

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1		7TH CONVOCATION 15/12/2017 TRANSPORTATION COMMITTEE	VC	21.02.19	SOII/FO/SOII/FO/SOII	15.03.19	
2	18000R	FILE OF SECURITY SERVICES OSD AMETHI	IAO	21.02.19	FO/SOI	15.03.19	
3	8495R	INSECT AND RODENT CONTROL IN THE LIBRARY	IAO	26.02.19	FO/SOI/SA	15.03.19	
4	3941R	PURCHASE OF MEDICINES	R	26.02.19	UDC/FO	15.03.19	
5	12232R	ICSSR FELLOWSHIP SHRI MANSU UPADHAY	AR(A)	27.02.19	ankit/FO/ar(a)	15.03.19	
6	19055R	PURCHASING OF PRE FITTERS	R	28.02.19	UDC/fo/soii/cashier	15.03.19	
7		IMPREST MONEY FOR LAW	LAW	05.03.19	ANKIT/FO/	15.03.19	
8		workshop of olt (coe office)	coe	06.03.19	udc/fo/COE	15.03.19	
9	7828r	imprest money for computer centre	cc	06.03.19	ankit/FO	15.03.19	
10	12301r	dbt- equipment purchase related dr. abha mishra	dz	06.03.19	sa/FO/IAO	15.03.19	
11	19279R	UGC START UP GRANT UTILIZATION DR. MAITRI VERMA	DSW	06.03.19	SA/FO	15.03.19	
12	12823R	WORKSHOP AND TRAINING FOR CPD	VC	06.03.19	FO/SOII/ANKIT/FO/INCHARGE CPD	15.03.19	
13		UGC START UP GRANT UTILIZATION DR. MAITRI VERMA AIR CONDITIONER	MATHE	06.03.19	SA/FO	15.03.19	
14		UGC START UP GRANT UTILIZATION DR. MUKESH KUMAR AWASTHI AIR CONDITIONER	MATHE	06.03.19	SA/FO/PI	15.03.19	
15	19278R	UGC START UP GRANT UTILIZATION DR. MUKESH KUMAR AWASTHI COMPUTEWR ETC.	MATHE	06.03.19	SA/FO	15.03.19	
16		lkfgR; essa Hkkjr cks/k fo"K; ij nks fnoklh; vUrjk"V"h; laxkas"Bh ++ I FILE	IAO	06.03.19	FO/SOII	15.03.19	

17	12510R	BREAK DOWN (ELECTRICAL FAUTT) URGENT REPAIRING	IAO	06.03.19	FO/SOI	15.03.19	
18		serb-dst research project (consumable head) dr. jiwani singh	des	08.03.19	sa/FO/PI	15.03.19	
19	11858R	PRINT JOURNAL-2017 FOR GBL	R	08.03.19	fo/SOI/SA/FO	15.03.19	
20	14029R	TOUR APPROVAL FOR ATTENDING THE PROGRESS MONITORING MEETING DR. SANGEETA YADAV	DEM	08.03.19	SA/FO	15.03.19	
21	8924R	DR. SANGEETA YADAV -SERB-DST	DEM	08.03.19	SA/FO/VC	15.03.19	
22	12401R	REQUIREMENT OF REFRIGERATOR PROF. KAMAN SINGH	SPDS	08.03.19	FOSOI/SA/FO	15.03.19	
23		JRF SALARY FILE FOR DR. VENKATESH KUMAR R PRIYAMVADA MISHRA	DAAS	11.03.19	SA/FO	15.03.19	
24	17085r	PURCHASE OF GLASSWARES CHEMICALS FROM CONSUMABLES DST-SERB PROJECT DR. JAWAHAR LAL	dac	12.03.19	sa/FO/VC	15.03.19	
25	19384R	PURCHASE OF DESKTOP FOR DPR	VC	12.03.19	FO/DIR.C.C	15.03.19	
26	19362R	SALAR ELECTRICITU BILLING FROM 750 KWP ROOF TOP SOLAR PLANT INSTAVEDAT BBAU	AE(E)	12.03.19	FO/SOI/fo/AE(E)	15.03.19	
27	12645R	RELEASE OF RCA CONTRACTUAL STAFF SALARY + 1 FILE ATTACHED	VC	12.03.19	FO/soi/SAII	15.03.19	
28	11203R	DR. RIMA KUMARI CSIR SENIOR RESEARCH ASSOCIATESHIP	DES	12.03.19	ANKIT/FO	15.03.19	
29	10705R	REPRESENTATION OF SHRI SUSHIL KUMAR EX-DY REGISTRAR BBAU + PF OF SUSHIL KUMAR	R	12.03.19	FO/soi/udc/FO	15.03.19	
30	19440R	INDUSTRIAL VISIT (MECHANICAL ENGINEERING)	R	12.03.19	SOII/udc/FO/SOII/CASHER	15.03.19	
31	12553R	SE & UC FILE FOR DR. YUSUF AKHTER UNDED PROJECT	BIO	12.03.19	FO/VC	15.03.19	
32	19297R	RENEWAL OF DIGITAL SIGNATURE (DSC) 2019	STR	12.03.19	UDC/FO	15.03.19	

33	19445R	T/C PF LTC OF SHRI SOMESH CHANDRA ALONG WITH SERVICE BOOK	R	12.03.19	ANKIT/FO	15.03.19	
34	19308R	ADVANCE FOR PROCTORIAL BOARD MEETING	proctor	12.03.19	UDC/FO	15.03.19	
35	12033R	RECRUITMENT OF JUNIOR RESEARCH FELLOW DR. SUNIL BABU GOSIPATALA	DBT	13.03.19	SA/FO/VC	15.03.19	
36	9232R	ICSSR PROJ- SURINDER MEHER	de	13.03.19	sa/FO	15.03.19	
37	3483R	PURCHASING OF NURSERY SEEDS	GBS	13.03.19	udc/FO	15.03.19	
38	19483r	imprest money for botanical garden dr. ravi shankar verma	r	14.03.19	ankit/FO	15.03.19	
39	4252R	SX4 VEHICLE UP 32 DQ 6038	vc	14.03.19	SOII/CASHIER	15.03.19	
40	19144r	intimation of paper acceptance and registration conference particapte dr. m k padhy	R	14.03.19	FO	15.03.19	
41	19493R	PF OF PROF. SANJAY SINGH VICE CHANCELLOR	R	14.03.19	FO/SOI/UDC/FO/IAO	15.03.19	
42	4189R	AMC OF CEILING FANS EXHAUST FANS (PART-3)	R	14.03.19	SOI/SAII	15.03.19	
43	19346r	REPAIR ESTIMATE ICE FLAKING MACHINE -4 (ZIEGRA EISMASCHINEN)	R	14.03.19	UDC/FO	15.03.19	
44	19412R	india land and development conference 2019 prof. sanatan nayak department of economics	DE	14.03.19	FO	15.03.19	
45	19267R	PROPOSAL FOR HAVING TRACK FOR JOGGING (SPORTS SECTION)	VC	14.03.19	FO/VC	15.03.19	
46	FIN/BBAU/2019	REGARDING CAPITAL ACCOUNTS 2018-19	Fw	15.03.19	VC	15.03.19	
47	19349R	EQUIPMENTS PURCHASE FILE DBT -FOLDSCOPE PROJECT DR. VENKATESH KUMAR R	VC	15.03.19	FO/PI	15.03.19	
48	12447R	GUEST FACULTY BBAU SATELLITE CAMPUS AMETHI (ON CONTRACT)	IAO	15.03.19	FO	15.03.19	
49		FELLOWSHIP NPDF ATUL KUMAR UPADHYAY	VC	15.03.19	SOII/CASHIER	15.03.19	
50	19354R	TRAVEL GRANT DR. G SUNIL BABU	R	15.03.19	SA	15.03.19	

51	12447R	GUEST FACULTY BBAU SATELLITE CAMPUS AMETHI (ON CONTRACT)	IAO	15.03.19	FO	15.03.19	
52	11175R	CCTV CAMREA AT NEWLY BUILT VC CAMP OFFICE	EE	15.03.19	SA	15.03.19	
53	19195R	PURCHASE OF CONSUMABLE ITEMS YEAR-2019	DEM	15.03.19	SOI/	15.03.19	
54	18036r	international conference on global control of green house gases at the sources by physical and chemical techbology 22-24 march, 2019	DAC	15.03.19	FO	15.03.19	
55	714/DS/ BBAU	FILE FOR REFUND OF CAUTION MONEY DEPARTMENT OF STATISTICS	statistics	15.03.19	ANKIT	15.03.19	
56	19125R	salary (2018-2019) non plan /csseip	IAO	15.03.19	FO	15.03.19	
57	15004R	EQUIPMENT PURCHASING FILE DR. VENKATESH KUMAR R DBT PROJECT	ZOOLOGY	15.03.19	SA	15.03.19	
58	7182R	RECHARGE OF AIRTEL DIGITAL TV FROM HOSTEL FUND	ABH	15.03.19	UDC	15.03.19	
59	15015R	CHEMICALS GLASSWARES AND PLASTICWARES DR. KHEM B THAPA	PHY	15.03.19	SA	15.03.19	
60	5990R	MAINTENANCE OF ELECTRICAL UNDER GROUND CABLE IN UNIVERSITY CAMPUS	iao	15.03.19	FO	15.03.19	
61	6931R	ADVANCE FOR EDUCATIONAL TRIP APPLIED GEOLOGY	IAO	15.03.19	FO	15.03.19	
62	338/DIT	CONTINGENCTY PROJECT FILE FOR DR. RAJ SHREE	DIT	15.03.19	SA	15.03.19	
63	19492R	UGC START UP GRANT UTILIZATION DR. MUKESH KUMAR AWASHTI	R	15.03.19	SA	15.03.19	
64	19491R	UGC START UP GRANT UTILIZATION DR. MAITRI VERMA	R	15.03.19	SA	15.03.19	
65	19490R	SUBSCRIPTION OF E- JOURNALS & E-DATABASES GBL (2019-ONWARDS)	R	15.03.19	SOI	15.03.19	
66	19476R	WORLD IMMUNOLOGY DAY CELLEBRATION ON 29TH APRIL 2019 BY DR. G SUNIL BABU	R	15.03.19	SOII	15.03.19	
67	12823R	WORKSHOP AND TRAINING FOR CPD	CPD	15.03.19	FO	15.03.19	

68	12229R	PAYMENT OF ELECITRICITY BILL OF BBAU SATELLITE CAMPUS AMETHI	EE	15.03.19	FO/VC	15.03.19	
69		NATIONAL SCIENCE DAY 28 FEB 2019 DR. VENKATESH DUTTA	DES	15.03.19	SOI	15.03.19	
70	9763R	CHEMICALS & GLASSWARE FILE DR. VENKATESH KUMAR R	DAAS	15.03.19	SA	15.03.19	
71	19332R	REPAIR ESTIMATE OF VERTICAL AUTOCLAVE	BIO	15.03.19	UDC	15.03.19	
72		WIFI FACILITY FOR OSD AMETHI		15.03.19	SA	15.03.19	
73	42/14-3	UGC-BSR GRANT TRAVEL DR. JAWAHAR LAL	DAC	15.03.19	SA	15.03.19	
74	12419r	resource person payment file for feb 2019	IAO	15.03.19	FO	15.03.19	
75	3269R	PAYMENT OF ELECTRICITY BILL OF UNIVERSITY CAMPUS	R	15.03.19	FO/VC	15.03.19	
76	18028R	STAPNA DEVASH KE AVSHAR PER CHAYABAD KE 100 VARSH DEVASHI RASHTRIY SANGHOSHTI	VC	15.03.19	FO	15.03.19	
77	19494R	विभिन्न कार्यक्रम हेतु अग्रिम धन राशि	कुलसचिव	15.03.19	अनुभाग अधिकारी II	15.03.19	
78	19283r	ICSSR DOCTORAL FELLOWSHIP PAYMENT FILE MS.PRAGYA SHARMA,MS.PRITI JHA AND MS. RUCHI BHALLA	VC	15.03.19	SOII	15.03.19	
79	12229R	PAYMENT OF ELECITRICITY BILL OF BBAU SATELLITE CAMPUS AMETHI	VC	15.03.19	SOI/CASHIER	15.03.19	
80	3269R	PAYMENT OF ELECTRICITY BILL OF UNIVERSITY CAMPUS	VC	15.03.19	CASHIER	15.03.19	
81	17031R	UC 2017-18 RECURING & SALARY HEAD	VC	15.03.19	FO/CASHIER	15.03.19	
82	19330R	EXTENSION OF PROVIDING SERVICs MANPOWER AND SANITATION	VC	15.03.19	SOI	15.03.19	
83	19267R	PROPOSAL FOR HAVING TRACK FOR JOGGING (SPORTS SECTION)	VC	15.03.19	SOI	15.03.19	