

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7300r	केन्द्रीय पुस्तकालय अनु० कार्य	R	09.05.16	SA/ARF/soi /SA/ARF	27.05.16	
2	6992R	Medical reimbursement(Retired Employee)	R	09.05.16	STENO/arf	27.05.16	
3	7239R	T/C PF of Dr. Rashida Ather(LTC)	R	17.05.16	R	27.05.16	
4	8205r	jrf- 2012-13 narendra gupta, sangeet kumari	ACAD	18.05.16	VC	27.05.16	
5		fnukad 25 ,oa 26 vizSy] 16 dks paMhx< esa ikap {ks=h; nks fnolh; lEesyu esa izks0 izhrh IDIsuk }kjk VSDlh ,oa tyiku esa gq, O;; dh izfriwfrZ	DEAN SLS	19.05.16	H-DHR	27.05.16	
6	8315r	BUDGET REQUIREMENT-2016-19	R	23.05.16	SA/ARF	27.05.16	
7	7369R	Supply of book racks	R	23.05.16	SA/ARF	27.05.16	
8	7016R	R-OFFICE MICS 'UIET"		23.05.16	sa/ARF	27.05.16	
9		;k=k HkRrk izkflr gsrq dk;ksZRrj Lohdz`fr gsrw }kjk izks0lqn'kZu oekZ	dhr	24.05.16	ARF	27.05.16	
10	6175R	JRF- CHANDRA SEKHAR SAHAI	HOD	24.05.16	h-history	27.05.16	
11	7149R	PF OF DR. RK CHATURVEDI	R	25.05.16	R	27.05.16	
12		ADVANCE-OEE-2016	DCS	25.05.16	DIR-CC	27.05.16	
13	4703R	Advance/imprest	lib	26.05.16	cashier	27.05.16	disposed off
14		IMPREST		26.05.16	cashier	27.05.16	disposed off
15	5162R	PHARMACY COUNCIL OF INDIA, REGULATIONS2014	R	26.05.16	SOI/arf	27.05.16	
16	8479R	58TH EMERGENT MEETING OF THE BOM FOR ADVANCE & APPROVAL ETC.	R	27.05.16	FO	27.05.16	
17	8184R	SUBSTATION ERECTION WORK	VC	27.05.16	FO	27.05.16	
18		M.PHIL VIVA-VOCE	VC	27.05.16	FO	27.05.16	
19		dr. surinder meher- Opening of bank account (ICSSR PROJ)	VC	27.05.16	FO	27.05.16	
20	5684R	ADVANCE FOR CARTRIDGE	VC	27.05.16	ARF	27.05.16	
21	7496R	Sanction of transfer TA advance in respect of Shri Rama shankar singh	VC	27.05.16	FO	27.05.16	

22	8556R	T/C PF OF DR. RAMESH KUMAR CHATURVEDI	VC	27.05.16	FO	27.05.16	
23		IMPREST	DEM	27.05.16	STENO	27.05.16	
24	8255R	JRF VEER KUMAR RAI	R	27.05.16	FO	27.05.16	
25	5554R	AC PLANT OF VC OFFICE	R	27.05.16	SA	27.05.16	
26	8559R	MS. PARUL MAURYA	R	27.05.16	FO	27.05.16	
27	6006R	CONTINGENCY	R	27.05.16	SA	27.05.16	
28	8092r	TRAVEL OF DR. GR DWIVEDI-PDF	R	27.05.16	SA	27.05.16	
29	8093R	CONSUMABLES- PDF-DES	R	27.05.16	SA	27.05.16	
30	5985R	UC-DST PROJ- MANJARI SHUKLA	R	27.05.16	SA	27.05.16	
31	8440R	RGNF- HARINATH KUMAR	R	27.05.16	STENO	27.05.16	
32	8360R	YOGA OMTERNATIONAL DAY	R	27.05.16	SOI	27.05.16	
33	7153R	CHEMICAL PURCHASE	R	27.05.16	SA	27.05.16	
34	4232R	Dr.RN Bhargava Contingency-DST-SERB Proj	R	27.05.16	SA	27.05.16	
35	8562R	REAPIRING OF LAB EQUIPMENT	R	27.05.16	fo	27.05.16	
36	8493R	DST-SERC Fast Track Research Project+3 FILE ATTACHED	R	27.05.16	R	27.05.16	
37	4508R	RGNF- DEEP CHANDRA	R	27.05.16	steno	27.05.16	
38	5729R	CPF-CONTRIBUTION	IAO	27.05.16	FO	27.05.16	
39		fnukad 25 ,oa 26 vizSy] 16 dks paMhx< esa ikap {ks=h; nks fnolh; IEesyu esa izks0 izhrh IDIsuk }kjk VSDIh ,oa tyiku esa gq, O;; dh izfriwfrZ	Head	27.05.16	FO	27.05.16	
40	5058R	PROPOSAL FOR GRANT FROM THE VC'S DESCRETIONARY FUND+1 FILE ATTACHED	ACAD	27.05.16	FO	27.05.16	
41		UGC-MRP-PREETI SHUKLA	DES	27.05.16	SA	27.05.16	
42		UGC-JRF MAHESH KUMAR	DES	27.05.16	STENO	27.05.16	
43		JRF- MR. SIDDHARTH KUMAR	DES	27.05.16	STENO	27.05.16	
44		T/C PF OF LATE SHRI ISHWAR CHANDRA	ESTT	27.05.16	FO	27.05.16	