

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8022/R	Pay Fixation of 41 Teachers	R	09.03.2017	FO	23/03/2017	To prepared self contant note.
2	8766/R	PF of Dr. Surinder Kumar, Associate Professor, DAM	R	09.03.2017	R	23/03/2017	Seen & for NA if any.
3	10094/R	Questionnaire from Dr. Kriti Joshi Bhatt, Senior Scientific Officer UCOST Regarding Govt. of India Survey in BBAU (File No. 18/BBAU/RSO/2017)	R	09.03.2017	RSO	23/03/2017	Please discuss.
4	3653/R	Sanitation Correspondence Part-II	R	09.03.2017	R	23/03/2017	-
5	9921/R	61st Meeting of Academic Council held on 13/02/2017 at 12:00 Noon	R	10.03.2017	R	23/03/2017	Ok
6	10129/R	Authorisation of Hospitals	R	17/03/2017	R	23/03/2017	Please enlist the recogniased hospital in the area around University.

7	7613/R	Laboratory, DEM			FO	23/03/2017	Please see if we are sanctioned Rs. 3 Lakh in the first instance.
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