

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7983 R	RTI Replies 2016, Estt. Section.	PIC/Esstt	1.3.16		3/Mar	By hand Govind Sir.
2	6644 R	Purchase of Furniture fgor New Faculty/ Officer/Staff.	AR/Snp	2.3.16	VC	3/Mar	By Hand R.P. Yadav
3	7535 R	Purchase of Computer Laptop printers.etc.	AR/Snp	2.3.16	VC	3/Mar	By Hand R.P. Yadav
4	3465 R	Transfer & Posting Part -3	VC	2.3.16	PIC/Estt	3/Mar	For need full.
5	7654 R	Publication of Tender Notice.	AR/Snp	2.3.16	VC	3/Mar	For approval
6	7394 R	Labour Requirment B.Voc.	VC	2.3.16	Prof.Vipin saxena	3/Mar	For need full.
7	7032 R	Reprentation Of Dr. Bela Turkey Kaushal.	VC	2.3.16	DR-SC/ST	3/Mar	For need full.
8	8082 R	Committee for Basic Facilities for Women National Seminar, 7-8, March2016	HoD	3.3.16		3/Mar	Uplode University Website