

| S.No | File.No | Subject | From whom Received | Received Date | Sent to | Sent Date | Remarks |
|------|---------|--|--|---------------|--------------------------|------------|---------------------|
| 1 | 11913/R | Nomination of Visitor Nominee on BOM | R | 12.03.2018 | R | 13.03.2018 | Ok if as per rules. |
| 2 | 11950/R | T/c PF of Dr. Abha Mishra, Deptt. of Zoology (Reg: Child Care Leave) | R | 12.03.2018 | R | 13.03.2018 | Ok if as per rules. |
| 3 | - | State Water Profile of Bihar (Consultancy Project)- Dr. Venkatesh Dutta, DES | Prof. Rana Pratap Singh, Dean Academic Affairs | 12.03.2018 | Dr. Venkatesh Dutta, DES | 13.03.2018 | Ok if as per rules. |
| 4 | 10722/R | National Fellowship for Scheduled Caste (NFSC)- Utkarsh Kumar, DAP | FO | 12.03.2018 | FO | 13.03.2018 | Ok if as per rules. |
| 5 | 11236/R | T/c PF of Dr. Abhilash Babu, Asstt. Professor, DRM (Reg; Home Town) | FO | 12.03.2018 | FO | 13.03.2018 | Ok if as per rules. |
| 6 | - | Alok Kumar SinghDr. Alok Kumar Singh, DST-Inpire Faculty, DAC, Head of Expenditure: Fellowship | FO | 12.03.2018 | FO | 13.03.2018 | Ok if as per rules. |
| 7 | 3675/R | Gunner of VC (कुलपति के अंगरक्षक) | FO | 12.03.2018 | FO | 13.03.2018 | Ok if as per rules. |
| 8 | 4030/R | विद्यार्थियों के परिचय-पत्र सम्बंधित पत्रावली- Security Section | FO | 12.03.2018 | FO | 13.03.2018 | Ok if as per rules. |

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| 9 | 9372/R | Purchase of Equipments for DST-SERB Project (Dr. Venkatesh Kumar R, PI, DAAS) | FO | 12.03.2018 | FO | 13.03.2018 | Ok if as per rules. |
| 10 | 10626/R | DBT Project- Contingency: Dr. G Sunil Babu, DBT | FO | 12.03.2018 | FO | 13.03.2018 | Ok if as per rules. |
| 11 | 11055/R | LTC for Home Town- Dr. RN Bhargawa/DEM | FO | 12.03.2018 | FO | 13.03.2018 | Ok if as per rules. |
| 12 | - | SERB-DST Project (Overhead Charges)-Dr. Jiwan Singh, DES | FO | 12.03.2018 | FO | 13.03.2018 | Ok if as per rules. |
| 13 | - | T/c PF of Prof. KL Mahawar, Professor, DLISc (Reg: LTC anywhere in India) | FO | 12.03.2018 | FO | 13.03.2018 | Ok if as per rules. |
| 14 | - | Imprest Money-DES | FO | 12.03.2018 | FO | 13.03.2018 | Ok if as per rules. |
| 15 | 10884/R | DBT Project- Purchase of Consumables- Dr. G. Sunil Bab, DBT | FO | 12.03.2018 | FO | 13.03.2018 | Ok if as per rules. |
| 16 | 3402/R | Insurance Renewal for Vehicles-Secuirty Section | DR (Security) | 13.03.2018 | FO | 13.03.2018 | Ok if as per rules. |
| 17 | - | Sealed Envelop (File No. 20/COE/BBAU/18) | COE | 13.03.2018 | COE | 13.03.2018 | - |
| 18 | - | Confidential File (File No. 391,402,423) | | | COE | 13.03.2018 | - |
| 19 | - | Catering/Fooding- AMI, 2017 | | | FO | 13.03.2018 | To make clear cut recommendations. |

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| 20 | 11769/R | Committee to look into the Writ Petition No. 32052 (S?B) of 2017 Krishan Kant Kanaujiya & 2 Others Vs. UoI & Others | | | R | 13.03.2018 | Ok |
| 21 | 2687/FO | Advance/Adjustment-Finance Section | FO | 13.03.2018 | FO | 13.03.2018 | Ok if Strictly as per rules. |
| 22 | 11810/R | Admission Test for the Session 2018-19: Prof. SK Bhatnagar, Incharge (Academic Section) | R | 13.03.2018 | R | 13.03.2018 | 1) Ok but Amethi Centre offline exams especially undergraduates course may be conduct 2) How copies have to be sent to UGC/MH RD. They must be prepared. |

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| 23 | 11880/R | Apprenticeship Training Program for Library Professionals- GBL | FO | 13.03.2018 | FO | 13.03.2018 | A-Ok |
| 24 | 11932/R | T/c PF of Dr. Sunil Gorla, Librarian (GBCL) Reg: LTC (Anywhere in India) | FO | 13.03.2018 | FO | 13.03.2018 | Ok if as per rules. |
| 25 | 7152/R | GPF/CPF Advance/Withdrawal, Non Teaching - Part IV | FO | 13.03.2018 | R | 13.03.2018 | Ok if as per rules. |