

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	Remark
1		HONORARIUM FILE OF WARDEN RCA BOYS HOSTEL	RCA	24.01.18	FO/ARF/SOI/DUCK/DI R-RCA	26.03.18	
2		SALARY FILE FOR RCA CONTRACTUAL STAFF	RCA	29.01.18	FO/arf/SOI/SA/SOII/ DIR RCA	26.03.18	
3	7103R	DESINGN OF MAIN GATE OF THE UNIVERSITY CAMPUS	EE	29.01.18	FO/ARF/SOI/SA/FO/E E	26.03.18	
4	11295R	SALARY FOR CLAIM DR.A. MAHADEVA	RCA	09.02.18	FO/ARF/SOI/LDC/FO/ VC	26.03.18	
5	11110R	consumable sports items requirement-2017/18	SS	13.02.18	FO/ARF/SOI/SA/ARF/ FO	26.03.18	
6		PRINTING OF DEGREE CERTIFICATE FOR VII CONVOCATION	COE	15.02.18	FO/ARF/SOI/SA/ARF/ FO	26.03.18	
7	5899R	अखिल भारती राजभाषा संगोष्ठी	हिंदी	21.02.18	FO/cashier	26.03.18	disposed off
8	11883R	REQUEST FOR SEED MONEY GRANT FOR ESTABLESTMENT CAD LABORATORY DR.ANJANI TIWARI	DAC	28.02.18	FO/ARF/SOI/SA/ARF/ FO	26.03.18	
9	8912R	EARTHING	IAO	28.02.18	FO/ARF/SOI/SA/ARF/ FO/VC	26.03.18	
10		TOUR REIMBURSEMENT PROF RAM CHANDRA DBT-PROJECT	DBT	06.03.18	SA/ARF/fo/DR.RAM CHANDRA	26.03.18	
11	11907R	NON NET FELLOWSHIP TO NFSC FELLOWSHIP MS.SUNITA BHARTI	R	07.03.18	ANKIT/ARF/FO	26.03.18	
12		RENOVATION OF NBCCN SITE OFFICE NEAR AT HOSTEL BUILDING	EE	07.03.18	fo/ARF/SOI/SA/ARF/ FO	26.03.18	
13	11610R	UC FILE 2012 TO 2017 +4 FILE	R	09.03.18	SOI/UDC/ARF/FO/DI R RCP	26.03.18	
14		CHEMICALS/GLASSARES/PLASTICWARES & MAINTINANCE	D.PH.SCI	12.03.18	FO/ARF/SOI/SA/ARF/ FO	26.03.18	

15		UGC-BSR START UP GRANT (PURCHASING STATIONARY ITEMS) DR.JIWAN SINGH contingency	DES	12.03.18	SA/ARF/fo/VC	26.03.18	
16		GUEST FACULTY BILL M.SC ENERGY & ENVIRONMENT	DES	13.03.18	UDC/FO/ARF/SOII /CASHIER	26.03.18	disposed off
17	11848R	DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR	R	14.03.18	SA/ARF/FO/ARF/SOI/	26.03.18	
18	9641R	PROPOSAL FOR TOURISM & WELLNES CONFERENCE	PHARMA	14.03.18	SA/ARF/FO	26.03.18	
19	9057R	MAINTENANCE WORK OF TYPE C RESIDENCES	EE	16.03.18	SA/ARF/FO/ARF/FO/ VC	26.03.18	
20	7475R	KENDRIYA PUSTAKALYA MAI STHAPIT DONO LIFTO K VARSIK ANURACHADIA ANUBANDH	EE	16.03.18	SA/ARF/FO/SA/ARF/F O	26.03.18	
21		HEAD OF EXPENDITURE: TRAVEL DR.ALOK KUMAR SINGH	DAC	19.03.18	SA/ARF/FO	26.03.18	
22	6111R	PART TIME MEDICAL ATTENDANT APPOINTMENT OF CONTACT BASIS	R	19.03.18	UDC/ARF/FO/ARF /FO/VC	26.03.18	
23		IMPREST MONEY FOR OSD AMETHI	VC	19.03.18	ARF/SOII/ANKIT/ARF /FO	26.03.18	
24	6727R	PURCHASE OF STATIONARY ITEMS-VI	STR	19.03.18	FO/ARF/SOI/SA/ARF/ FO	26.03.18	
25	3886R	Renovation of council hall	STR	19.03.18	FO/ARF/SOI/SA/ARF/ FO	26.03.18	
26		PURCHASE OF CURTAIN FOR COE OFFICE	STR	19.03.18	FO/ARF/SOY/ARF/FO	26.03.18	
27		HONORARIUM FOR RESOURCE PERSON OF RCA	RCA	20.03.18	DUCK/DIR RCA	26.03.18	
28	7152R	GPF/CPF ADVANCE/WITHDRAWAL NON-TEACHING PART-IV	R	20.03.18	ANKIT/ARF/FO/VC	26.03.18	
29	3303/DA C/17	PURCHASE OF GLASSWARES CHEMICALS FROM CONSUMABLES DST- SERB PROJECT DR. JAWAHAR LAL	DAC	20.03.18	SA/FO/VC	26.03.18	
30	11877R	<b>भोजपुरी सिनेमा सरोकार और बाजार</b>	DMCJ	21.03.18	ANKIT/ARF/FO	26.03.18	
31		SERB-DST RESEARCH PROJECT (CONSUMABLE HEAD) DR. JIWAN SINGH	DES	21.03.18	SA/ARF/FO/VC	26.03.18	
32		UGC-START UP RESEARCH GRANT (CONSUMABLE) DR. JIWAN SINGH	DES	21.03.18	SA/ARF/FO	26.03.18	

33		UGC-BSR GRANT DR JAWAHAR LAL HEAD: CONSUMABLES	DAC	21.03.18	SA/ARF/FO/VC	26.03.18	
34	6630R	FEE REFUND TO TOPPERS + 1 FILE	R	21.03.18	FO/REGISTRAR	26.03.18	
35	4592R	AMC OF FIRE SYSTEM	EE	21.03.18	SA/ARF	26.03.18	
36	11993R	ADVANCE FOR R-OFFICE	R	21.03.18	ANKIT/ARF/FO	26.03.18	
37	4122R	हर्बल गार्डन एवं नवग्रह वाटिका का विकास कार्य	EE	21.03.18	SA/ARF/FO	26.03.18	
38		MAINTENANCE OF CAFETERIA	VC	21.03.18	FO/EE	26.03.18	
39	6311R	SOLAR PHOTO VOLTAIC SYSTEM	VC	21.03.18	ARF/SOY/EE	26.03.18	
40	10626R	CONTINGENCY DR. G SUNIL BABU	DBT	22.03.18	SA/ARF/FO	26.03.18	
41		REPARING OF SOUND SYSTEM OF SES CONFERENCE HALL	SES	22.03.18	ARF/SOY/SA	26.03.18	
42	3110/DAC	UGC-BSR HEAD: CONTINGENCIES DR. JAWAHAR,	DAC	22.03.18	SA/FO/VC	26.03.18	
43		WIFI-RAILTEL BBAU	VC	22.03.18	ARF/SOY/CASHIER	26.03.18	disposed off
44		PURCHASE OF DESKTOP PRINTERS & UPS FOR NEW FACULTY	STR	22.03.18	SA/ARF/FO	26.03.18	
45		PURCHASE OF FURNITURE FOR NEW FACULTY	STR	22.03.18	SA/ARF	26.03.18	
46		PRINTER KRYA HETU	VC	22.03.18	ARF/SOY/CASHIER	26.03.18	disposed off
47	8214R	SPORTS GRAOUND AREA LIGHTING WORKS	EE	22.03.18	SOI/SA/ARF/FO	26.03.18	
48	10099R	PAYMENT FOR EVATUALION EXAM COPIES AND PAPER SETTING OF GUEST FACULTY	DAC	23.03.18	ARF/SOII/DUCK	26.03.18	
49	8279R	टाइप-ए आवास अनुरक्षण कार्य	EE	23.03.18	SA/FO	26.03.18	
50		PURCHASE OF CURTAINS/VERTICAL BLINDS RODS FOR THE D.PHARMA.SCIENCE	STR	23.03.18	SA/ARF/FO	26.03.18	
51		FILE FOR THE ADVANCE FOR NATIONAL CONFERENCE ON APRIL 14TH,2018 TO COMMEMORATE THE 127TH BIRTH ANNIVERSARY OF BHARAT RATNA DR.BR AMBEDKAR		23.03.18	ARF/FO	26.03.18	
52	3675R	GUNNER FOR HON'BLE VC	SECURITY	23.03.18	DUCK/ARF	26.03.18	
53		HONORARIUM DR NEHA ANAND STUDENT COUNSELING CENTRE	DL	23.03.18	ARF/FO	26.03.18	
54		SERB-DST PROJECT (EQUIPMENT) DR. JIWAN SINGH	DES	23.03.18	SA/ARF/FO	26.03.18	
55		PURCHASE OF FURNITURES FOR VARIOUS	STR	23.03.18	SA/ARF/FO	26.03.18	
56		PURCHASE OF BAR CODE SCANNER & WEIGHING MACHINE (DIGITAL)	STR	23.03.18	SA/ARF/FO	26.03.18	

57		POWER OF DDO	FW	23.03.18	DR(F)/FO/VC	26.03.18	
58		PURCHASE OF MEMENTO/SHWAL ON OCCASION 26TH JAN 2017		26.03.18	ARF/FO	26.03.18	
59		PAYMENT OF ELECTRICITY BILL OF BBAU SATELLITE CAMPUS AMETHI	AE(E(	26.03.18	FO/VC	26.03.18	
60		GUEST FACULTY PAYMENT FEB-2018	FINANCE	26.03.18	FO/VC	26.03.18	
61	3393R	MEDIA CL REIMBURSEMENT B (TEACHING FILE )	CMO	26.03.18	ANKIT	26.03.18	
62	3402R	WAHNO K INSURANCE NAVINIKARAN HETU PTRAVALI		26.03.18	ARF/FO	26.03.18	
63		GRASS-ROOT INNOVATORS	USIC	26.03.18	FO	26.03.18	
64		SALE PROCEED FILE DAPS(HORTI)	HORTI	26.03.18	DUCK	26.03.18	
65		ADDITIONAL CONSTRUCTION WORK OF UNDER-CONSTRUCTION PRE-FABRICATED STRUCTURAL TIN-SHED HALL OF DMCJ	EE	26.03.18	FO/DMCJ	26.03.18	
66		REPAIR OF LABORATORY EQUIPMENT (FOOD SCIENCE & TECHNOLOGY)	HD&	26.03.18	SA	26.03.18	
67		JOINT ACCOUNT FOR NATIONAL CONFERENCE BBAU 14 APRIL 2018 PROF. SD SHARMA		26.03.18	FO	26.03.18	
68		REQUIRED OF MANPOWER (CONTRACTUAL MTS)	SIST	26.03.18	FO	26.03.18	
69		IMPREST MONEY FOR STORE	STORE	26.03.18	ARF	26.03.18	
70		PURCHASE THROUGH CARD PAYMENT	GBS	26.03.18	SOII	26.03.18	
71	11734R	subsistence allowance dr. vipin saxena	r	26.03.18	DUCK	26.03.18	
72		FILE FOR THE ADVANCE OF RS.10,000/- FOR WALL CLOK & CROCKERY'S FOR MOOT COURT & DEPARTMENT	DHR	26.03.18	DUCK	26.03.18	
73	11980R	NPS REGISTRATION FORM	MEDIA	26.03.18	DUCK	26.03.18	
74	12012R	INVIGILATION DUTY PAYMENT FILE OF GUEST FACULTY PAYMENT	R	26.03.18	DUCK	26.03.18	
75	12009R	1ST NORTH INDIAN SCIENCE CONGRESS (NISC) 2018	DMCJ	26.03.18	FO	26.03.18	
76	6560R	DST-SERB MAJOR RESEARCH PROJECT DR. RAM NARESH BHARAGAVA	R	26.03.18	SA	26.03.18	
77	1406F	DEGREE FORMATE FILE	EXAM	26.03.18	SA	26.03.18	