

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	Remak
1	6808R	MAINTENANCE OF LAB. & STORE.	DBT	17.01.18	FO/ARF/SOI/SA/ARF/FO/ARF/SOY/CASHIER	07.03.18	disposed off
2		ADVANCE FOR SPECIAL LECTURE (PROF A D N BAJPAI) DR D K YADAV,DE	DE	23.01.18	FO/ARF/SOY/CASHIER	07.03.18	
3		ADVANCE-NISC-2018 PROF. S K DWIVEDI	DES	24.01.18	FO/ARF/SOII/ANKIT/ARF/FO/ARF/SOII/CASHIER	07.03.18	
4		SALARY FILE FOR RCA CONTRACTUAL STAFF	RCA	29.01.18	FO/arf	07.03.18	
5	4030R	I CARD FOR STUDENT	SECURITY	31.01.18	FO/ARF/SOI/DUCK/ARF	07.03.18	
6	4094R	UP32DC4006 TATA INDIGO	AR(V)	12.02.18	DUCK/ARF	07.03.18	
7		PROPOSAL FOR PURCHASE OF CHEMICAL/GLASSWARE + 2 FILE ATTCH	DAAS	13.02.18	SA/ARF	07.03.18	
8		TRANSFER OF HOSTEL FEE (ELETRICITY & ROOM RENTAL .ASHOKA EXTN.HOSTEL	AEH	15.02.18	FO/ARF/SOI/LDC/ARF	07.03.18	
9	9996R	SHIKHA TRIPATHI ICSSR	R	16.02.18	ANKIT/so/arf/FO/head drm	07.03.18	
10	11848R	DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR	R	16.02.18	SOF/DUCK/FO/R	07.03.18	
11	7404R	INSTITUTIONAL ETHICS COMMITTEE		20.02.18	DUCK/ARF	07.03.18	
12		ADVANCE FOR SEMESTER EXAMINATION	DEM	22.02.18	ARF/SOI/DUCK/ARF	07.03.18	
13	11584R	UPDATION OF CLASSROOM/LABORATORY	DAP	23.02.18	ARF/SOI/SA/ARF/FO/vc	07.03.18	
14		PURCHASE OF FURNITURE FOR AMETHI	STR	26.02.18	ARF/SOI/SA/arf	07.03.18	
15		PAYMENT OF RCA CONTRACTUAL STAFF FOR MONTH JANUARY-2018	RCA	26.02.18	ARF/FO/arf	07.03.18	
16		PURCHASE OF PRINTER	VC	27.02.18	ARF/SOY/cashier	07.03.18	disposed off
17	3675R	GUNNER FOR HON'BLE VC	SECURITY	27.02.18	DUCK/ARF	07.03.18	
18	11892R	HONORARIUM OF INCHARGE USIC PROF. BAL CHANDRA YADAV	USIC	28.02.18	ARF/SOII/ankit	07.03.18	
19	7182R	RECHARGE OF AIRTEL DIGITAL TV FROM HOSTEL FUND	DSW	28.02.18	FO/ARF	07.03.18	
20	11794R	COMMITTEE TO PROVIDE DOCUMENTS TO CBI	R	28.02.18	FO/ARF/SOY/duck	07.03.18	
21		IMPREST MONEY FOR AMETHI	OSD	06.03.18	ARF/fo/osd(a)	07.03.18	

22	3779R	PURCHASE OF POSTAL STAMP	DISPATCH	06.03.18	ANKIT/fo/vc	07.03.18	
23		PURCHASE OF CHEMICAL GLASSWARE CLASSROOM EQUIPMENTS AND MAINTENANCE PROF RB RAM	R	07.03.18	SA	07.03.18	
24		RESEARCH ASSISTANT UNDER DBT PROJECT POOJA SHARMA +10248R	DBT	07.03.18	SA	07.03.18	
25		PURCHASE OF STATIONARY ITEMS FOR BOM MEETING HELD ON NOVEMBER, 2017	BY HAND	07.03.18	ARF	07.03.18	
26	3484R	Diesel for tractor	GBS	07.03.18	ANKIT	07.03.18	
27	11021R	N PDF ATUL KUMAR UPADHYAY	DES	07.03.18	ankit/fo/vc	07.03.18	
28		fellowship atul kumar upadhyay	des	07.03.18	ankit/fo/vc	07.03.18	
29	11907R	NON NET FELLOWSHIP TO NFSC FELLOWSHIP MS.SUNITA BHARTI	R	07.03.18	ANKIT	07.03.18	
30		RENOVATION OF NBCCN SITE OFFICE NEAR AT HOSTEL BUILDING	EE	07.03.18	fo	07.03.18	
31	8096R	estate maintenance works P-2	EE	07.03.18	UDC	07.03.18	
32		STREET LIGHT MAINTENACE WORKS	EE	07.03.18	SA	07.03.18	
33	5940R	UC FILE OF SERB PROJECT DR.V ELANGO VAN	DAAS	07.03.18	SA	07.03.18	
34		FILTER PAPER FOR AIR SAMPLERS	DES	07.03.18	SA	07.03.18	
35	11618R	T/C PF OF DR.PRITI SAXENA PROFESSOR		07.03.18	ARF	07.03.18	
36	3881R	UPCAR FUNDDDED PROJECT ENTITLED COLLECTION EVALUATION AND CONSERVATION OF UNDERUTILIZED VEGETABLES OF UP NON-RECURRING CONTINGENCY DR.SANJAY KUMAR	DAPS	07.03.18	SA	07.03.18	