

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	28.3.16	Purchase of Color Tonner For R-Office	AR/Snp	28.3.16	FO	31/Mar	For need full.
2	29.3.16	RGNF Ms. Priyanka Verma.	AR/A	29.3.16	FO	31/Mar	For need full.
3	29.3.16	राजभाषा कार्यान्वयन समिति की बैठक	HO	29.3.16	HO	31/Mar	by hand HO
4	29.3.16	Proposal For Rotavapor Dr. Jotyi pandey.	VC	29.3.16	AR/Snp	31/Mar	For need full.
5	29.3.16	Lab Equipment Purchase, DAP Bal Chandra Yadav	Dean SPS	29.3.16		31/Mar	Byb hand hod
6	29.3.16	DRC Vol-IV, DEM with 3272/R	VC	29.3.16	AR/A	31/Mar	For need full.
7	29.3.16	DRC-VI, DLIS/2015.with 6710/R	VC	29.3.16	AR/A	31/Mar	For need full.
8	30.3.16	Construction of Student Activity Center. Part-2, 5(549)/2015	EE	30.3.16		30/Mar	by hand XEN
9	30.3.16	Requirment of books for applied Geology, DES	Librarian	30.3.16	FO	31/Mar	For need full.
10	30.3.16	RFID and Lib.Automation.	VC	30.3.16	AR/Snp	30/Mar	For need full.
11	30.3.16	Review of Policy, DPW.	VC	30.3.16	AR/Estt	31/Mar	For need full.
12	30.3.16	T/C PF of Prof. S.K. Bhatnagar, DHR- LTC.	VC	30.3.16	AR/Estt	31/Mar	For need full.
13	30.3.16	Application form Khwaja Moiuiddin Chisti Urdu, Urdu, Arbi-Farsi University LKO.	VC	30.3.16	AR/Estt	31/Mar	For need full.

14	30.3.16	Application for Allahabad University. Dr.U.V.Kiran	VC	30.3.16	AR/Estt	31/Mar	For need full.
15	30.3.16	GPAT Scholarship for M.Pharma.Students	VC	30.3.16	AR/A	30/Mar	For need full.
16	30.3.16	Reimbursement of Children Education Allownce./679/DMCJ/BBAU/16	HoD	30.3.16	AR/Estt	31/Mar	For need full.
17	30.3.16	Sanction of Transfer TA Advance in respect of FO	VC	30.3.16	AR/Estt	31/Mar	For need full.
18	31.3.16	Furniture for room Adjcent to VC's Chamber. 5(568)/2015	EE	31.3.16	FO	31/Mar	For need full.