

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	-	Required Items for Office- Prof. Naveen Kr. Arora, DES	Head, DES	23/11/2017	DR (S&P)	19.03.2018	In common performa for new
2	-	Chemicals/Glasswares etc- DES	Head, DES	23/11/2017	Head, DES	19.03.2018	Why they were not procedd when Rs. 3 Laks was anctioned.

3	3011/R	Minor Equipment's for Field Station-DES	Head, DES	23/11/2017	Head, DES	19.03.2018	1) A-Ok but as per rules. 2) I am surprised that it is one of the oldest deptt. but does not has basic facilites. How they were publishing papers. It raise doubt in mind. Please send request to Head, DES.
4	5551/R	Purchase of Spectrophotometer-DES	Head, DES	23/11/2017	Head, DES	19.03.2018	It has been sanctioned to Dr. Shikha for Deptt.

5	-	Fumehood-DES	Head, DES	23/11/2017	Head, DES	19.03.2018	Yes as per rules for 3 Lakhs sanctioned .
6	11286/R	PF of Mr. Ashish Rastogi, Deputy Registrar (BBAU/Estt/2017/PF/316)	R	09.03.2018	FO	19.03.2018	For necessary action.
7	9622/R	ICHR Dr, Renu Pandey Deptt. of History	FO	09.03.2018	FO	19.03.2018	Ok if as per rules.
8	11946/R	Requirement of Submersible Pump for Botnical Garden- Dr. RS Verma, Deptt. of Horiculture	R	09.03.2018	R	19.03.2018	Yes as per rules.
9	-	File No. 006/COE/BBAU	COE	13.03.2018	COE	19.03.2018	-
10	-	UGC-Non-NET Fellowship-Finance Section	FO	13.03.2018	FO	19.03.2018	Yes if as per rules.
11	10909/R	Software Upgradation ET 2018- (File No. 305), DIT	Head, DIT	14.03.2018	Head, DIT	19.03.2018	Ok as proposed.
12	11125/R	Restructuring of Schools and Departments- Academic Section	R	14.03.2018	R	19.03.2018	To discuss please.
13	4657/R	DRC 2nd File- Deptt. of Sciology	R	14.03.2018	R	19.03.2018	As proposed at A,B above.

14	11968/R	W.P. No. 24907 (M/S) of 2017 Mahesh Kumar Vs UGC & Others (238/Legal/BBAU/17)	R	14.03.2018	R	19.03.2018	Ok if as per record.
15	10381/R	Electricity Connection Proceeding for Amethi Campus- 5(66)Elect/2016	R	14.03.2018	R	19.03.2018	Ok
16	9416/R	DRC File- DAS, SPS	R	14.03.2018	R	19.03.2018	The deptt. must shifted for immed and make the space available for women care centre for when the building was constructed.
17	-	File No. 137	COE	14.03.2018	COE	19.03.2018	-
18	11618/R	PF of Dr. Priti Saxena, Professor, DHR (Vol-II)	FO	14.03.2018	R	19.03.2018	Yes if as per rules.

19	11785/R	PF of Prof. SD Sharma, Deptt. of Law	FO	14.03.2018	FO	19.03.2018	Ok if Strictly as per rules.
20	7921/R	Pump Maintenance Work 5(3)2016(Elect)	FO	14.03.2018	FO	19.03.2018	Yes if as per rules.
21	11783/R	DRC, Members- DCS	R	14.03.2018	R	19.03.2018	Yes if as per rules.
22	-	File No. 397	COE	14.03.2018	COE	19.03.2018	-
23	-	Binding of Vouchers- Finance Section	FO	15.03.2018	FO	19.03.2018	Ok
24	3585/R	Board of Post Graduate Studies (BPGS) Dept . Of Applied Chemistry	R	15.03.2018	R	19.03.2018	Ok if Strictly as per rules.
25	-	Power of DDO- Finance Section	FO	15.03.2018	FO	19.03.2018	Needful done.

26	9190/R	Purchase of UV-VIS Spectrophotometer (Dr. Shikha, Asstt. Prof., DES)	FO	15.03.2018	FO	19.03.2018	A above as per rules and it will be deptt. properly to be used by whole dept.. To meet students demand. Dr. Shikha will To mentain.
27	-	Visit of Mr. Raj Kumar, Principal Director of Audit	FO	15.03.2018	FO	19.03.2018	Ok
28	-	Imprest COE-Confidential (COE Office)	COE	15.03.2018	COE	19.03.2018	1) Why BPNL has not been started 2) Ammount spent lawfully approved.
29	11971/R	DRC File-VII DLISc	R	16.03.2018	R	19.03.2018	Ok if as per rules.

30	11969/R	भोजपुरी सेमिनार- DMCJ (62/DMCJ/BBAU/18)	R	16.03.2018	R	19.03.2018	Yes if as per rules.
31	-	Confidential File (File No. 396,413)	COE	16.03.2018	COE	19.03.2018	-
32	-	Salary (DBT Project)- Dr. Devesh Kumar, DAP (368/DAP/BBAU/17)	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
33	-	Stall and Exhibition Committee (NISC-2018)- Prof. Naveen Kumar Arora, Convener, NISC-2018	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
34	11616/R	Requirement of Chemicals & Glassware -UIET (2319/UIET)	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
35	-	Capital Maintenance of Ambekar Studies 5(443)/2017 Part-2	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
36	8078/R	Auditorium Decoration 5(15)/Elect/16	FO	16.03.2018	FO	19.03.2018	Yes if Stricly as per rules.
37	-	Maintenance of SBBT Building 5(6660/2018	FO	16.03.2018	FO	19.03.2018	Ok if as per rules.
38	-	Laminar Flow-DBT Project (Prof. Ram Chandra, DEM)	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
39	10109/R	Geyser Maintenance Boy's/Girl's Hostel 5(52)Elect/2016	FO	16.03.2018	FO	19.03.2018	Ok if as per rules.

40	-	Supply of Carpentry Goods for Hostels and Miscellaneous Maintenance Work of BBAU Buildings-5(664)/2018	FO	16.03.2018	FO	19.03.2018	Ok if as per rules.
41	-	Catering/Fooding- AMI, 2017	FO	16.03.2018	FO	19.03.2018	X-Ok, Dr. Ram Chandra must give undertaking in the respect and slo get the ... of funds & Expenditure.
42	-	Purchase of Photocopier Machine for Registrar Office- Store Section	FO	16.03.2018	FO	19.03.2018	Ok if as per rules.
43	7182/R	Recharge of Airtel Digistal TV form Hostel Fund- Ashoka Boys Hostel	FO	16.03.2018	FO	19.03.2018	Ok
44	6870/R	Photocopy Machine Repair- Deptt. of Law	FO	16.03.2018	FO	19.03.2018	Ok if as per rules.

45	-	SERB N-PDF: File No. PDF/2016/002185 For Advance (Fellowship)- Dr. Omesh Bajpai C/o Dr. Venkatesh Dutta, DES	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
46	3060/R	Road work at Ashoka Boys Hostel 5(499)/2014	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
47	7999/R	Establishment of Nursery-GBS	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
48	-	Dr. Alok Kumar Singh, DST-Inpire Faculty, DAC, Head of Expenditure: Consumables	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
49	-	Remuneration of Mr. Phool Chandra, BBAU Entrance Test-2017	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
50	8694/R	Electrical Maintenance Work of Hostels 5(45)Elect/2016	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
51	-	DST-SERB Grant (Head: Contingencies)- Dr. Jawahar Lal, DAC	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
52	-	अम्बेकडर भवन में परिवर्तन/परिवर्धन कार्य- 5(646)/2018 Part-2	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
53	-	Imprest Money for Department, BBAU Satellite Campus, Amethi (File No. 123/OSD/BBAU/18)	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.

54	-	Purchase of Furniture for Amethi Satellite Centre	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
55	-	Furniture and Other Items for Audit Team (MHRD/UGC)/Director, IQAC/Dean, Academic Affairs- Prof. Rana Pratap Singh, DES	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
56	-	Regarding Projector & Projector Screen- Deptt. of Economics, SAS	FO	16.03.2018	FO	19.03.2018	Yes if as per rules, But what happened to the purchased for NAAC Visit.
57	-	Occasional Lecture Series, DST-Centre for Policy Research, Dr. Venkatesh Dutta, DES	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
58	7205/R	221/UGC-MRP (2015-16) DIT (Prof. R.A. Khan)	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
59	11620/R	PF of Dr. KL Mahawar (Reader), DLISc Vol-1	FO	16.03.2018	IAO	19.03.2018	-
60	3328/R	Printing of University Name File Cover- S&P	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
61	10772/R	Project Assistant-SERB-DST Project, DES (Mohd. Adil Siddique)	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.

62	10638/R	DBT Project- Salary File for Junior Research Fellowship (Dr. G. Sunil Babu, DBT)	FO	16.03.2018	FO	19.03.2018	Yes if as per rules.
63	-	Closed Envelop (File No. 419)	COE	16.03.2018	COE	19.03.2018	-
64	-	CST-UP Project (Dr. Monica Sharma, DBT)			R	19.03.2018	Yes if as per rules.
65	-	Consolidated Proposed of the DAC (3650/DAC)			FO	19.03.2018	Yes as per rules.