

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	19225r	equipment service file v elangovan	ZOOLOGY	26.02.19	soi/SA/FO	18.03.19	
2		purchase of minor equipments for dr. suman mishra	iao	26.02.19	fo/SOI/SA/fo /SOI/HEAD.Z OOLOGY	18.03.19	
3		PROCUREMENT OF SILKWORM EGGS (DFLS) 233/DAASBBAU	BY HAND	26.02.19	FO/SOI	18.03.19	
4	19355R	FURNISHING OF MOAT COURT	STR	26.02.19	SA/SOI/SA/S OI/FO/IAO	18.03.19	
5	19331R	REPAIR ESTIMATE OF REFRIGERATEED WATER BATH SHAKER	R	26.02.19	UDC/FO/H.D BT	18.03.19	
6	17070R	CHANGE OF TENURE BOARD OF VC OFFICE (EO/BBAU/234)	EE	27.02.19	SOI/SA/UDC/ FO/SOI/SA	18.03.19	
7	19333R	ACADEMIC ACTIVITY PROF. RANA PRATAP SINGH	R	28.02.19	UDC/FO/PR OF. R P SINGH	18.03.19	
8	6256R	MAINTENANCE OF ELECTRICAL UNDERGROUND	EE	05.03.19	SA/FO/SOI	18.03.19	
9	19368R	ADVANCE FOR MISCELLANCOUS EXPENSES	R	05.03.19	UDC/fo/IAO	18.03.19	
10	12599R	ELECTRICITY CONNECTION FOR EXPERIMENTAL FIELD	DEM	05.03.19	FO/SOII/SA/f o/EE	18.03.19	
11	19327r	requirement of chemicals/glassware plasticware for period of one year i.c 2018-19	r	06.03.19	SA/FO/DR(S &P)	18.03.19	
12	14043R	IDENTITY VARD FOR THE STUDENTS (SESSION:-	proctor	06.03.19	fo/soii/fo	18.03.19	
13	3698r	fund transfer from university a/c to conference a/c (gcghgspct-2019)	dac	06.03.19	fo/SOII/ANKI T/FO/VC	18.03.19	
14	19316r	non net fellowship vishal verma	r	06.03.19	ankit/FO/R	18.03.19	

15	19205r	study tour file for m.sc zoology 2019	ZOOLOGY	06.03.19	FO/SOII/ANKIT/FO/SOII/	18.03.19	
16		AIRTEL HD SETUP BOX RECHARGE FROM HOSTEL FUND FOR SBH	DSW	06.03.19	ANKIT/FO/DSW	18.03.19	
17	19251R	M.PHIL SCHOLAR NON NET FELLOWSHIP FORM FILE , MR. KASHISH GUPTA, MS. RICHA MISHRA, MR. RAVINDRA KUMAR	DRM	06.03.19	ANKIT/FO/R	18.03.19	
18	12034R	TECHNICAL COMMITTEE FOR THE PURCHASE OF EQUIPMENTS DR. G SUNIL BABU	DBT	06.03.19	SA/FO/IAO	18.03.19	
19	19016R	CHEMICALS ETC. ALONGWITH PRICE LIST BOOKS 4	DES	06.03.19	SA/FO/DR(S &P)	18.03.19	
20	8424R	PURCHASE OF KEY BOARD FOR FINANCE SECTION	R	06.03.19	UDC/FO/SOII	18.03.19	
21	12510R	BREAK DOWN (ELECTRICAL FAUTT) URGENT	IAO	06.03.19	FO/SOI/SA	18.03.19	
22	19102R	REQUIREMENT OF FUND FOR 2018-189 CAPITAL NON CAPITAL	EE	08.03.19	fo/SOI/SA	18.03.19	
23	11990R	SHIFTING FILE VOLLEYBALL COURTS AND FOOTBALL POLES	EE	08.03.19	SA/FO/SOI/S PORTS SECTION	18.03.19	
24	19415R	REWINDING OF III 5HP SUBMERSIBLE PUMP	EE	08.03.19	SA/fo/EE	18.03.19	
25		REQUIREMENT OF NAME PLATES	UIET	11.03.19	UDC/FO/IAO	18.03.19	
26	1022/DES	CONTIGENCY MAHESH KUMAR	DES	11.03.19	FO/R	18.03.19	
27		JRF SALARY FILE FOR DR. VENKATESH KUMAR R PRIYAMVADA MISHRA	DAAS	11.03.19	SA/FO/VC	18.03.19	
28		GEZER SE REGARDING FILE	DSW	11.03.19	UDC/FO/WARDEN KBH	18.03.19	
29	5289R	ELECTRICITY AND ROOM RENTAL CHARGE TRANSFER TO UNIVERSITY ACCOUNT	DSW	11.03.19	UDC/FO/SOII /Cashier	18.03.19	

30		THE 63RD INDIAN LIBRARY ASSOCIATION CONFERENCE	IAO	12.03.19	FO/HEAD.DLIS	18.03.19	
31	12783R	CONTINGENCY ADVANCE DR. MONICA SHARMA PI	DBT	12.03.19	SA/FO/VC	18.03.19	
32		COMERCIL HALL OF THE OLD ADMINISTERETOR BUILDING PROF. GAJANAN PANDEY	VC	12.03.19	FO/SOI/saii	18.03.19	
33	11203R	DR. RIMA KUMARI CSIR SENIOR RESEARCH ASSOCIATESHIP	DES	12.03.19	ANKIT/FO/AR(A)	18.03.19	
34	19123R	DST-INSPIRE FELLOWSHIP SHUBHAM RASTOGI UNDER DR. GAURAV KAITHWAS	R	12.03.19	ANKIT/FO/VC	18.03.19	
35		PRINTING OF VARIOUS FORMES & OTHERS ITEMS USED IN EXAM SECTION	COE	12.03.19	UDC/SOI/UDC	18.03.19	
36	12478R	SERVICING OF D.G. SETS BBAU	VC	13.03.19	FO/SOI/SAII	18.03.19	
37	9232R	ICSSR PROJ- SURINDER MEHER	de	13.03.19	sa/FO/VC	18.03.19	
38	6843R	DR NIRULA RESEARCH SCIENTIST 'B' + 1 file	R	13.03.19	fo/soi/udc	18.03.19	
39	19437R	TRAVEL FIELD WORK FILE DR. V ELANGO VAN	SERB-DST	14.03.19	sa/FO	18.03.19	
40	19410r	contingency file for dr. v elangovan	SERB-DST	14.03.19	sa/FO	18.03.19	
41	12523R	DST/INSPIRE FELLOWSHIP/ ROLLY YADAV	by hand	14.03.19	fo/R	18.03.19	
42		advance for entrance test 2019-2020	dit	14.03.19	fo/CORD.ET	18.03.19	
43	10287R	MR. RAJVARDHAN,PH.D.SCHOLAR ICSSR FELLOWSHIP	LAW	14.03.19	ankit/FO/VC	18.03.19	
44	19474R	APPLICATION FOR HONORARIUM (WARDEN AMETHI CAMPUS)	R	14.03.19	FO/SOII	18.03.19	
45	17066R	CONSUMABLE ITEMS-DST-SERB PROJECT DR. R N BHARGAVA	R	14.03.19	SA/FO/IAO	18.03.19	
46	12992R	MINOR EQUIPMENT DR. KHEM B THAPA	R	14.03.19	SA/FO	18.03.19	
47	12800R	DST-STI-POST DOCTORAL FELLOWSHIP-2017 (CONTINGENCY) DR. ADITYA VIKRAM AGARWAL	R	14.03.19	ANKIT/fo	18.03.19	
48	19458R	SERB-DST PROJECT CONSUMABLE FILE DR. V	R	14.03.19	SA/fo	18.03.19	
49	19477R	BBALLB (ONS) PATHAYKRAM ME INDIA BAR REVU KE LAW JARNUAL KI VARSHIK SADAHYATA -2019 KE LEYE PRASHASNIK AVAM VETIY ANUMODAN	LAW	14.03.19	FO/SOII	18.03.19	

50	19479R	REQUIREMENT OF CHEMICALS PLASTICWARE & GLASSWARE (2018-19)	R	14.03.19	SA/fo	18.03.19	
51		HONORARIUM DR NEHA ANAND STUDENT COUNSELING CENTRE	FW	14.03.19	FO/VC	18.03.19	
52	10322R	Children Education Allowance SESSION 2017-18	R	14.03.19	FO/SOII/SA	18.03.19	
53	12383R	PURCHASE OF COMPUTERS FOR GBL	VC	14.03.19	FO/SOI/SA	18.03.19	
54	19195R	PURCHASE OF CONSUMABLE ITEMS YEAR-2019	DEM	15.03.19	SOI/SA	18.03.19	
55	714/DS/B BAU	FILE FOR REFUND OF CAUTION MONEY DEPARTMENT OF STATISTICS	statistics	15.03.19	FO/R	18.03.19	
56	19492R	UGC START UP GRANT UTILIZATION DR. MUKESH KUMAR AWASHTI	R	15.03.19	SA/fo	18.03.19	
57	19491R	UGC START UP GRANT UTILIZATION DR. MAITRI	R	15.03.19	SA/fo	18.03.19	
58	19490R	SUBSCRIPTION OF E- JOURNALS & E-DATABASES GBL (2019-ONWARDS)	R	15.03.19	SOI/SAII	18.03.19	
59		WIFI FACILITY FOR OSD AMETHI		15.03.19	SA/SOI/UDC	18.03.19	
60	12419r	resource person payment file for feb 2019	IAO	15.03.19	FO/SOI/UDC	18.03.19	
61	19267R	PROPOSAL FOR HAVING TRACK FOR JOGGING (SPORTS SECTION)	VC	15.03.19	SOI/SAII	18.03.19	
62	12858R	SUBSISTENCE ALLOWANCE OF SHRI RAMA SHANKAR SINGH FINANCE OFFICER (UNDER	VC	18.03.19	SOI/CASHIER	18.03.19	
63	10884R	PURCHASE OF CHEMICALS (CONSUMBLES-1) IDENTIFICATION AND FUNCTIONAL ANALYSIS OF ANTIAPOPTOTIC HCMV DR G SUNIL BABU AND DR SANGEETA SAXENA	VC	18.03.19	SOI/CASHIER	18.03.19	
64	10923R	FELLOWSHIP FILE FOR PRATIMA ICSSR FELLOWSHIP	VC	18.03.19	CASHIER	18.03.19	
65	10626R	CONTINGENCY DR. G SUNIL BABU DR SANGEETA	DBT	18.03.19	SA	18.03.19	
66	11728R	DST-STI POST DOCTORAL RESEARCH FELLOW VENKATESH DUTTA STI FELLOW DR.ADITYA	VC	18.03.19	CASHIER	18.03.19	
67	14030R	UGC NON NET FELLOWSHIP MONTH OF feb 2019	VC	18.03.19	CASHIER	18.03.19	
68	10248R	DBT PROJECT PROF RAM CHANDRA OPTIMIZATION OF POST METHANATED DISTILLERY EFFLUENT	VC	18.03.19	CASHIER	18.03.19	

69	12328R	MAINTENANCE OF UIET	R	18.03.19	SOI/UDC	18.03.19	
70	12715R	MANPOWER DBT PROJECT - 2 PI PROF. RAM	VC	18.03.19	CASHIER	18.03.19	
71	19451r	UGC NON NET FELLOWSHIP ME. MONI CHANDRA	R	18.03.19	ANKIT	18.03.19	
72	4211R	DR R PRADHAN BBAU PURCHASE OF MEDICINE	VC	18.03.19	FO	18.03.19	
73	19281r	ICSSR DOCTORAL FELLOWSHIP PAYMENT FILE, DR. DEEPANJALI DAS	VC	18.03.19	CASHIER	18.03.19	
74	19201r	RAMALINGASWAMI PROJECT (PURCHASE OF LAPTOP AND DESKTOP) DR. PANKAJ KUMAR ARORA	VC	18.03.19	SOI/DEM	18.03.19	
75	19265R	IMPREST MONEY FOR SC/ST CELL	AR(SC/ST)	18.03.19	ANKIT	18.03.19	
76	3269R	PAYMENT OF ELECTRICITY BILL OF UNIVERSITY CAMPUS	VC	18.03.19	SOI/CASHIER	18.03.19	
77	3824R	UP32 FK2928N REPAIRING	AR(V)	18.03.19	UDC	18.03.19	
78	44/19-3	OVERHEAD CHARGE FOR DR. JAWAHAR LAL	DAC	18.03.19	SA	18.03.19	
79	18045r	dbt consumable related enhancement of immunity & nutritional value of fresh water dr. abha mishra	ZOOLOGY	18.03.19	SA	18.03.19	
80		DBT-CONTINGENCY RELATED FILE DR.ABHA MISHRA (PI) DEPT.ZOOLOGY	ZOOLOGY	18.03.19	SA	18.03.19	
81		file requirement of technical infrastructure for smooth and efficient functioning/performing confidential work of online as well as offline		18.03.19	fo/vc	18.03.19	
82	19360R	SERB DST PROJECT OVERHEAD CHARGES DR. JIWAN SINGH	vc	18.03.19	SOI/CASHIER	18.03.19	
83	4647R	DST CENTRE FOR POLICY RESEARCH VOLUME III DR. VENKTESH DATTA	DST	18.03.19	fo/PI	18.03.19	
84	12135R	REPAIRING OF CCTV CAMERA OF HON'BLE VC.S	EE	18.03.19	soi/SA	18.03.19	
85	3920R	landline/fwll bill payment of VCS&Camp office	TELE	18.03.19	udc	18.03.19	
86	19498r	t/c sx4-up 32 dq 6038	r	18.03.19	udc	18.03.19	
87	19499r	REPAIRING OF EQUIPMENT	R	18.03.19	SOI/SA	18.03.19	
88	19469R	कार्य आदेश विस्तार संबन्धित पत्रावली अमरिंदर सिंह व विनोद कुमार चमोली	कुलसचिव	18.03.19	वित्त अधिकारी	18.03.19	
89	12418R	PAINTING OF HOSTEL AT SATELLITE CAMPUS	EE	18.03.19	FO/IAO	18.03.19	

90	8763R	GIRLS HOSTEL'S STREET LIGHT MAINTENANCE WORKS + 2 FILE ATTACHED 5(586)/2018 PART - 2 16046R, 5(586)/15 PART - 1 12193R	EE	18.03.19	FO/SOI/SA	18.03.19	
91	12369R	AMC OF WATER COOLERS AND WATER PURIFIERS	VC	18.03.19	FO	18.03.19	
92		TRANSFER OF HOSTEL FEE ELECTRICITY & ROOM RENTAL FOR ASHOKA EXTN.HOSTEL	DSW	18.03.19	UDC	18.03.19	
93	19443R	FILE REMUNERATION OF PROF. N SAKTHIVEL EXTERNAL EXAMINER TO CONDUCT VIVA-VOCE EXAM OF MR. SAURABH VERMA DBT ON 26/11/18	BY HAND	18.03.19	SOII/UDC	18.03.19	
94	12886R	CAUTION MONEY FILE B.ED. 4TH SEM BBAU 2016-	R	18.03.19	ANKIT	18.03.19	
95	19504R	WORKSHOP CONFERENCE FOUNDATION DAYS 219	TR	18.03.19	ANKIT	18.03.19	
96	19393R	PROPOSAL FOR ONE WEEK (FIVE DAYS) WORKSHOP ON RESEARCH METHODOLOGY FROM 25TH FEBRUARY,2019 TO 01ST MARCH, 2019	R	18.03.19	SOII	18.03.19	
97	17049r	printing of diary & calender for the year -2019	str	18.03.19	SA	18.03.19	
98	12578R	ADVANCE FOR BOM (TEA & SNACKES)	R	18.03.19	UDC	18.03.19	
99		PAYMENT OF REMUNERATION FOR THE QUESTION PAPERS SETTERS & TRANSLATOR (ENGLISH TO HINDI) BBAU ENTRANCE TEST 2018	PHARMA	18.03.19	UDC	18.03.19	
100	19415R	REWINDING OF III 5HP SUBMERSIBLE PUMP	EE	18.03.19	SOI/fo	18.03.19	
101	19470r	UGC NON NET FELLOWSHIP FILE FOR LAW	R	18.03.19	ANKIT	18.03.19	