

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3119 R	Approval For Extenrnal Members 133/DPS/2013	AR/A	9.5.16	AR/A	10/May	For need full.
2	6213 R	RGNF JRF Poonam	AR/A	9.5.16	AR/A	10/May	For need full.
3	4031 R	DRC File Of DPS	AR/A	9.5.16	VC	10/May	For approval
4	3725 R	RGNF file of Ph.D Scholar, DAPS 2012-13.	AR/A	9.5.16	AR/A	10/May	For need full.
5	8311 R	File for The RGNF of Mr. Lavlesh Kumar & Jagdish, Vevek Kumar.	AR/A	9.5.16	AR/A	10/May	For need full.
6	8435 R	General Correspondence (2) 2016	PIC/Estt	9.5.16	VC	10/May	For approval
7	7360 R	Staff Requirment .	PIC/Estt	9.5.16	IAO	10/May	For need full.
8	3247 R	PF of Dr. Beer Singh Bhadauriya Prof. DAM	PIC/Estt	9.5.16	VC	10/May	For approval
9	6953 R	PF of Shri. Gokaran Prasad, AR.	PIC/Estt	9.5.16	FO	10/May	For need full.
10	8335 R	Reissue passport of Dr. Sangeeta Saxena.	PIC/Estt	9.5.16	AR/Estt	10/May	For need full.
11	7982 R	Ramanujan Fellow Purchase of Furnitures.	IAO	9.5.16	FO	10/May	For need full.
12	4311 R	Civil maintinance Work 5(457)/14	IAO	9.5.16	EE	10/May	For need full.
13	8436 R	Purchase of Accession Register.	Librarian	9.5.16	FO	10/May	For need full.
14	8437 R	Indian Bar Review 2015-16 के लॉ जनरल की प्रतिया लाइब्ररी में उपलब्ध करने हेतु पत्रवाली।	Librarian	9.5.16	FO	10/May	For need full.
15	6843 R	Dr.Nirula, Research Scientist 'B' .	PIC/Esstt	9.5.16	IAO	10/May	For need full.
16	8022 R	Pay Fixation of 41 Teachers.	PIC/Estt	9.5.16	FO	10/May	For need full.
17	8439 R	TC of MHRD/ UGC-5/2016	PIC/Estt	9.5.16	VC	10/May	For approval
18	8408 R	GPAT- Fellowship	VC	9.5.16	AR/Estt	10/May	For need full.
19	3786 R	Tata Photon Data Card.	PS	9.5.16	FO	10/May	For need full.
20	8442 R	Special Lecture Series.	HoD	10.5.16	VC	10/May	For approval
21	6060 R	fees jama krne hetu aavedan patra	VC	10.5.16	AR/A	10/May	For need full.
22	8421 R	T/C PF of Mss. Anita Tiwari, Lab Asstt. Promotion to TA	PIC/Estt	10.5.16	VC	10/May	For approval
23	8443 R	D.lib.Science. Prof(UR-1), Asstt.Prof(OBC-01)	PIC/Estt	10.5.16	VC	10/May	For approval

24	8445 R	Post Matric Scholarship & Fee Riemburement for the Year 2016-17	DR-SC/ST	10.5.16	DR-SC/ST	10/May	For need full.
25	7996 R	Shristi Rastogi Related File.	AR/A	10.5.16	VC	10/May	For approval
26	8446 R	Requirment of Manpower Estt.Sec.	PIC/Estt	10.5.16	AR/Estt	10/May	For need full.
27	8375 R	Summer School , HRDC,LKO. Dr. Khem Bahadur Thapa.	PIC/Estt	10.5.16	AR/Estt	10/May	For need full.
28	8287 R	Medical Reimbursement file Sh.G.Balan	PIC/Estt	10.5.16	VC	10/May	For approval
29	8447 R	Appointment of Head Various Deptt.	PIC/Estt	10.5.16	VC	10/May	For approval
30	5459 R	Appointment of Proctor, Constitution of Proctorial Board.	PIC/Estt	10.5.16	VC	10/May	For approval
31	8295 R	To Attand short Term Course. University of Burdwan	VC	10.5.16	AR/Estt	10/May	BY Hand S. Majhi
32	7654 R	Publication of Tender Notice.	AR/Snp	10.5.16	VC	10/May	For approval
33	3116 R	General Correspondance 127/Estt/BBAU/2013	PIC/Esstt	10.5.16	VC	10/May	For approval