/Mar	For need full.
36	3887 R	100 शायीका महिला ऐवम पुरुष छात्रावास मे कॉमन हाल का निर्माण, 5(400)/13.	EE	28.3.16	VC	29/Mar	For approval
37	4307 R	Alluminium Parttitioning work in DIT.5(473)/14 with 4204/R	EE	28.3.16	FO	29/Mar	For need full.
38	8185 R	विशिष्ठ उद्दानिकरण कार्य 5(402)/2015- part -3	EE	28.3.16	FO	29/Mar	For need full.
39	6297 R	High Power Committee (Minutes) Close Confi.	SKBhat	28.3.16	AR/Estt	29/Mar	For need full.
40	6256 R	Maintenance of Electrical Underground Cable I Uni. Campus 5(412)/15 Part-II	EE	28.3.16	VC	29/Mar	For approval
41	7066 R	Road Repair in University Campus 5(519)/2015	EE	28.3.16	FO	29/Mar	For need full.

42	8186 R	RGNF/M.Phil Fellowship/Ghanshyam /2014-15	HoD	28.3.16	AR/A	29/Mar	For need full.
43	6644 R	Purchase of Furniture for New Faculty/ Officer/Staff.	AR/Snp	28.3.16	AR/Estt	29/Mar	For need full.
44	5889 R	Proposal For Rotavapor Dr. Joty pandey.	AR/Snp	28.3.16	VC	29/Mar	For approval
45	7935 R	Purchase of online UPS & Fax Machine.for VC Sectt.	AR/Snp	28.3.16	AR/Snp	29/Mar	For need full.
46	8187 R	Complaint reg. Tender Doucument of Man Power Suplly Store Section.	VC	28.3.16	Ar/Estt	29/Mar	For need full.
47	8120 R	DRC Vol-IV, DEM with 3272/R	AR/A	29.3.16	VC	29/Mar	For approval
48	8173 R	DRC-VI, DLIS/2015.with 6710/R	AR/A	29.3.16	VC	29/Mar	For approval
49	8087 R	Dr. AK. Yadav, Life time Member of ISCA.	AR/A	29.3.16	FO	29/Mar	For need full.
50	7963 R	Essential Qualification matter, DHR	AR/A	29.3.16	AR/Estt	29/Mar	For need full.
51	8188 R	BPGS DLIS (Old file)	HoD	29.3.16	AR/A	29/Mar	For need full.
52	6478 R	ICSSR Doctoral Fellowship, Mr. Hari Om.	HoD	29.3.16	AR/A	29/Mar	For need full.
53	6392 R	UGC-JRF, Reasearch Scholar Mr. Shamshad Ahmad	HoD	29.3.16	AR/A	29/Mar	For need full.
54	7623 R	DPC For Group -B, Post.	AR/Estt	29.3.16	Chair-	29/Mar	For need full.