

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	19195R	PURCHASE OF CONSUMABLE ITEMS YEAR-2019	DEM	18.02.19	SA/FO/SOI/S A/SOI/FO	13.03.19	
2	4185R	CENTRAL LIBRARY AC PLANT +3152r 5(507)/2014 operation and maintenance of central ac plant of auditorium	ee	19.02.19	sa/SOI/FO	13.03.19	
3	4371r	maintenance of sas building	IAO	26.02.19	FO/soi/SA/fo	13.03.19	
4	19354R	TRAVEL GRANT DR. G SUNIL BABU	R	26.02.19	SA/SOI/FO/p i	13.03.19	
5	19349R	EQUIPMENTS PURCHASE FILE DBT -FOLDSCOPE PROJECT DR. VENKATESH KUMAR R	ZOOLOGY	26.02.19	SA/FO/VC	13.03.19	
6	8593r	maintenance of type-b residence file part-2	IAO	26.02.19	FO/SOI/sa/fo	13.03.19	
7		purchase of minor equipments for dr. suman mishra	iao	26.02.19	fo/SOI/SA/fo	13.03.19	
8	17093R	guest house payment -2011	IAO	28.02.19	FO/SOII/udc /FO/VC	13.03.19	
9	19283r	ICSSR DOCTORAL FELLOWSHIP PAYMENT FILE MS.PRAGYA SHARMA,MS.PRITI JHA AND MS. RUCHI BHALLA	de	05.03.19	ANKIT/FO/vc	13.03.19	
10	12599R	ELECTRICITY CONNECTION FOR EXPERIMENTAL FIELD	DEM	05.03.19	FO/SOII/SA/f o	13.03.19	
11	10923R	FELLOWSHIP FILE FOR PRATIMA ICSSR FELLOWSHIP	r	05.03.19	ankit/FO/vc	13.03.19	
12	19327r	requirement of chemicals/glassware plasticware for period of one year i.c 2018-19	r	06.03.19	sa/fo	13.03.19	
13	7457R	APPOINTMENT OF JRF FELLOWSHIP DR. ANAND PRAKASH	dbt	06.03.19	sa/FO/head. dbt	13.03.19	

14	dbt/dem/ 2018/01	purchase of consumables prof. ram chandra pi	bio	06.03.19	sa/fo	13.03.19	
15	11728R	DST-STI POST DOCTORAL RESEARCH FELLOW VENKATESH DUTTA STI FELLOW DR.ADITYA VIKRAM AGARWAL	FO	08.03.19	ankit/FO/vc	13.03.19	
16	19410r	contingency file for dr. v elangovan	r	08.03.19	sa/FO/pi	13.03.19	
17		fellowship atul kumar upadhyay	des	08.03.19	ankit/FO/vc	13.03.19	
18	19415R	REWINDING OF III 5HP SUBMERSIBLE PUMP	EE	08.03.19	SA/fo	13.03.19	
19	19437R	TRAVEL FIELD WORK FILE DR. V ELANGO VAN	SERB-DST	08.03.19	SA/FO/pi	13.03.19	
20	10248R	DBT PROJECT PROF RAM CHANDRA OPTIMIZATION OF POST METHANATED DISTILLERY EFFLUENT	DEM	11.03.19	SA/fo	13.03.19	
21	19281r	ICSSR DOCTORAL FELLOWSHIP PAYMENT FILE, DR. DEEPANJALI DAS	de	12.03.19	FO/VC	13.03.19	
22	1012/DES	DEBIT CARD FOR DES PROF. NAVEEN KUMAR ARORA	DES	12.03.19	SOII/fo/head des	13.03.19	
23	12645R	RELEASE OF RCA CONTRACTUAL STAFF SALARY + 1 FILE ATTACHED	VC	12.03.19	FO/soi	13.03.19	
24	19021R	RAMALINGASWAMI PROJECT (MANPOWER) DR. PANKAJ KUMAR ARORA	BY HAND	12.03.19	FO/SOI/CAS HIER	13.03.19	
25	19456R	ATTENDING OF SHREYAS/BCY/BBAU/2019	R	12.03.19	soii/udc	13.03.19	
26	10705R	REPRESENTATION OF SHRI SUSHIL KUMAR EX-DY REGISTRAR BBAU + PF OF SUSHIL KUMAR	R	12.03.19	FO/soi/udc	13.03.19	
27	19145R	CONTINGENCY FILE FOR DR. RAM CHANDRA	DBT	13.03.19	SA	13.03.19	
28	12478R	SERVICING OF D.G. SETS BBAU	VC	13.03.19	FO	13.03.19	
29		IMPREST MONEY FOR STATISTICS	DAS	13.03.19	ANKIT	13.03.19	
30	10753R	CAUTION MONEY MSC LIFE SCIENCE	VC	13.03.19	FO/soii/CAS HIER	13.03.19	
31		ADVANCE FOR NATIONAL SEMINAR 23 & 24 FEBRUARY 2019	EDUCATION	13.03.19	SOII	13.03.19	

32	12033R	RECRUITMENT OF JUNIOR RESEARCH FELLOW DR. SUNIL BABU GOSIPATALA	DBT	13.03.19	SA	13.03.19	
33	9232R	ICSSR PROJ- SURINDER MEHER	de	13.03.19	sa	13.03.19	
34	1/0508/D S/BBAU/1 8	FILE FOR COMPUTER LAB SET-UP PROF. MADHULIKA DUBE	vc	13.03.19	fo	13.03.19	
35	3483R	PURCHASING OF NURSERY SEEDS	GBS	13.03.19	udcs	13.03.19	
36	6843R	DR NIRULA RESEARCH SCIENTIST 'B' + 1 file	R	13.03.19	fo	13.03.19	
37	11884R	SHAHDEEN SHAH FOR FEE CONCESSION	r	13.03.19	soii	13.03.19	
38		t/c pf of shri a k maurya dy. Registrar reg: medical advance	vc	13.03.19	FO/soii/CAS HIER	13.03.19	
39	12447R	GUEST FACULTY BBAU SATELLITE CAMPUS AMETHI (ON CONTRACT)	FW	13.03.19	FO/IAO	13.03.19	
40		PURCHASE OF ITEMS FOR VC CAMP OFFICE	STR	13.03.19	UDC/soii/fo/ soii/CASHIER	13.03.19	