

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7971R	VICTORIA LED LIGHTING	R	4/8/2016	SOI/ARF	5/5/2016	
2	8066R	Aluminium Ladder Part-II+ 1 file attached		4/26/2016	SOI/ARF	5/5/2016	
3	7356R	IQAC	VC	4/27/2016	soi/SA	5/5/2016	
4	7367R	PURCHASE OF SONICATOR	R	4/28/2016	SA	5/5/2016	
5	8337R	ADJUSTMENT OF LTC (PROF. SANATAN NAYAK)	R	4/28/2016	fo	5/5/2016	
6	8328R	INVERTER REPAIRING WORKS	R	4/28/2016	fo/VC	5/5/2016	
7	6964r	fellowship Mr. Siddhartha kumar 2012-13	R	4/28/2016	fo/VC	5/5/2016	
8	6980R	JRF- MR. AMIT SINGH	R	4/28/2016	R	5/5/2016	
9	7922R	RE-ADVERTISEMENT OF TEACHINGH POSTS	R	4/29/2016	sa/arf	5/5/2016	
10		ICHR PROJ. DR. RENU PANDEY	HOD	4/29/2016	Cashier	5/5/2016	dispose off
11	8068r	construction of cc floor near.....	R	5/2/2016	FO/EO	5/5/2016	
12	4098R	PARTICLE SIZE ANALYSER	R	5/2/2016	SA/arf	5/5/2016	
13	7476R	प्रशासनिक भवन खण्ड स0.4 स्थित पुरानी.....	R	5/2/2016	SA/arf	5/5/2016	
14		,;j dUMh'ku yxkus ds lac/ak esa	Warden	5/3/2016	SA/FO/W- SIDH.HO/ AE(E)	5/5/2016	
15	4150R	Registrar mobile bill payment file	R	5/3/2016	Cashier	5/5/2016	dispose off
16	4756R	PF of Smt. Sunita Pal, TA	R	5/3/2016	ldc/arf	5/5/2016	
17	4947R	CCDD-2015 FUNDING AGENCY+1 FILE	DES	5/3/2016	DES- PROF.RP SINGH	5/5/2016	
18	8373R	LADDER	R	5/5/2016	fo/SOI/SA	5/5/2016	
19	3956R	Aluminium partition work in SBBT			Cashier	5/5/2016	dispose off
20	8267r	RGNF- PANKAJ KUMAR CHOWDHARY	DEM	5/5/2016	STENO	5/5/2016	
21	2648F	IMPREST	DES	5/5/2016	arf	5/5/2016	
22	8310R	LECTURE SERIES	DCS	5/5/2016	LDC	5/5/2016	
23		AMBEDKAR JAYANTI CULTURAL PROGRAMME	SHS	5/5/2016	LDC	5/5/2016	
24		125TH AMBEDKAR JAYANTI (DECORATION)....	SHS	5/5/2016	ldc	5/5/2016	
25		जी0पी0ए0टी0 छात्रवृत्ति प्रकरण 2016.	fw	5/5/2016	R	5/5/2016	

26		jrf to srf Ms. Andrey shastri	history	5/5/2016	steno	5/5/2016	
27		DD REGARDING FILE 2015-16	COE	5/5/2016	soi	5/5/2016	
28	5898R	OLT FILE+1 file attached	EXAM	5/5/2016	fo	5/5/2016	
29	4108R	JRF PANKAJ &RAJ KUMAR PARICHETA	LAW	5/5/2016	steno	5/5/2016	
30	3238R	NET-JRF/UGC	acad	5/5/2016	fo	5/5/2016	
31		FREESHIP TO RCA STUDENT	rca	5/5/2016	steno	5/5/2016	
32	6494R	Payment of legal fee Rajan mishra,S.M singh	R	5/5/2016	arf	5/5/2016	
33		GUEST FACULTY PAYMENT(Dr. Richa Srivastava)	das	5/5/2016	ldc	5/5/2016	
34	7369r	supply of book racks	r	5/5/2016	fo	5/5/2016	