S.No	File No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3934/R	Seed Money for Asst. Prof., DEM, Dr. Jay Shankar Singh, DEM	FO	21/3/2016	FO	28/3/2016	This is surprising that no national banks want to here bussiness with BBAU. Please check and the appropriate measures immediately
2	7336/R	T/C F.N. (Finance Section) Monitering /Investment of Funds	FO	21/3/2016	FO	28/3/2016	Pending
3	_	Complaints regarding Tender Document & ManPower Supply	R	21/3/2016	R	28/3/2016	Its ok but there is another complaint. That should also be dealt with accordingly
4	-	Caterers service for Two-day National Seminar on 30th & 31st March 2016 Org. By DHR,SLS	FO	28/3/2016	FO	28/3/2016	Ok yes as per rules
5	_	JRF Fellowship of Mr. Veer Kumar, DPS	FO	28/3/2016	FO	28/3/2016	Ok
6	3857/R	Bank Account 2013-17 Part - V	FO	28/3/2016	FO	28/3/2016	Yes if as per rules
7	8093/R	Consumables of Dr. Gaurav Raj Dwivedi, PDF-DES	FO	28/3/2016	FO	28/3/2016	Yes if as per rules

8	4573/R-1	Field Visit & Workshop, DST- Centre for policy Research	FO	28/3/2016	FO	28/3/2016	Yes if as per rules
9	4907/R	Dr. Ram Naresh Bharagava, DEM	FO	28/3/2016	FO	28/3/2016	Yes if as per rules
10	3734/R	File for the purchse of toner of sharp copier, DHR	FO	28/3/2016	FO	28/3/2016	Yes if as per rules
11	_	Remunaration for Ph.D. Thesis Evaluation & Viva-Voce, COE Office	FO	28/3/2016	FO	28/3/2016	Yes if as per rules
12	4573/R-2	Field Visit & Workshop, DST- Centre for policy Research	FO	28/3/2016	FO	28/3/2016	Yes if as per rules
13	6148/R	विo विo के तीनों गेटों पर बैरियर लगवानें के सम्बन्ध में	FO	28/3/2016	FO	28/3/2016	Yes if as per rules
14	6006/R	Contingency, Dr Gaurav R. Dwivedi, PDF-DES	FO	28/3/2016	FO	28/3/2016	Yes if as per rules
15	3519/R	JRF-DST, Dr. Gaurav Kathwas, DPHS	FO	28/3/2016	FO	28/3/2016	Yes if as per rules
16	3341/R	Procurement of Library Server, Central Library	FO	28/3/2016	FO	28/3/2016	Yes if as per rules