

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9216R	LEACE APPLICATION: TEACHERS DUTY LEAVE DR. DK YADAV	VC	19.01.17	FO/HEAD DOE	24.03.17	
2	6217R	Awareness programe DR D K YADAV	VC	19.01.17	FO/HEAD DOE	24.03.17	
3	9980R	DUTY LEAVE DR DEVESH KUMAR	VC	23.02.17	ARF/SOI/L DC/ARF/FO /VC	24.03.17	
4	9967R	POST MATRIC SCHOLARSHIP FOR MS. RUBIA KHAN & MD. ASIF JAWED	R	02.03.17	FO/ARF/SO /ARF/FO/R	24.03.17	
5	4588R	LEGAL FEE-RAJESH TIWARI	FIN	02.03.17	ARF/FO/AR F/SOI/	24.03.17	
6	10065R	OPEN VIVA-VOCE MS. ARCHANA PANDEY	VC	03.03.17	FO/PROF K CHOUHARI	24.03.17	
7	10006R	LTC DR. BIRENDRA NARAIN DUBEY	DS	03.03.17	STENO/ARF /FO/R	24.03.17	
8	8592R	T/C PF OF MS ANITA TIWARI LTC	R	07.03.17	STENO/arf/ FO/R	24.03.17	
9	4846R	DG SET MAINTENANE	EO	10.03.17	SA/ARF/fo/ ARF	24.03.17	
10	8865R	PAYMENT OF LEGAL FEE OF SENIOR ADVOCATE	R	10.03.17	ARF/SO	24.03.17	
11	9470R	REQUIREMENT OF CHEMICALS/GLASSWARES & PLASTICWARES FOR FY-2016-17	DAC	15.03.17	FO/ARF/SO I/ARF/FO/ H DAC	24.03.17	
12	3813R	CONTINGENCY ANIMAL HOUSE	DBT	15.03.17	LDC/SO/AR F/FO/ARF	24.03.17	

13	3812R	CONTINGENCY MSC. FORENCISCI...	DBT	15.03.17	LDC/SO/AR F/FO/ARF	24.03.17	
14	3935R	Contingency UPCAR Proj.	DAPS	15.03.17	SA/ARF/FO /VC	24.03.17	
15		PAYMENT OF BILLS IN CONNECTION WITH ADVEERTISEMENT FOR TEACHING AND N/T POSITION	PIC(T)	16.03.17	SA/SO/ARF	24.03.17	
16	6860R	PURCHASE OF COLOURED XEROX MACHINE VC SECTT	STR	17.03.17	SA/ARF/FO /ARF	24.03.17	
17		PROCUREMENT OF SILKWORM EGGS	DAAS	17.03.17	SA/SO/ARF	24.03.17	
18		RAVI KUMAR ANGARE NFHE		17.03.17	ARF/FO/AR F	24.03.17	
19	10135R	T/ PF OF SH.SHIV KUMAR TRIPATHI LTC	R	17.03.17	STENO/SO/ ARF/FO/VC	24.03.17	
20	3070R	INSPIRE FELLOWSHIP-SAMIKSHA	DAP	17.03.17	SA/SO/ARF /FO/VC	24.03.17	
21	6915R	FINANCIAL SUPPORT FOR RESEARCH WORK- SHASHANK TIWARI& CHHATARPAL SINGH	DEM	17.03.17	FO/SO/ARF /SO/FO/ HEAD DEM	24.03.17	
22		IMPREST	DEM	20.03.17	STENO/SO/ ARF	24.03.17	
23		ADVANCE FOR SPECIAL ENTRANCE TEST- 2016		20.03.17	LDC/ARF/S O/LDC/SO/ ARF	24.03.17	
24		HEAD OF EXPENDITURE:OVERHEAD DR. ALOK KUMAR SINGH	DAC	20.03.17	SA/SOI/AR F/SOI/ARF/ FO	24.03.17	

25	3342R	Imprest of petrol for Bush cutter	R	20.03.17	STENO/SO/ ARF/FO/GB S	24.03.17	
26	9531R	REFUND OF FEES VOL II + 1 FILE ATT	R	20.03.17	FO/R	24.03.17	
27	10082R	RGNF FOR MS. MANJARI MS. SWETLANA		21.03.17	ARF/SO/ST ENO/SO/A RF/FO/R	24.03.17	
28		TOUR APPROVAL FOR ATTENDING THE PROGRESS MONITORING MEETING DR SANGEETA YADAV		21.03.17	FO/ARF/SO /SA/SO/AR F	24.03.17	
29	8093R	CONSUMABLE OF DR. GAURAV RAJ DWIVEDI	R	21.03.17	SA/SO/ARF /FO/VC	24.03.17	
30		PURCHASE OF NEWSPAPER	I&GB	22.03.17	ARF/FO/AR F	24.03.17	
31	7475R	केन्द्रीय पुस्तकालय में सीपित दोनों लिफ्टों का वार्षिक अनु०	EE	22.03.17	FO/VC	24.03.17	
32	3827R	ULTRA PURE WATER SYSTEM	DES	22.03.17	ARF/SO/SA	24.03.17	
33	9007r	REQUEST FOR FINANCIAL SUPPORT FOR PUBLISHING THE PROCEEDINGS OF NATIONAL SEMINAR	VC	22.03.17	FO/HEAD DOE	24.03.17	
34		IMPREST MONEY	MCJ	22.03.17	STENO/SO/ ARF/FO/AR F	24.03.17	
35		RESEARCH GRANT UTILIZATION FILE DR. M.K.PANDAY	DMCJ	22.03.17	ARF/so/SA	24.03.17	
36	10139R	PHD VIVA-VOCE MR. SATYENDRA KUMAR	R	22.03.17	ARF/SO/AR F/FO/EE	24.03.17	
37		ICSSR PROJ- PAYMENT TO RESEARCH STAFF- DR. SHASHI KUMAR	BY HAND	22.03.17	SA/SO/ARF	24.03.17	

38	8143R	EQUIPMENTS DST-SERB PROJ DR. SUDIPTA SAHA	VC	22.03.17	ARF/SOI/CASHIER	24.03.17	
39	8438R	PAINTING OF ASHOKA & KANISHIKA BH	VC	22.03.17	ARF/SO/EE	24.03.17	
40		PURCHASE OF GEYSERS	VC	22.03.17	ARF/SO/AR (S&P)	24.03.17	
41	9661R	T/C NILESH KUMAR LTC	VC	22.03.17	ARF/SOII/ARF	24.03.17	
42	8142R	RECRITMENT FILE DST-SERB PROJ SUDIPTA SAHA	VC	22.03.17	ARF/SO/CASHIER	24.03.17	
43	10063R	MAJO EQUIPMENT(DBT PROJ) DR. DEVESH KUMAR	VC	22.03.17	ARF/SO/H DAP	24.03.17	
44	7515R	ANNUAL SPORTS FESTIVAL	VC	22.03.17	ARF/SO/ASST PHYSICAL DIR.	24.03.17	
45	4393R	RN BHARGAVA(MANPOWER RECRUITMENT- DST-SERB PROJ)	VC	22.03.17	ARF/SO/CASHIER	24.03.17	disposed off
46	5100r	Dr. Gaurav raj dwivedi proj SERB	vc	22.03.17	ARF/SO/CASHIER	24.03.17	disposed off
47	4137R	आवासीय दूरभाष मोबाइल की प्रतिपूर्ति भाग 2	VC	22.03.17	ARF/SO/CASHIER	24.03.17	disposed off
48	8167R	VARSEK PATREKA NERDAYAN PRAKASHAN	VC	22.03.17	ARF/SO/HI NDI OFFICER	24.03.17	
49	6639R	Shiv shankar UPCST Proj.	VC	22.03.17	ARF/SO/CASHIER	24.03.17	disposed off
50	10000R	REQUIREMENT OF SOFTWARE FOR RESEARCH/Ph.d work	VC	22.03.17	ARF/SOI/H DRM	24.03.17	
51		PURCHASE OF HPLC COLUMN	VC	22.03.17	ARF/SO/AR (S&P)	24.03.17	

52	7614R	UGC research GRANT ADVANCE FILE	VC	22.03.17	ARF /SO/CASHIER	24.03.17	disposed off
53		PRINTING/SUPPLY OF EXAM STATIONARY	VC	22.03.17	ARF/SO/ARF/COE	24.03.17	
54		GUEST FACULTY PAYMENT	FO	23.03.17	ARF/FO/VC	24.03.17	
55		Pay fixation of 41 teachers	VC	23.03.17	ARF/SO/LDC	24.03.17	
56		05 IMPREST MONEY	DIT	23.03.17	STENO/SO/ARF	24.03.17	
57		T/C MONITORING & INVESTMENT OF FUNDS		24.03.17	SOII/ARF	24.03.17	
58	8124R	TELEPHONE BIL FILE	RCA	24.03.17	LDC/SO/ARF/SO/ARF/SO/CASHIER	24.03.17	disposed off
59	3043R	SOCIAL SCIENCE JOURNAL PRINTING PROF.NMP VERMA		24.03.17	ARF	24.03.17	
60		DR. NEELAM (MO) CONTRACT SATELLITE CAMPUS		24.03.17	ARF	24.03.17	
61		ADJUSTMENT SWACHH BHARAT PAKHWADA 1-15 SEPTEMBER-2016		24.03.17	SO/cashier	24.03.17	disposed off
62	10108R	AMC OF WATER PUMPS	EE	24.03.17	Sol/	24.03.17	
63		PAYMENT OF SANITATION SERVICES SRI SAINATH ASSOCIATES LUCKNOW	SANITATION	24.03.17	FO/SO	24.03.17	
64	8787R	EQUIPMENT MRP PROJ. PROF RP SINGH	DES	24.03.17	ARF	24.03.17	
65	7298R	UGC-POST-DOC KAMINI NARAIN	DES	24.03.17	STENO	24.03.17	
66	3297R	PURCHASE OF DIESEL FOR GENSSET	EE	24.03.17	VC	24.03.17	
67	9401R	LTC PROF. S K DWIVEDI, DCS	VC	24.03.17	ARF	24.03.17	
68	3123R	BATTERY FOR VEHICLES ETC	AR(V)	24.03.17	AR(F)	24.03.17	
69	4647R	STAFF-SALARY	VC	24.03.17	ARF	24.03.17	

70		HEAD OF EXPENDITURE: EQUIPMENT DR ALOK KUMAR SINGH	VC	24.03.17	ARF	24.03.17	
71	10113R	MEDICAL ADVANCE OF SHRI RAM SAGAR(MTS)	VC	24.03.17	ARF	24.03.17	
72		HEAD OF EXPENDITURE: CONSUMABLES DR ALOK KUMAR SINGH	VC	24.03.17	ARF	24.03.17	
73		PART TIME ASSISTANT DATA ENTRY ICSSR PROJECT	VC	24.03.17	ARF	24.03.17	
74		HEAD OF EXPENDITURE: EQUIPMENT DR ALOK KUMAR SINGH	VC	24.03.17	ARF	24.03.17	
75	8924R	DR. SANGEETA YADAV -SERB-DST	VC	24.03.17	ARF	24.03.17	
76		VERTICAL AUTOCLAVE PROF RAM CHANDRA	VC	24.03.17	ARF	24.03.17	
77		REQUEST FOR ADVANCE DR SANGEETA YADAV	VC	24.03.17	ARF	24.03.17	
78	10148R	CONSTRUCTION OF SHED WITH PART AB STUCTURE FOR MCJ	VC	24.03.17	FO/EE	24.03.17	
79	4885R	LAB EQUIPMENT PURCHASE+1FILE ATTACHED	DAP	24.03.17	FO/SOI	24.03.17	
80	9963R	DR DEVESH KUMAR TRAVEL DBT PROJECT	VC	24.03.17	FO	24.03.17	
81		VEHICLE MAINTENAINCE OF UP32DC4006 & UP32CX6091	VC	24.03.17	FO	24.03.17	
82		PROPOSAL FOR INSTALLATION OF WATER FACILITY FOR STUDENTS AT THE UNI PLAY GROUND	VC	24.03.17	ARF	24.03.17	
83	10055R	FINANCIAL SUPPORT FOR CONFERENCE-DR. JAY SHANKAR SINGH	VC	24.03.17	FO	24.03.17	
84	10152R	BOOKING AIR-TICKET OF PROF.T. SATYANARAYANA DELHI UNIVERSITY	R	24.03.17	FO/PROF RAM CHANDRA	24.03.17	

85	8316R	GYM MAINTENANCE		24.03.17	ASST DY PHY EDUCATION	24.03.17	
86	8092r	TRAVEL OF DR. GR DWIVEDI-PDF	VC	24.03.17	ARF	24.03.17	
87	7994r	EMPANELMENT OF SANITATION AGENCY	VC	24.03.17	ARF	24.03.17	
88	8614R	PRINT JOURNAL AND MAGAZINES	VC	24.03.17	ARF	24.03.17	
89	4286R	CST/SERPD.D-784 DR. NAVEEN KUMAR ARORA	VC	24.03.17	ARF/SO/DE M NK ARORA	24.03.17	
90		PURCHASE OF COMPUTER FOR CASHIER	VC	24.03.17	ARF	24.03.17	
91	9232R	ICSSR PROJ- SURINDER MEHER	VC	24.03.17	ARF	24.03.17	
92		FIELD STATION	VC	24.03.17	ARF	24.03.17	
93		PRINTER OF RCA OFFICE	RCA	24.03.17	ARF	24.03.17	
94	9698R	LTC DR. SHASHI KUMAR	VC	24.03.17	ARF	24.03.17	
95	10145R	NON NET FELLOWSHIP MR JITENDRA KUMAR	R	24.03.17	STENO	24.03.17	
96	10146R	NON NET FELLOWSHIP MR. SHIVANG DWIVEDI	R	24.03.17	STENO	24.03.17	
97	10161R	DST-SERB DR. JAWAHAR UCR	R	24.03.17	SA	24.03.17	
98	4876R	SUPPLY OF ELECTRICAL GOODS	R	24.03.17	SA	24.03.17	
99	9883R	NEW VEHICLE MARUTI CIAZ FOR REGISTRATION	R	24.03.17	ARF	24.03.17	
100	4278R	IMPREST	R	24.03.17	STENO	24.03.17	
101	10123R	STUDY TOUR M.SC. ZOOLOGY, SEMESTER-4	R	24.03.17	ARF	24.03.17	
102	10153R	AMC OF CCTV CAMARA	R	24.03.17	ARF	24.03.17	
103	8084R	UGC START-UP GRANT	DAPS	24.03.17	ARF	24.03.17	
104		HEAD OF EXPENDITURE: CONSUMABLES DR ALOK KUMAR SINGH		24.03.17	VC	24.03.17	
105	9797R	STAFF REQUIREMENT FOR ELECTRIC SECTION	EE	24.03.17	ARF	24.03.17	

106	10138R	TRAVEL APPROVAL OF PH.D VIVA-VOCE PROF R.G.SONKAWADE	R	24.03.17	FO	24.03.17	
107	9470R	REQUIREMENT OF CHEMICGAJANAN PANDAY	VC	24.03.17	FO/ HEAAD DAC	24.03.17	
108	9829R	VAHAN AVANTAN KE SAMBANDH ME	VC	24.03.17	FO	24.03.17	