

S.No.	File No.	Subject	From whom	Received Date	Sent To	Sent Date	Remarks
1	5100/R	Dr Gaurav Raj Dwivedi - Project File (SERB)	FO	8/3/2016	FO	9/3/2016	Yes if as per rules
2	6267/R	Maintenance & Floral Tribute to Statue of Dr. Bhimrao Ambedkar	FO	8/3/2016	FO	9/3/2016	Isn't it too much?
3	6108/R	201/Appointment of RA under young scientist scheme/DIT/Dr.D. PANDEY	FO	8/3/2016	FO	9/3/2016	Yes if as per rules
4	7618/R	Photocopy Machine File /RCA	FO	8/3/2016	FO	9/3/2016	Yes if as per rules
5	3545/R	Plantation work by G.B.S.. Part-II	FO	8/3/2016	FO	9/3/2016	Needs discuss
6	3933/R	P.O.L. Imprest, Vehicle Sec,	FO	8/3/2016	FO	9/3/2016	Yes if as per rules
7	4109/R	Servicing of MF Tractor, UP32CZ1945	FO	8/3/2016	FO	9/3/2016	Ok if as per rules
8	3484/R	Diesal for Tractor-36/GBS/2014,Part-II	FO	8/3/2016	FO	9/3/2016	How many files are there?
9	7634/R	कनिष्क छात्रावास में साउण्ड सिस्टम बीजक के आधार पर खरीदने से सम्बन्धित पत्रावली	FO	8/3/2016	FO	9/3/2016	Ok if as per rules
10	8014/R	Vith convocation, Transport & Accomodation Committee	FO	8/3/2016	FO	9/3/2016	Yes if strictly as per rules
11	7499/R	Appointments of JRF in DST Project/Dr Anand Prakash	FO	8/3/2016	FO	9/3/2016	Yes if as per rules
12	8031/R	Purchase of Briefcase	FO	8/3/2016	FO	9/3/2016	Ok
13	7178/R	Purchase of FYM for Rose Garden	FO	8/3/2016	FO	9/3/2016	Needs Discussion
14	4094/R	UP 32 DC 4006, Tata Indigo	FO	8/3/2016	FO	9/3/2016	Yes if strictly as per rules
15	4386/R	Symposium on Sardar Patel to celebrate his 139 Birth anniversary organized by BBAU, Dr. Ripu Sudan Singh, DPS	FO	8/3/2016	FO	9/3/2016	Yes if as per rules
16	1816/FO	Payment of T.A. Bills of VC, Part-II	FO	8/3/2016	FO	9/3/2016	Needful done
17	6935/R	Outsourcing Mali, GBS	FO	8/3/2016	FO	9/3/2016	Please discuss
18	7676/R	Purchase of Battery for, Exam Sec.	FO	8/3/2016	FO	9/3/2016	Yes if as per rules

19	-	Certificate Course in Silk Production	FO	8/3/2016	FO	9/3/2016	Head & FO to Discuss
20	4057/R	New Building For Administrative Block Complex & Main Gate	FO	8/3/2016	FO	9/3/2016	Ok as per rules
21	8015/R	Projector Repair, Deptt. Of Law	FO	8/3/2016	FO	9/3/2016	Please discuss
22	-	Honorarium RCA	FO	8/3/2016	FO	9/3/2016	Yes if as per rules
23	6639/R	Dr. Shiv shankar, DES - Advance UPCST Project	FO	8/3/2016	FO	9/3/2016	Yes if as per rules
24	7360/R	Staff requirement of Estate Officer	R	8/3/2016	R/EO	9/3/2016	Please Discuss
25	8038/R	Promotion Under CAS , Asso. Prof to Prof, Dr Shashi Kant Pandey, Asoo. Prof., DPS	R	8/3/2016	R	9/3/2016	Dr. Verma Committee
26	7483/R	Proposal for Opening & Operating of Cafeteria	R	8/3/2016	R	9/3/2016	Ok but how much rent will came out to be. It needs discussion
27	-	Circular reg. the Chemicals, Plastic wares/Glasswares	R	8/3/2016	R	9/3/2016	Pending
28	6644/R	Purchase of furniture for new Faculty/Officer/Staff, Store sec.	R	8/3/2016	R	9/3/2016	Please Manage in 10 Lac.
29	3238/R	DAC-NET-JRF/UGC, Manisha Gautam	FO	9/3/2016	FO	9/3/2016	Yes if as per rules
30	7360/R	Staff requirement of Estate Officer	R	9/3/2016	R	9/3/2016	Please provide me list of all the contractual employees
31	4082/R	Children Education Allowance, Part III	FO	9/3/2016	FO	9/3/2016	अनुमोदित अगर नियमानुसार है ।
32	8023/R	Promotion under CAS form stage 4 to stage 5, i.e. Asso. Prof. to Prof. - Dr. Birendra Narain Dubey	R	9/3/2016	R	9/3/2016	Registrar for NA
33	4006/R	Ms. Bela Turkey Kaushal ,RGNF File, DAAS + 1 File (Ph.D. Thesis)	FO	9/3/2016	FO	9/3/2016	Ok if as per rules

34	7982/R	Purchase of Furnitures, Dr. Devesh Kumar	FO	9/3/2016	FO	9/3/2016	Yes if as per rules
35	7980/R	Purchase & Installation of AC's, Dr. Devesh Kumar	FO	9/3/2016	FO	9/3/2016	Yes as per rules
36	-	Urgent sport Requirement for Sport Festival-2016	FO	9/3/2016	FO	9/3/2016	Yes as per rules
37	-	Sports Committee for Sports Festival-2016	R	9/3/2016	R	9/3/2016	Ok as per rules