

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	Remark
1		LPG CYLINDER REFILL	DES	09.02.18	FO/DES	08.03.18	
2	10322R	CHILDREN EDUCATION ALLOWANCE PART-IV	VC	09.02.18	ARF/SOF/SA/ARF/FO/CASHIER/REGISTRAR	08.03.18	
3	11892R	HONORARIUM OF INCHARGE USIC PROF. BAL CHANDRA YADAV	USIC	28.02.18	ARF/SOII/ankit/FO USIC	08.03.18	
4		GRASS-ROOT INNOVATORS	USIC	28.02.18	ARF/soii/DUCK	08.03.18	
5	9622R	DR.RENU PANDAY ICSSR UC,SE	R	05.03.18	SA/FO/VC	08.03.18	
6	2524F	TA BILL VC SIR	VC	06.03.18	DUCK/FO/ARF/CASHIER	08.03.18	disposed off
7	5289R	ELECTRICITY AND ROOM RENTAL CHARGE TRANS-FER TO UNIVERSITY ACCOUNT	KH	06.03.18	DUCK/ARF	08.03.18	
8	4211R	DR R PRADHAN BBAU PURCHASE OF MEDICINE	CMO	08.03.18	FO/DR(STORE)	08.03.18	BY HAND PRADHAN SIR
9		RCA ENTRANCE TEST EXAMINATION-2016-17 DEC,24,2016	RCA	08.03.18	ANKIT	08.03.18	
10	9056R	IMPREST MONEY FOR DAC	DAC	08.03.18	ANKIT	08.03.18	
11	11584R	UPDATION OF CLASSROOM/LABORATORY	VC	08.03.18	DAP	08.03.18	