S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7479 R	Engagement of Consultant	IAO	2.5.16	VC	11/May	For approval
2	7950 R	Purchase of Wi-Fi Access Point (UTM)	Dir-CC	2.5.16	VC	11/May	For approval
3	8341 R	Non-Payment of Fee by Student of Forensic Science & Criminology DBT	DR-SC/ST	9.5.16	AR/A	11/May	For need full.
4	7861 R	RGNF File of Anurag Rawat.	AR/A	9.5.16	AR/A	11/May	For need full.
5	3920 R	Land Line Bill Payment File VC Sir/Sectt	AR/Tele	9.5.16	FO	11/May	For need full.
6	3919 R	Land Line Bill Payment File	AR/Tele	9.5.16	FO	11/May	For need full.
7	8433 R	GPAT- Fellowship Part-2	VC	9.5.16	VC	11/May	For approval
8	8376 R	T/C Payment of engagemeant of Driver On Contract For VC Sett.	DR/Legal	10.5.16	PIC/Estt	11/May	For need full.
9	8453 R	GAPT file -part - 3,	FO	11.5.16	VC	11/May	For Confirmation Plz.
10	8378 R	Confirmation Of Teaching Staff- 43/(G)- Estt/BBAU/2010.	PIC/Estt	11.5.16	AR/Estt	11/May	For need full.
11	8447 R	Appointment of Head Various Deptt.	VC	11.5.16	AR/EStt	11/May	For need full.
12	8456 R	Reg. Refresher Course, Dr. Manoj Kumar.	HoD	11.5.16	AR/EStt	11/May	For need full.
13	8457 R	Reg. to leave the Country, Dr. Manoj Kumar.	HoD	11.5.16	AR/EStt	11/May	For need full.
14	8365 R	Requiremeant of Cooler.	VC	11.5.16	AR/Snp	11/May	For need full.
15	8458 R	File for the New Course (M.A.) Women Studies) in BBAU.	VC	11.5.16	AR/A	11/May	For need full.
16	8379 R	W.P.No.9643 (M/B) of 2016 Pichhda jan Kalyan Samiti V/S Union of India & Others.	DR/Legal	11.5.16	VC	11/May	For approval
17	8164 R	54th AC. Meeting of Academic Counsil	VC	11.5.16	AR/A	11/May	For need full.
18	3116 R	General Correspondance 127/Estt/BBAU/2013	VC	11.5.16	DR/Legal	11/May	For need full.

19	6561 R	T/C Nomination of BOM.	VC	11.5.16	AR/Estt	11/May	For need full.
20	3247 R	PF of Dr. Beer Singh Bhadauriya Prof. DAM	VC	11.5.16	VC	11/May	For approval
21	8408 R	GPAT- Fellowship	FO	11.5.16	FO	11/May	For need full.