Estt. Dak. 27.05.2016							
S.No	File No.	Subject	From whom received	Received Date	Sent to	Sent Date	Remark
1	4609/R	Confirmation of Teachers/Non-Teaching Employees (self appraisal reports of Lecturers being considered for confirmation)	Registrar	27.05.2016	AR	27.05.2016	
2	8565/R	Extension of contract faculty	Registrar	27.05.2016	AR/SO/UDC	27.05.2016	
3	7837/R	Approval for Registration form (NSS)	Registrar	27.05.2016	PIC/AR	27.05.2016	
4		Contitute of committee display of photo	Registrar	27.05.2016	PIC/AR	27.05.2016	
5	8563/R	Relieving certificate to attend summer school at UGC-Hrdc, Lucknow, Dr. G. Sunil Babu	Registrar	27.05.2016	AR/SO/UDC	27.05.2016	
6	8474/R	Report Regarding Amethi visit to (Establishment of satellite campus of the University)			AR(Academic)	27.05.2016	
7	8439/R	TC of MHRD/UGC-5/2016			Prof. Kamal Jaiswal	27.05.2016	
8		T/C PF of Late Shri Ishwar Chand, Ex. Driver			Finance	27.05.2016	
9		T/C PF of Smt. Sudha Srivastava (LTC)			Registrar	27.05.2016	