

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	5952/R	JRF Fellowship of Ms. Suchitra Diwakar, Reseach Scholar, DPS	FO	17/3/2016	FO	18/3/2016	Yes if as per rules
2	8159/R	Regarding file of DRC of DAPS	R	17/3/2016	R	18/3/2016	Seen
3	3067/R	M.S. Railing From Gate No.01 to Gate No.03	R	17/3/2016	R	18/3/2016	Yes if as per rules
4	4393/R	Dr. R.N. Bharagava (PI)/DEM - (Manpower Recruitment - DST-SERB Project)	R	17/3/2016	R	18/3/2016	It should have been brought to my notice before the request was sent. Earlier order stand.
5	7585/R	Requirement od CCTV's, GBL	R	17/3/2016	Dr. Vipin Saxena	18/3/2016	Approved for NA please
6	8127/R	T/C PF of Shri Ansi Ahmad, Driver	R	17/3/2016	R	18/3/2016	Yes if as per rules
7	-	Permission to travel by road, Dr. Diya Rani Asoso. Prof., HD&FS	I/C Dean HD & FS	17/3/2016	I/C Dean HD & FS	18/3/2016	Please appoint Prof.. How Asso. Prof. has been invited
8	7999/R	Estabilation of Nursery, GBS	FO	17/3/2016	FO	18/3/2016	Yes as per rules only but please economize
9	4006/R	Ms. Bela Turkey Kaushal ,RGNF File, DAAS + 1 File (Ph.D. Thesis)	R	17/3/2016	R	18/3/2016	Please discuss
10	8164/R	54th meeting of AC	R	17/3/2016	R	18/3/2016	Ok

11	4744/R	School Board File, SBBT	R	17/3/2016	R	18/3/2016	A yes as per rules
12	4729/R	DRC (Part-III), DBT	R	17/3/2016	R	18/3/2016	Please quote the rules in the note . Let the note be self explanatory.
13	8148/R	Hindi Vibhaag (Adhock BPGS)	R	17/3/2016	R	18/3/2016	अनुमोदित अगर नियमानुसार है ।
14	-	Purchase of Biotoilet	R	18/3/2016	R	18/3/2016	I think construction/Fabrication will be much cheaper