

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4395R	consumable & office stationary	VC	4/22/2016	sa/ARF/FO	13.05.16	
2	8266R	TA FILE	R	5/3/2016	Head,DES	13.05.16	
3		125TH AMBEDKAR JAYANTI (DECORATION)....	SHS	5/5/2016	ldc/ARF/FO	13.05.16	
4	7300r	केन्द्रीय पुस्तकालय अनु० कार्य	R	09.05.16	SA/ARF/soi	13.05.16	discussion
5	1392F	IMPREST	DAAS	10.05.16	steno/ARF/FO	13.05.16	
6	6953R	PF OF SHRI GOKRAN PRASAD	R	10.05.16	STENO/arf/FO	13.05.16	
7	8436R	purchase of accession register	R	10.05.16	LIB	13.05.16	
8	301f	imprest	dps	11.05.16	H-DPS	13.05.16	
9	3919R	landline bill payment	R	11.05.16	ldc/FO	13.05.16	
10	3920R	landline/fwll bill payment of VCS&Camp office	R	11.05.16	ldc/FO	13.05.16	
11	3935R	Contingency UPCAR Proj.	DAPS	11.05.16	sa/ARF	13.05.16	
12	8301R	medical reimbursement (CSSEIP EMPLOYEES)	estt	11.05.16	VC	13.05.16	
13	5233R	ANURAG SWAROOP-JRF	mcj	11.05.16	H-DMCJ	13.05.16	
14	7925R	PURCHASE OF CURTAIN	DCS	11.05.16	LDC/ARF/FO	13.05.16	
15		राहुल सांकृत्यायन की जन्म शताब्दी 2016	hindi	12.05.16	STENO	13.05.16	
16	6108R	Appointement of RA under YS SCHEME	VC	12.05.16	cashier	13.05.16	dispose off
17	3238R	NET-JRF/UGC	VC	12.05.16	SOII	13.05.16	
18		ICSSR FELLOWSHIP P-II	VC	12.05.16	Cashier	13.05.16	dispose off
19	8088R	Dr. Rima kumari DST-start up research grant	VC	12.05.16	Cashier	13.05.16	dispose off
20		HONORARIUM	VC	12.05.16	SOII	13.05.16	
21	7457R	APPOINTMENT OF JRF	VC	12.05.16	Cashier	13.05.16	dispose off
22	3402R	INSURANCE RENEWAL FOR VEHICLE	VC	12.05.16	Cashier	13.05.16	dispose off
23	3804R	GPAT FELLOWSHIP 2014-16	VC	13.05.16	Cashier	13.05.16	dispose off
24		GPAT FELLOWSHIP 2015-17	VC	13.05.16	Cashier	13.05.16	dispose off

25	4108R	JRF PANKAJ &RAJ KUMAR PARICHETA	LAW	13.05.16	SOII	13.05.16	
26	8479R	58TH EMERGENT MEETING OF THE BOM FOR ADVANCE & APPROVAL ETC.	R	13.05.16	FO/R	13.05.16	
27	7641R	PURCHASE OF STATIONARY ITEMS FOR BOM MEETING	R	13.05.16	Cashier	13.05.16	dispose off
28	6175R	JRF- CHANDRA SEKHAR SAHAI	HOD	13.05.16	STENO	13.05.16	
29		ADVANCE ADJUSTMENT	VC	13.05.16	FO	13.05.16	
30		jrf to srf Ms. Andrey shastri	history	13.05.16	STENO	13.05.16	
31	5952R	JRF FELLOWSHIP OF MS. SUCHITRA DIWAKER	ACAD	13.05.16	STENO	13.05.16	
32	6342R	JRF- MAHESH KUMAR	ACAD	13.05.16	STENO	13.05.16	
33	4008R	JRF-2011-12	ACAD	13.05.16	STENO	13.05.16	
34	6651R	RGNF- SHIV KUMAR(2013-14)	ACAD	13.05.16	STENO	13.05.16	
35	8490R	GPAT SCHOLARSHIP REPRESENTATION OF OBC....	R	13.05.16	FO	13.05.16	