

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7367R	PURCHASE OF SONICATOR	R	4/28/2016	SA/arf/soi/arf/FO	11.05.16	
2	8222R	PURCHASE OF COMMITTEE FOR SERB-START UP GRANT	r	5/3/2016	fo/ARF/SOI	11.05.16	
3	8267r	RGNF- PANKAJ KUMAR CHOWDHARY	DEM	5/5/2016	ACAD	11.05.16	
4		jrf to srf Ms. Andrey shastri	history	5/5/2016	steno/arf	11.05.16	
5		FREESHIP TO RCA STUDENT	rca	5/5/2016	steno/arf/fo	11.05.16	
6	8336R	WATER COOLER	rca	5/5/2016	DIR-RCA	11.05.16	
7	5261R	Releasing JRF-2012	ACAD	5/6/2016	steno/arf/fo	11.05.16	
8	3566R	ENGAGEMENT OF LDC(02 NOS)	VC	09.05.16	R	11.05.16	
9	8371R	SHS LABORATORY WORK	R	09.05.16	SA/arf/fo	11.05.16	
10	8372R	POWER SUPPLY EXTENSION TO SHADE NET/POLYHOUSE	R	09.05.16	CO-B.VOC	11.05.16	
11	8389R	HONORARIUM FILE OF WARDEN	R	09.05.16	R	11.05.16	
12	8423R	PURCHASE OF UPS	R	09.05.16	LDC/arf/fo	11.05.16	
13	8424R	PURCHASE OF KEY BOARD FOR FINANCE SECT.	R	09.05.16	LDC/arf/fo	11.05.16	
14	7935R	Purchase of online UPS & Fax Machine	R	09.05.16	STR	11.05.16	
15	3609R	CONTINGENCY FROM SERB PROJ	R	09.05.16	SA/ARF	11.05.16	
16	5628R	INDO-RUSSIAN PROJ.(MAIN FILE)	DAP	09.05.16	SA/arf/fo	11.05.16	
17	8110R	PUCHASE OF FURNITURES FOR RCA	R	09.05.16	DIR-RCA	11.05.16	
18	6772R	supply of electical goods P-3	R	09.05.16	SA/arf/FO	11.05.16	
19	3164R	PROPOSAL/PURCHASE OF PUMPING SET	R	09.05.16	SA/arf/soi/arf/soi	11.05.16	
20	8279R	टाइप-ए आवास अनुसंधान कार्य	R	09.05.16	ldc/arf/fo	11.05.16	
21	5070R	IMPREST	CGH	09.05.16	steno/arf/FO	11.05.16	
22	5650R	CASH ADVANCE P-2	EO	09.05.16	SA/arf/fo	11.05.16	
23	4189R	AMC CEILING FANS & EXAUST FANS P-2	R	09.05.16	STENO/arf/FO	11.05.16	
24	8224R	REQUEST FOR COMPUTER, PRINTER AND AC	R	09.05.16	VC	11.05.16	
25	7253R	OPEN GATE & MS RAILING OF BOTANICAL GARDEN+2FILE ATTACHED	R	09.05.16	SA/arf/fo	11.05.16	

26	5960r	REQUIREMENT OF COMPUTER/PRINTER	R	09.05.16	STR	11.05.16	
27	6992R	Medical reimbursement(Retired Employee)	R	09.05.16	STENO/arf/FO	11.05.16	
28	8157R	PRINTING/SUPPLY	vc	09.05.16	fo/vc	11.05.16	
29	8097R	PURCHASE OF GLASSWARE,CHEMICALS AND PLASTICWARE	DEM	09.05.16	H-DEM	11.05.16	
30		plant & publication committee national symposium....		10.05.16	sa/arf/FO	11.05.16	
31	3213R	ICSSR PROJ dr. shashi kumar	PI	10.05.16	SA/arf/fo	11.05.16	
32	3855R	IMPREST	UIET	10.05.16	steno/arf	11.05.16	
33		जी०पी०ए०टी० छात्रवृत्ति प्रकरण पत्रावली-2	ACAD	10.05.16	R	11.05.16	
34	3786R	Tata Photon Data Card	R	10.05.16	R	11.05.16	
35	7982r	Ramanujam fellow Purchase of furniture	R	10.05.16	STR	11.05.16	
36	8437r	पाच वर्षीय बीबीए एलएलबी कोर्स में बार काउंसिल आफ इंडिया	R	10.05.16	soi/arf/fo	11.05.16	
37	8436R	purchase of accession register	R	10.05.16	soi/ldc	11.05.16	
38	4703R	Advance/imprest	lib	10.05.16	steno/arf	11.05.16	
39	8022r	pay fixation of 41 teachers	r	10.05.16	R	11.05.16	
40		जी०पी०ए०टी० छात्रवृत्ति प्रकरण पत्रावली-3	fw	11.05.16	R	11.05.16	
41	301f	imprest	dps	11.05.16	steno	11.05.16	
42	3919R	landline bill payment	R	11.05.16	ldc	11.05.16	
43	3920R	landline/fwll bill payment of VCS&Camp office	R	11.05.16	ldc	11.05.16	
44	3935R	Contingency UPCAR Proj.	DAPS	11.05.16	sa	11.05.16	
45		Transportation and accommodation for ambedkar jayanti-2016	uiet	11.05.16	fo	11.05.16	
46	8301R	medical reimbursement (CSSEIP EMPLOYEES)	estt	11.05.16	fo	11.05.16	
47	5233R	ANURAG SWAROOP-JRF	mcj	11.05.16	steno	11.05.16	
48		COMPUTER REQUIREMRNT	vc	11.05.16	str	11.05.16	
49	3328R	Printing of uni. Name file cover	vc	11.05.16	fo	11.05.16	discussion
50	8231R	CURTAIN WORKS IN SBBT PHASE-II	vc	11.05.16	arf	11.05.16	

51		जी०पी०ए०टी० छात्रवृत्ति प्रकरण 2016.	R	11.05.16	FO/vc	11.05.16	
52	8241R	PURCHASE OF PRINTER	VC	11.05.16	ARF	11.05.16	
53	6650R	supply & INSTALLATION OF MODULAR KITCHEN IN VC RESIDENCE	VC	11.05.16	ARF	11.05.16	
54	6630R	FOR FEE REFUND TO TOPPER	VC	11.05.16	FO	11.05.16	
55	7555R	SHIFTING AND FIXING AND FIXING OF MODULAR KITECHEN	VC	11.05.16	ARF	11.05.16	
56	7925R	PURCHASE OF CURTAIN	DCS	11.05.16	LDC	11.05.16	
57		UGC(NON-NET)	FW	11.05.16	VC	11.05.16	
58	8157R	PRINTING/SUPPLY	vc	11.05.16	FO	11.05.16	