

S.No	File/Letter No.	Subject	Sent to
1	7968/R	Publication/Printing, DST-CPR, BBAU - Venkatesh Dutta, DES	Dr. Dutta
2	—	Guest Faculty Payment, Finance	FO
3	5405/R	Appointment of IAO on Contract Basis	R
4	—	T/C PF of Dr. Rakesh Pradhan, CMO	R
5	—	Finalization of RE 2015-16 (Plan & Non Plan), Meeting at UGC, New Delhi	FO
6	6313/R	Medical Advance of Dr. Narendra Kumar, DES	FO
7	7152/R	GPF/CPF Advance/Withdrawal, Non Teaching - Part IV	R
8	6266/R	Brief note of daily paid worker (DPW)	R
9	7615/R/IIInd	PF of Dr. V.Elangovan, Asso. Prof., DAAS	R
10	—	One confidential file of RDCU in a closed envelope	COE office
11	6967/R	Hiring of taxies-2015	R
12	6612/R	Sadhana Singh Sagar, DEM-RGNF-SRF	FO
13	7197/R	Applicaton CUH	FO
14	5396/R	Payment for M/S Security Solution Services, Security sec.	EO
15	8128/R	(Duplicate File) बायोसाइन्स एवं ए बायोटेक्नोलॉजी विद्यापीठ भवन का अनुसंधानीय कार्य	R
16	7479/R	Engagement of consultant	R
17	7406/R	For Strict observation of reservation Policy of the Gov. in Univ.	R
18	5889/R	Proposal for Rotavapor, Dr. Jyoti Pandey, DAC	R
19	7105/R	Purchase of EPBX	R
20	7367/R	Purchase of Sonicator, DAC	R
21	7654/R	Publication of tender Notice	R
22	8054/R	चिकित्सा हेतु आर्थिक सहायता के संदर्भ में मिथलेश कुमार	Dr. Ripusudan Sir
23	8080/R	UGC(Promotion of Higher Education Institutions & Grievence of Redressal), Regulations, 2012	R
24	6316/R	University contribution in NPS (II)	FO
25	—	Board of Studies, DMCJ	Prof. Vipin Saxena
26	6415/R	Library Committee(Proceding)	R
27	8137/R	Project Guidelines, 2015-16 - SC/ST Cell	R

28	3638/R	डिपार्टमेन्ट ऑफ प्लान्ट साइन्स ब्लॉक का निर्माण, भाग-1, 5(502)/14	R
29	3393/R	Medical Reimbursement (Teaching) File + One Register + Bills	R
30		T/C PF of Shri. Rama Shankar Singh	R
31	8139/R	Degree certificate	R
32	5039R	JRF-2012	FO
33	5350R	JRF OF HARKIRAN KAUR	FO
34	7680R	PROVIDING SERVICE OF MIRNA SEQUENCING & ANALYSIS	sa
35	5579R	KAMLESH KUMAR VERMA	H-DCS
36	6612R	RGNF-SADHANA SINGH SAGARR	VC
37	7435R	REQUIREEMTN OF OVEN FOR ESTT. SECTION	registrar
38		FREESHIP TO RCA STUDENT	FO
39		transporation for symposium dr ambedkar vision of sociol justice an unfinished project	FO
40	7197R	application cuh	VC
41	7325	ugc Dr. D S kothari post doctoral fellw/dr sangeeta yadav	FO
42	3420	JRF FELLOWSHIP (CSIR-UGC)	FO
43	4508	Rcnf mr. Deep chandra	FO
44	8098	STEVIOSIDE STANDARD KIT FOR RESEARCH WORK	fo
45		PURCHASE OF CARTRIDGE	H-DAM
46	7315	PURCHASE OF TONER FOR VC SECT	STR
47	7486	PURCHASE OF LAPTOP FOR FO	SOI
48	8059	P K CHOORSIA FDP	FO
49		IMPREST	H-DIT
50		G -PAT FELLOWSHIP	R
51	5987	3 rd book exhibition 2015-16	SA
52		Guest Faculty payment Fo/Finc/136	VC
53	3217r	DEVELOPMENT OF DOUBLE CROWN FOUNTAIN IN ROSE GARDEN	ARF
54		imprest	SOII
55		UGC NON-NET FELLOWSHIP file	Cashier
56	3567R	Purchasing of plumbing goods	FO
57	4846R	DG set maintenance work	fo
58	7235R	ASHOK PURUSH CHATRAVASH.....	FO
59	7184R	PRASASNIK BHAWAN KA VIDYUT....	FO
60	4265R	कुलपति कार्यालय का अनुरक्षणीय कार्य	FO
61	3228R	IMPREST	fo
62	7399R	MALTI FUNCTIONAL PRINTER BIJAK	FO
63	4426R	LED/ ELECTRONIC SIGN BOARD MAIN GATE NO.....	FO

64	4440R	अतिथि गह में विभिन्न प्रकार के कार्यों के निर्माण एवं मरम्मत के संबंध में	FO
65	7476R	प्रशासनिक भवन खण्ड स0.4 स्थित पुरानी.....	FO
66	4067R	COMMITTEE FOR CREATION O MOSQUITO MESH SIDD. HOSTEL	FO
67	7370R	Book-stoppers	FO
68	5963R	Imprest	FO
69	8118r	medical (teaching)	SO(E)
70	8077r	ichr proj	FO
71	4703R	Advance/imprest	FO
72	7631R	Civil Maintenance work P-2	FO
73	5176r	purchasing of diesel for dg set	ARF
74	3866R	TELEPHONE	FO
75	5058r	PROPOSAL FOR GRANT FROM THE VC'S	FO
76		IMPREST	FO
77	8124R	TELEPHONE BILL FILE	FO
78	3824R	UP32FK2928	ARF
79	3968R	MEDICAL REIMBERSMENT FOR NON TEACHING STAFF	CASHIER
80	7934R	UPCST PROJ.- RECRUITMENT OF RESEARCH ASSISTANT	CASHIER
81	8018R	PURCHASE OF COLOURED STICKER FOR CONVOCATION	CASHIER
82	8088R	Dr. Rima kumari DST-start up research grant	CASHIER
83		JRF-2012-13 NARENDRA GUPTA.....	CASHIER
84	6878R	Consultancy proj:G water Dr. venkatesh dutta	CASHIER
85	6357R	EQUIPMENT FOR REPAIRING	ARF
86	7651R	IMPREST	EE
87	3269R	Payment of Electricity bill of University Campus	CASHIER
88	7935R	Purchase of online UPS & Fax Machine	VCS
89	6723R	PURCHASE OF COMPUTERS & OTHER EQUIPM	SA
90	3592R	Purchase of toner for Photocopier machine	SA
91	3874R	PURCHASE OF STATIONARY ITEMS FOR BOM MEETING	LDC
92		PURCHASE OF CARTRIDGE ADVANCE RS-10000/-	LDC
93		ADVANCE OF RS-5000/- FOR PEN/FOLDERS/PAD.....	LDC
94	7485R	PURCHASE OF MOBILE SET FOR FO ADVANCE RS-15000/-	LDC
95	7981R	PURCHASE OF PRINTER	SA
96	3940R	112/JRF (2012-13)	STENO
97	8111R	JRF-MS. DEEPTI SINGH	STENO

98		Remuneration for Ph.D thesis evaluation & Viva-voce	SA
99	7895r	रिक्शा द्राली क्रय करने हेतु	SA
100	4094r	UP 32 DC 4006	ARF
101	1830F	CSIR-OSDD	FO
102	6992R	Medical reimbursement(Retired Employee)	STENO
103	4066	Festival Advance Part-II	STENO
104	4573R	Field visit & workshops	SA
105	4573R	Field visit & workshops	SA
106	6841R	UGC-JRF MAHESH KUMAR	FO
107	6964r	fellowship Mr. Siddhartha kumar 2012-13	STENO
108	7651R	IMPREST	FO
109	7356R	IQAC NMP VERMA	FO
110	6006R	CONTINGENCY PDF	SA
111	8136R	DAS RESEARCH LAB SBBT REQUIREMENT	SOI
112	3622R	IMPREST	STENO
113	4491R	ADVANCE/ADJUSTMENT	LDC
114	4131R	REQUIREMENT OF PROJ FELLOW	SA
115	7937R	CST UP PROJ ACCOUNT OPENING	SA
116	3341R	PROCUREMENT OF LIB SERVER	SA
117	4079R	JRF-2013	STENO
118	8130R	FALSE CEILING WORK GH	SOI
119	8028R	PARTITION WORK	SOI
120	8129R	INAUGRAL STONE OF BOTANICAL GARDEN	SOI
121	7972R	HIGH MAST MAINTENANCE	SOI
122	7650R	प्रेक्षाग्रह अनुसंधानीय कार्य	SOI
123	3025R	PURCHASE OF EQUIPMENT FOR MSC LAB	SA
124	7931R	PAYMENT OF SANITATION AGENCY	SA
125		Guest Faculty payment Fo/Finc/136	ARF
126		MEDICAL ADVANCE OF DR. NARENDRA KUMAR	FO
127	6316R	UNI. CONTRIBUTION IN NPS(II)	FO
128	5756R	PROGRAMME ON' HEALTH MINDS'	STENO
129	8094 R	DPC of Group B,2016	Director Media Center MCJ
130	7800 R	Lien for TISS, Dr. S Darapuri.	VC
131	7623 R	DPC For Group -B, Post.	AR/Estt
132	8092 R	Travel of Dr. Gaurav Raj Dewivdi PDF-DES.	FO
133	7909 R	Upgradation of JRF to SRF,	AR/A
134	8123 R	National Post Doctoral Fellowship.	AR/A
135	7298 R	UGC-Post-Doc, Fellowship for Women Candidate 2012, Dr. Kamini Narain.	AR/A
136	8124 R	Tele phone Bill File ...	FO
137	3824 R	UP-32-FK-2928, Service Documents.	FO

138	4189 R	AMC.of Ceiling Fan & Exhaust Fan. Part-2, 5(271)/14	FO
139	8125 R	Electrical Foutl Work. 5(6)/Elec./16	FO
140	8089 R	T/C PF of Neetu Singh. Asstt.Prof. HD&FS	AR/Estt
141	7937 R	CST UP project Account Opening File, Dr Sangeeta Saxena.,	FO
142	3025 R	Purchase Of Equipment For M.S.c Laboratory (Session:2014)58/Lab/DEM/14	FO
143	8127 R	T/C PF of Driver Anis Ahmad	
144	5095 R	ICSSR Doctoral Fellowship, Mr. Arvind Kumar.	AR/A
145	4796 R	Siddharth Boudh Research Scholar.	AR/A
146	3725 R	RGNF file of Ph.D Scholar, DAPS 2012-13.	AR/A
147	6959 R	RGNF file of Shailendra , shekhar, shakunt.	AR/A
148	4954 R	Traelling allounce manjari shukla, DST-WOS(A)	RSO
149	7600 R	Resignation From the Post Of DST Inspire Faculty Position Dr. Pramod Kumar Kushwaha.	Hod/DBT
150	7406 R	For Strict observation of reservation policy.of the Gov. of Universities.	VC
151	8128 R	Duplicate file of बायो टेक्नालजी विद्या पीठ भवन का अनुरकछनीय कार्य 5(406)/2016 Part -2	VC
152	7479 R	Engagement of Consultant	VC
153	8028 R	Partition Works SMS-DRM.	FO
154	8129 R	Inaugral Stone of Boitanical Garden 5(577)/2015	FO
155	7650 R	प्रेकछा गृह अनुरकछनीय कार्य 5(589)/2016	FO
156	8130 R	Falses ceiling work Guest House. 5(369)/13	FO
157	8131 R	UGC Start-up-Grant, 832/DAS/BBAU/2016	AR/Snp
158	5098 R	Reply Of Parliyamnt Question	AR/A
159	8029 R	T/C Genral Office Order.	AR/Estt
160	3491 R	requirment of computur, RCA	AR/Snp
161	5485 R	Complaint File DBT	DR-SC/ST
162	8113 R	Procuremeant of Cocopeat, Planting Trays Etc For B.Voc.	Cor-BVOc
163	7145 R	PF of Dr. Pranav Kr. Anand, Asstt. Prof. D. Eco.	AR/Estt
164	7285 R	Progress Review Of the Works Costing More Than Rs, 10 Crores. 5(579)/2015.	AR/Estt
165	4311 R	Civil maintinance Work 5(457)/14	AR/Snp
166	3638 R	Department of Plant Science ka nirman 5(502)/14	EE
167	3523 R	Promotion of driver/ Transfer of Cader, of Safaiwala/ Chawkidar to the Peon Cader.	AR/Estt

168	8072 R	Rate Contract for Chemicals, Glasswares ,Plasticwares, Cartridge , tonner & Medicin etc.2016-17	AR/Snp
169	7899 R	Constitution of Building Committee, 5(191)/2002	EE
170	6601 R	Nilesh Kumar, PA	AR/Estt
171	7812 R	Earn While Learn Scheme	Librarian
172	7697 R	Construction of Student Activity Center. Part-2, 5(549)/2015	EE
173	6094 R	Home Town LTC Dr. Sartik Bagh	AR/Estt
174	5867 R	Tubewell boaring at B.Voc Field,	EE
175	4799 R	राजभाषा कार्यान्वयन समिति की बैठक	Prof. Bhatnagar
176	7958 R	T/C PF Of sh. NKS More,	AR/Estt
177	8074 R	T/C PF of Ms. Bhumika Ranjan	AR/Estt
178	8069 R	Co-Operative General Store	EO
179	7984 R	Transformer Maintenance Work 5(12)/Elect/2016	AE/Elec
180	3341 R	Procurement of Library Sarver.	FO
181	8039 R	RGNF- Ms. Kameshever prasad Ravi.	AR/A
182	8132 R	Manpower for media center.	AR/Estt
183	8080 R	UGC(Promotion of equity in higher education insitution regulation, 2012), UGC (Grivance Redressal).	VC
184	8133 R	RGNF Fellowship Arvind Swaroop & Alok Saroj.	AR/A
185	8134 R	RGNF Fellowship Mr. Santosh Kumar.	AR/A
186	7951 R	Purchase of Computer Printer& UPS. For VC's Camp Office.	AR/Snp
187	7982 R	Ramanujan Fellow Purchase of Furnitures.	AR/Snp
188	7105 R	Purchase of EPBX.	VC
189	7367 R	Purchase Of Sanicater DAC.	VC
190	7676 R	Purchase of Battery for Examination Section.	AR/Snp
191	5889 R	Proposal For Rotavapor Dr. Joty pandey.	VC
192	7654 R	Publication of Tender Notice.	VC
193	4907 R	Consumable & Chemicals- DST - SRB Project., Ram Naresh Bhargava/DEM	AR/Snp
194	8135 R	NOC For UK Visa Dr. Siddharth Mukerjee.	AR/Estt
195	8054 R	चिकित्सा हेतु आर्थिक सहायता हेतु , मिथलेश कुमार	VC
196	8136 R	DAS Resarch Lab SBBT Requiremeant 5(17)/2016.	FO
197	7800 R	Lien for TISS, Dr. S Darapuri.	Ar/Estt
198	8137 R	file No. 120/SC/ST-Cell/BBAU/16, Project Guideline.	VC
199	7931 R	Payment of Sanitation Agency-II	FO

200	8139 R	Degree Certificate Part-2 with 10Degree.	VC
201	8140 R	JRF fellowship, Shailendra Singh.	AR/A
202	7972 R	High Mast Maintinance 5(7)/2016	FO
203	8120 R	DRC Vol-IV, DEM	CO-Ordi/DEM
204	4131 R	Recruitment of Project Fellow Dr. V. Elangovan.	FO
205	7877 R	JRF of Sanjay Kr. Gautam.	AR/A
206	4079 R	DRM Ph.D batch 2013, JRF Fellowship File . 40	Fo
207	4232 R	dr. Ram Naresh Bharagava/ DEM,Contingency- DST-SERB Project.	AR/Snp
208	6415 R	library committee prereeding	VC
209	3622 R	Imprest Mony, Tele Phone Section	FO
210	8066 R	Aluminium Ladder 5(350)/2012 PART-2.	AR/Snp
211	8127 R	T/C PF of Driver Anis Ahmad	MY.Khan
212	5924 R	RGNF/Ph.D/DLIS/2015, Ms. Vishwas Jeet Rajbanshi.	AR/A
213	4491 R	Advance/ Adustment	FO
214	3393 R	Medical Reimbursement (teaching) File -April-2013	VC
215	3519 R	JRF-DST, Dr. Gaurav Kaithwas	FO
216	8141 R	Contingency DST SERB Project.	FO
217	8142 R	Recruitment file. DST SERB Project.	VC
218	8143 R	Equipment file. DST SERB Project.	RSO
219	7152 R	GPF/CPF Advance/ Withdrawal for N/T, PART-IV.	AR/Estt
220	6266 R	Breif Note of Daily Paid Worker (DPW)	AR/Estt
221	7406 R	For Strict observation of reservation policy.of the Gov. of Universities.	DR-SC/ST
222	7479 R	Engagement of Consultant	EE
223	8080 R	UGC(Promotion of equity in higher education insitution regulation, 2012), UGC (Grivance Redressal).	DR-SC/ST
224	8128 R	Duplicate file of बायो टेक्नालजी विद्या पीठ भवन का अनुरकछनीय कार्य 5(406)/2016 Part -2	EE
225	7654 R	Publication of Tender Notice.	AR/Estt
226	5889 R	Proposal For Rotavapor Dr. Jotyí pandey.	AR/Snp
227	7105 R	Purchase of EPBX.	AR/Snp
228	7367 R	Purchase Of Sanicater DAC.	AR/Snp
229	7615 R	PF of Dr. V. Elangovan. Asstt.Prof. DAAS.	AR/Estt
230	7984 R	Transformer Maintenance Work 5(12)/Elect/2016	FO
231	4876 R	Supply of Electrical Goods. 5(535)/2014	FO
232	8144 R	RGNF file Harinath Kumar.	AR/A
233	8145 R	JRF File Ruchika Kumari.	AR/A

234	8127 R	T/C PF of Driver Anis Ahmad	AR/Estt
235	3221/R	Grievances of Teacher's (CAS)	PIC
236		Dr. U. V. Kiran, DHDFS, SHSc	PIC
237		PF of Dr. U. V. Kiran , Asst. Prof.	PIC
238		PF of Dr. U. V. Kiran , Asst. Prof.	PIC
239	7800/R	LIEN for TISS, Dr. S. Darapuri	AR
240	6601/R	Shri Nilesh Kumar, Professional Asst.	AR
241	7285/R	Progress review of the works costing more than Rs. 10 crores	AR
242	8132/R	Manpower for Media Centre	AR
243	3523/R	Promotion of Drivers/Transfer of cador of safaiwala/Chowkidaar to peon's cador	AR
244	7145/R	PF of Dr. Pranav Kumar Anand, Asst. Prof.	AR
245	8135/R	NOC for UK visa for attending Int. conference at London School of Economics & Political Science, London, UK, dr. Siddhartha mukerjee, Asst. Prof.	AR
246	8074/R	T/C PF of Ms. Bhumika ranjan, LDC, (Permission for higher studies)	AR
247	7958/R	T/c PF of Shri N.K.S. More, Associate Professor (LTC)	AR
248	6094/R	T/C PF of dr. Sartik Bagh, Associate Professor,(Home town LTC)	AR
249		File No. 5, UGC/MHRD correspondence 116/(G) Estt/BBAU/2012	PS to Registrar
250	6992/R	Medical Reimbursement file (Retired employee)	FO
251	4066/R	Festival Advance Part-II	FO
252	7615/R	PF of Dr. V. Elangovan, Associate Professor, DAAS	VC Office
253	6313/R	Medical Advance of dr. Narendra Kumar & other faculty members, DES	VC Office
254	7152/R	GPF/CPF advance/withdrawal Non-Teaching part-IV	VC Office
255	6266/R	Brief Note of daily paid worker (DPW)	VC Office
256	7993/R	Approval Faculty UIET	Director UIET
257	8103/R	Advance for Academic Activity/Conference, Dr. Sutunu Maji, DAPS, SB&BT	AR(Academic)
258		T/C PF of Shri rama Shankar Singh. Finance Officer (NOC)	VC Office
259	8103/R	Advance for Academic Activity Confrence Dr. sutanu Maji	
260	8058/R	Academic Activties of Professor Sanjay Kumar	
261	7195/R	JRF, Mr. Rajesh Kumar, DH	

262	7176/R	MANF, Naziya Wahid, DAS	
263	7179/R	RGNF, Vinamrata Akash, DRM	
264	8140/R	JRF, Shailendra Singh, DS	
265	3725/R	RGNF, Devendra Kumar, DAPS	
266	6959/R	RGNF, Shachindra Shekhar Shakunt	
267	8134/R	RGNF, Santosh Kumar, DH	
268	8039/R	RGNF, Kameshwar Prasad Ravi, DMCJ	
269	8133/R	RGNF, Arvind Swaroop & Alok Saroj, DH	
270	5095/R	ICSSR, Arvind Kumar, Rahul, Naveed, DE	
271	4796/R	Siddharth Boudh, Research Scholar	
272	7877/R	JRF, Mr. Sanjay Kumar Gautam	Registrar
273	8120/R	DRC, DEM	Registrar
274	4131/R	Requirment of Project fellowship, DAAS	Registrar
275	4079/R	JRF, DRM, Momina Bushra	Registrar
276	5924/R	RGNF, Viswasjeet Raj Vanshi, DLIS	Registrar
277	4491/R	Advanced/Adjustment	Registrar
278	8111/R	JRF, Dipti Singh, DPS	FO
279	3140/R	JRF, hd&FS	FO
280	8030/R	DES, Dr. Shivshankar Pandey, PDF	Head DES