

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	Remark
1	3128R	repair of spectrophotometer	des	24.01.18	ARF/SOI/SA/ARF/FO/ARF/SOI/H.DES	23.03.18	
1		187/EQUIPMENT PURCHASE FILE	DAAS	29.01.18	ARF/SOI/SA/ARF/FO/ARF/SOI/SA/ARF/FO	23.03.18	
1	11110R	consumable sports items requirement-2017/18	SS	13.02.18	FO/ARF/SOI/SA/ARF	23.03.18	
1		PRINTING OF DEGREE CERTIFICATE FOR VII CONVOCATION	COE	15.02.18	FO/ARF/SOI/SA/ARF	23.03.18	
1	11148R	BNPL FILE FOR COE OFFICE	COE	20.02.18	FO/ARF/SOII/SA/ARF/FO	23.03.18	
1		PAYMENT OF RCA CONTRACTUAL STAFF FOR MONTH JANUARY-2018	RCA	20.02.18	ARF/SA/FO/VC	23.03.18	
1	11883R	REQUEST FOR SEED MONEY GRANT FOR ESTABLESTMENT CAD LABORATORY DR.ANJANI TIWARI	DAC	28.02.18	FO/ARF/SOI/SA/ARF	23.03.18	
1		RENOVATION OF NBCCN SITE OFFICE NEAR AT HOSTEL BUILDING	EE	07.03.18	fo/ARF/SOI/SA/ARF	23.03.18	
1		CHEMICALS/GLASSARES/PLASTICWARES & MAINTINANCE	D.PH.SCI	12.03.18	FO/ARF/SOI/SA/ARF	23.03.18	
1		FOR ADVANCE (TOUR ETC) DR.OMESH BAJPAI , DR.VENKATESH DUTTA	DES	12.03.18	SA/ARF/FO	23.03.18	
1		PURCHASE OF LAPTOP & DESKTOP FOR DEPUTY REGISTRAR	STR	13.03.18	SOI/SA/ARF/FO/ARF/SOI/CASHER	23.03.18	disposed off
1		GUEST FACULTY BILL M.SC ENERGY & ENVIRONMENT	DES	13.03.18	UDC/CASHIER	23.03.18	DISPOSED OFF
1	11848R	DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR	R	14.03.18	SA/ARF/FO/ARF/SOI/CASHIER	23.03.18	DISPOSED OFF
1	11944R	VARUN KUMAR (CONTINGENCY)	VC	14.03.18	SA/ARF/FO	23.03.18	
1		IMPREST MONEY FOR DAAS	DAAS	14.03.18	SA/ARF/FO	23.03.18	
1	9641R	PROPOSAL FOR TOURISM & WELLNES CONFERENCE	PHARMA	14.03.18	SA/ARF/	23.03.18	

1	10884R	IDENTIFICATION AND FUNCTIONAL ANALYSIS OF ANTIAPOPTIC HCMV MIRNAS DR. G SUNIL BABU	DBT	16.03.18	SA/ARF/FO/VC	23.03.18	BY HAND VIKKI MAURYA
1		IMPREST MONEY FOR LAW	LAW	16.03.18	SA/ARF/FO	23.03.18	
1		PURCHASE OF VERTICAL BLINDS IN IAO ROOM, IVTH FLOOR	IAO	16.03.18	SA/ARF/FO/ARF/SOI/DR(STORE)	23.03.18	
1	7082R	ESTABLISHMENT OF LAB	DAAS	19.03.18	SA/ARF/FO	23.03.18	
1		HEAD OF EXPENDITURE: TRAVEL DR.ALOK KUMAR SINGH	DAC	19.03.18	SA/ARF/	23.03.18	
1		EMPANELMENT OF FIRMS IN ELECTRICAL SUPPLY/WORK/AMC ETC.	EE	19.03.18	SOI/SA/ARF/FO	23.03.18	
1	3043R	SOCIAL SCIENCE JOURNALS PRINTING NMP VERMA	DE	19.03.18	FO/ARF/SOI/UDC	23.03.18	
1		IMPREST MONEY FOR COE OFFICE	VC	19.03.18	FO/ARF/SOII/CASHIER	23.03.18	disposed off
1		IMPREST MONEY FOR OSD AMETHI	VC	19.03.18	ARF/SOII/ANKIT/ARF	23.03.18	
1	11975R	PAY FIXATION OF NON TERACHING STAFF ON PROMOTION/MACP AS PER 7TH CPC AFTER 01.01.2016 YEAR-2018	R	19.03.18	FO/ARF/SOI/UDC	23.03.18	
1	6727R	PURCHASE OF STATIONARY ITEMS-VI	STR	19.03.18	FO/ARF/SOI/SA	23.03.18	
1	3886R	Renovation of council hall	STR	19.03.18	FO/ARF/SOI/SA	23.03.18	
1		PROPOSAL FOR PURCHASE OF CHEMICAL/GLASSWARE + 2 FILE ATTCH	VC	20.03.18	ARF/SOI/H.DAAS	23.03.18	
1		JRF SALARY FILE DR VENKATESH KUMAR R	VC	20.03.18	ARF/SOI/CASHIER	23.03.18	disposed off
1		मात्री भाषा दिवस कार्यक्रम	हिंदी	20.03.18	UDC/ARF/FO	23.03.18	
1	5332R	DR. ASHUTOSH AWASTHI DR. D S KOTHARI FELLOWSHIP	DES	20.03.18	ANKIT/ARF/FO	23.03.18	
1	11969R	भोजपुरी सेमीनार	VC	20.03.18	ARF/SOI/ANKIT	23.03.18	
1		LPG CYLINDER REFILL	DES	20.03.18	ARF/SOI/CASHIER	23.03.18	disposed off
1	11877R	भोजपुरी सिनेमा सरोकार और बाजार	DMCJ	21.03.18	ANKIT/ARF	23.03.18	
1		SERB-DST RESEARCH PROJECT (CONSUMABLE HEAD) DR. JIWAN SINGH	DES	21.03.18	SA/ARF/FO	23.03.18	

1		UGC-BSR GRANT DR JAWAHAR LAL HEAD: CONSUMABLES	DAC	21.03.18	SA/ARF	23.03.18	
1	11993R	ADVANCE FOR R-OFFICE	R	21.03.18	ANKIT/ARF	23.03.18	
1	4853R	CLEANING OF WATER STORAGE TANK	EE	21.03.18	SA/ARF/FO	23.03.18	
1	4122R	हर्बल गार्डन एवं नवग्रह वाटिका का विकास कार्य	EE	21.03.18	SA/ARF	23.03.18	
1	9378R	ADDITION/ALTERATION WORK FOR MAKING CLASS ROOM NO-304 IN DEM	VC	21.03.18	ARF/SOI/CASHIER	23.03.18	disposed off
1		REPAIRING OF CCTV CAMERA OF HONBLE VCS RESIDENCE	EE	21.03.18	FO/AE(E)	23.03.18	BY HAND AE(E)
1		APPROVAL OF SPEAKERS FOR CLASSES OF MORAL STUDIES & AMBEDKAR STUDIES	VC	21.03.18	ARF/SOI/CASHIER	23.03.18	disposed off
1	6639R	Shiv shankar UPCST Proj. FELLOWSHIP	VC	21.03.18	ARF/SOI/CASHIER	23.03.18	disposed off
1	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	VC	21.03.18	ARF/SOI//CASHIER	23.03.18	disposed off
1	6311R	SOLAR PHOTO VOLTAIC SYSTEM	VC	21.03.18	ARF/SOI	23.03.18	
1		REPARING OF SOUND SYSTEM OF SES CONFERENCE HALL	SES	22.03.18	ARF/SOI	23.03.18	
1		WIFI-RAILTEL BBAU	VC	22.03.18	ARF/SOI	23.03.18	
1		PRINTER KRYA HETU	VC	22.03.18	ARF/SOI	23.03.18	
1	8214R	SPORTS GRAOUND AREA LIGHTING WORKS	EE	22.03.18	SOI/SA/ARF	23.03.18	
1	10108R	AMC OF WATER PUMPS	R	23.03.18	FO	23.03.18	
1	6508R	FWLL TELEPHONE BILL PAYMENT P-2	R	23.03.18	FO/CASHIER	23.03.18	disposed off
1	10099R	PAYMENT FOR EVATUALION EXAM COPIES AND PAPER SETTING OF GUEST FACULTY	DAC	23.03.18	ARF	23.03.18	
1		HEAD OF EXPENDITURE: EQUIPMENT DR. ALOK KUMAR SINGH	DAC	23.03.18	SA	23.03.18	
1		UGC-BSR GRANT: UC AND SE DR.JAWAHAR LAL	DAC	23.03.18	SA//DAC	23.03.18	
1		UGC-BSR GRANT: UC AND SE DR.JAWAHAR LAL	DAC	23.03.18	SA/DAC	23.03.18	
1	5898R	OLT FILE	COE-OFFICE	23.03.18	FO/COE	23.03.18	BY HAND ANITA AGR WAL P.S

1	8279R	टाइप-ए आवास अनुरक्षण कार्य	EE	23.03.18	SA	23.03.18	
1		HONORARIUM OF PROCTOR	PROCTOR	23.03.18	UDC	23.03.18	
1		PURCHASE OF CURTAINS/VERTICAL BLINDS RODS FOR THE D.PHARMA.SCIENCE	STR	23.03.18	SA	23.03.18	
1		FILE FOR THE ADVANCE FOR NATIONAL CONFERENCE ON APRIL 14TH,2018 TO COMMEMORATE THE 127TH BIRTH ANNIVERSARY OF BHARAT RATNA DR.BR AMBEDKAR		23.03.18	ARF	23.03.18	
1	12004	LTC PROF.GOPAL SINGH	R	23.03.18	ANKIT	23.03.18	
1	7048R	SERVICING OF ELECTRIC LAWN MOWER	GBS	23.03.18	UDC	23.03.18	
1	3342R	IMPREST MONEY OF PETROL FOR BUSH CUTER	GBS	23.03.18	ANKIT	23.03.18	
1	11998R	SPECIAL LECTURE OF HISTORY	HISTORY	23.03.18	FO	23.03.18	
1	3218R	IMPREST MONEY FOR GBS	GBS	23.03.18	ANKIT	23.03.18	
1	12002R	LTC PROF GOVIND JI PANDEY	R	23.03.18	ANKIT	23.03.18	
1	3675R	GUNNER FOR HON'BLE VC	SECURITY	23.03.18	UDC	23.03.18	
1		HONORARIUM DR NEHA ANAND STUDENT COUNSELING CENTRE	DL	23.03.18	ARF	23.03.18	
1		SERB-DST PROJECT (EQUIPMENT) DR. JIWAN SINGH	DES	23.03.18	SA	23.03.18	
1		RE-APPROPRIATION OF FUND OF MRP PROJECT PROF.RANA PRATAP SINGH	DES	23.03.18	FO	23.03.18	
1	9071R	MRP RESEARCH PROJECT PROF RANA PRATAP SINGH	DES	23.03.18	SA	23.03.18	
1		PURCHASE OF FURNITURES FOR VARIOUS	STR	23.03.18	SA	23.03.18	
1		PURCHASE OF BAR CODE SCANNER & WEIGHING MACHINE (DIGITAL)	STR	23.03.18	SA	23.03.18	
1		ADVANCE ADJUSTMENT FILE FOR DAAS	DAAS	23.03.18	UDC	23.03.18	
1		POWER OF DDO	FW	23.03.18	DR(F)	23.03.18	