

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8242R	APPLICATION OF PROF RP SINGH FOR APPROVAL FOR MAJOR SURGERY	R	11.01.17	STENO/SO/ARF/FO/SOII/ARF/FO/CMO	29.03.17	
2		SANCTION MONEY FOR WORKSHOP DR GOVIND JI PANDAY	MCJ	16.02.17	LDC/ARF/FO/ARF/SOII/	29.03.17	
3	7146R	PF OF DR. ALKA	R	01.03.17	LDC/arf/SO/ARF/FO/R	29.03.17	
4	9707R	INTER SCHOOL FOOTBALL FROM 14TH DEC2016.....+2 file attached	SPORTS	03.03.17	SA/arf/FO/VC	29.03.17	
5		न्यूज पेपर भुगतान हेतु पत्रावली	de	03.03.17	LDC/ARF/FO/ARF/SO/CASHIER	29.03.17	disposed off
6	5906R	VC RESIDENCE MAINTENANCE WORK P-6	VC	06.03.17	ARF/SOI/SA/ARF/fo/ARF/CASHIER	29.03.17	disposed off
7	10092R	PROPOSAL FOR PAYMENT OF HONORARIUM INTERNATIONAL SEMINAR-2017	R	07.03.17	ARF/SOII/LDC/ARF/FO/DR SUDARSHAN VERMA HEAD LAW	29.03.17	
8	7498R	IMPREST MONEY	HDFS	07.03.17	STENO/ARF/FO/HEAD HDFS	29.03.17	
9	9396R	UP32FR5768	VEHI	08.03.17	ARF/LDC/ARF/FO/VC	29.03.17	
10	5370R	TONNER REFFILING	STR	09.03.17	LDC/ARF/FO/HEAD DAP	29.03.17	
11	8771R	PURCHASE OF BOXES(STEEL) FOR SC/ST CELL	STR	09.03.17	LDC/ARF/FO/ARF/SO	29.03.17	

12	3930R	AMC OF DG SETS	R	09.03.17	SA/SO/ARF/ SO/FO/ARF/ SOI	29.03.17	
13	8136R	DAS RESEARCH LAB SBBT REQUIREMENT	R	09.03.17	SA/ARF/FO/ ARF/SO/CAS HIER	29.03.17	disposed off
14	4082R	Children Education Allowance Part III	R	10.03.17	SA/SO/ARF/ FO	29.03.17	
15		NEEWSPAPER & PERIODICALS	RCA	15.03.17	LDC/SO/ARF /FO/ARF/SO /CASHIER	29.03.17	disposed off
16	6870R	PHOTOCOPY MACHINE REPAIR	STR	17.03.17	LDC/SO/ARF /FO/ARF/SO /CASHIER	29.03.17	disposed off
17		MAINTENANCE FILE	OSD	17.03.17	LDC/SO/ARF /FO/	29.03.17	
18		TA/DA FOR EXPERTS		17.03.17	LDC/SO/ARF /FO	29.03.17	
19		RAVI KUMAR ANGARE NFHE		17.03.17	ARF/FO/ARF /SO/STENO/ ARF/FO	29.03.17	
20		IMPREST	DEM	20.03.17	STENO/SO/A RF/FO/ARF/ HOD DEM	29.03.17	
21	7657R	SOUND SYSTEM MAINTENANCE WORK OF AUDITORIUM	R	20.03.17	SA/SO/ARF/ FO/ARF/SO/ CASHIER	29.03.17	DISPOSED OFF
22	3218R	IMPREST	R	20.03.17	STENO/SO/A RF/FO/ARF/ SO /CASHIER	29.03.17	DISPOSED OFF
23		TRAVEL REIMBURCEMENT		21.03.17	FO/ARF/SO /SA/SO/ARF /FO/VC	29.03.17	

24	4853R	CLEANING OF WATER STORAGE TANK	R	21.03.17	SA/SO/ARF/ FO/VC	29.03.17	
25		UNIVERSITY OFFICERS AND SATFFS DITAIL OF ADVANCE	SOF	21.03.17	ARF/FO/ARF/ /SO/STENO	29.03.17	
26		REQUEST FOR ADVANCE FROM DST, NEW DELHI RAM CHANDRA	DEM	22.03.17	SA/SO/ARF/ FO/VC	29.03.17	
27		UGC-MRP/DIT PROF R.A.KHAN	DIT	22.03.17	LDC/SO/ARF/ /FO/CASHIE R	29.03.17	disposed off
28	4592R	AMC OF FIRE SYSTEMS	R	22.03.17	SA/SO/ARF/ FO/VC	29.03.17	
29		SPLIT AIR CONDITIONERS & CURTAIN FOR LABORATORY	VC	22.03.17	FO/DR RAM CHANDRA	29.03.17	
30	10139R	PHD VIVA-VOCE MR. SATYENDRA KUMAR	R	22.03.17	ARF/SO/ARF/ /FO/FO/ HOD DAP	29.03.17	
31	10009r	AUDITORIUM CURTAIN REPAIR WORKS	VC	22.03.17	ARF/FO/EE	29.03.17	
32		ADJUSTMENT-TRAVEL OF MR.HUZAUFER ONLINE ENTRANCE TEST 2016		23.03.17	LDC/SO/ARF/ /FO/CASHIE R	29.03.17	10144R
33		ADJUSTMENT OF LUSCON 2017 (ADVANCE)	DIT	23.03.17	LDC/ARF/FO	29.03.17	
34		GUEST FACULTY BBAU SATELLITE CAMPUS AAMETHI	CASHIER	23.03.17	ARF/FO/VC	29.03.17	
35	7897R	T/C PF PAYMENT OF DPW-II	CASHIER	23.03.17	ARF/FO/VC	29.03.17	
36	8294R	CONTRACTUAL FACULTIES PAYMENT	CASHIER	23.03.17	ARF/FO/VC	29.03.17	
37		T/C MONITORING & INVESTMENT OF FUNDS		24.03.17	SOII/ARF/FO /VC	29.03.17	
38	3043R	SOCIAL SCIENCE JOURNAL PRINTING PROF.NMP VERMA		24.03.17	ARF/FO/VC	29.03.17	

39	10108R	AMC OF WATER PUMPS	EE	24.03.17	Sol/ARF/FO/ VC BY HAND VISHAL SINGH	29.03.17	
40	8787R	EQUIPMENT MRP PROJ. PROF RP SINGH	DES	24.03.17	ARF/SO/SA/ ARF/FO/VC	29.03.17	
41	7298R	UGC-POST-DOC KAMINI NARAIN	DES	24.03.17	STENO/ARF/ FO	29.03.17	
42	9401R	LTC PROF. S K DWIVEDI, DCS	VC	24.03.17	ARF/SOII/AR F/R	29.03.17	
43	9698R	LTC DR. SHASHI KUMAR	VC	24.03.17	ARF/SO/ARF /FO	29.03.17	
44	4573R	Field visit & workshops HEAD (PRINTING OF THE PROCEEDINGS) DR. VENKATESH DUTTA	DES	27.03.17	SA/ARF/FO/ ARF/SO/CAS HIER	29.03.17	disposed off
45	6915R	FINANCIAL SUPPORT FOR RESEARCH WORK SHASHANK TIWARI	DEM	27.03.17	SA/SO/ARF/ FO/SOII/VC	29.03.17	
46	3297R	PURCHASE OF DIESEL FOR GENSSET	VC	27.03.17	ARF/SO	29.03.17	
47		SURVEY & FIELD VISIT DST-CPR VENKATESH DUTTA	VC	27.03.17	ARF/SO/CAS HIER	29.03.17	disposed off
48		PURCHASE OF CHEMICALS DR. ALOK KUMAR SINGH	VC	27.03.17	ARF/SO/DR. ALOK KUMAR	29.03.17	
49	3070R	SAMIKSHA INSPIRE FELLOWSHIP	VC	27.03.17	ARF/SO/CAS HIER	29.03.17	
50		BRNS DAE PROJECT FILE	DAE	27.03.17	SA/ARF/DR. B C YADAV	29.03.17	
51		TATA PHOTON	COE	27.03.17	ARF/FO	29.03.17	
52	9320R	DR. MADHUKAR SAXENA(DST-NPDF)	DBT	27.03.17	ARF/FO	29.03.17	
53		BATTERY APURTI LEGAL SECTION	STORE	27.03.17	FO/VC	29.03.17	
54	9372R	PURCHASE OF EQUIPMENT FOR DST-SERB PROJ DR. VENKATESH KUMAR R	STORE	27.03.17	FO/VC	29.03.17	

55		LIST OF INTENDED BOOKS FOR RCA LIBRARY	RCA	27.03.17	SA/SO/ARF/ FO/VC	29.03.17	
56		REPAIR OF PHOTOCOPIER MACHINE INSTALLED IN RECRUITMENT CELL	STORE	28.03.17	ARF/SO	29.03.17	
57		REFILLING OF TONER/ CARTIDGE	STORE	28.03.17	LDC/SOII/AR F	29.03.17	
58	10191R	SUBHEAD OF GRANT CONTINGENCY, DR. BAL CHANDRA YADAV	R	28.03.17	ARF/SO/SA	29.03.17	
59	8912R	EARTHING	EE	28.03.17	FO	29.03.17	
60	9622R	ICHR PROJ- DR. RENU PANDEY		28.03.17	SO/ARF/DR RENU PANDAY	29.03.17	
61		AMC PEST CONTROL	GH	28.03.17	ARF/FO	29.03.17	
62		TEMPORARY TRANSFER OF FUND FOR PAYMENT OF FELLOWSHIP	FW	28.03.17	SO/ARF/FO/ ARF/SO/CAS HIER	29.03.17	disposed off
63		FINANCIAL ASSISTANCE FOR NATIONAL SEMINAR DR PREETY CHOUDHARI	DPS	28.03.17	FO/ARF/SO	29.03.17	
64	8122R	INTERNATIONAL JOURNAL OF SS&DP	VC	28.03.17	FO	29.03.17	
65	10185R	FOOD COMMITTEE FILE NCTL-2017	VC	28.03.17	FO/ HOD DLIS	29.03.17	
66	10184R	PURCHASE COMMITTEE FILE NCTL-2017 CONF	VC	28.03.17	FO/HOD DLIS	29.03.17	
67		DEBIT/PREPAID CARD ISSU REG	VC	28.03.17	FO	29.03.17	
68	8587R	SUMERSIBBLE/TUBWELL PUMP REPAIRING WORK	VC	28.03.17	FO	29.03.17	
69	9092R	central library anurakshriya work	VC	28.03.17	FO	29.03.17	
70	7090R	PURCHASE OF RO& WATER COOLER OLD EO	VC	28.03.17	FO/AE(E)/BY HAND SOI(F)	29.03.17	
71	3900R	MISCELLANEOUS DR. VENKATESH DUTTA	VC	28.03.17	ARF/SO	29.03.17	
72		HEAD OF EXPENDITURE : CONTINGENCY DR. ALOK KUMAR SINGH	VC	28.03.17	ARF/SO	29.03.17	
73		SERB GRANT DR JAWAHAR RECURRING ITEMS- A (HEAD OTHER COST)	VC	28.03.17	ARF/SOI/CA SHIER	29.03.17	disposed off

74		ONLINE ENTRANCE TEST 17	FO	29.03.17	FO/VC	29.03.17	
75		CONTINGENCY/ENTRANCE TEST-2017-18	DIT	29.03.17	SO/SO/ARF/ FO/ARF/SO/ CASHIER	29.03.17	disposed off
76		SALE PROCEED FILE (HORTICULTURE)	DAPS	29.03.17	SA/CASHIER	29.03.17	
77		PAYMENT BILL EXTENSION/EXPERT LECTORE		29.03.17	DR DHERENDR PANDAY BY HAND	29.03.17	
78	10159R	FELLOWSHIP FILE (NEWLY ADMITTED RESEARCH)	R	29.03.17	STENO	29.03.17	
79		HONORARIUM BILL STUDENTS COUNSELING CWENTRE	FW	29.03.17	R	29.03.17	