S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3056 R	Supply and fixing of Indicator Board/signage Board 5(504)/2014	EE	29.4.16	PIC/Estt	4/May	For need full.
2	6843 R	Dr.Nirula, Research Scientist 'B' .	VC	2.5.16	PIC/Estt	4/May	For need full.
3	3566 R	Enggagement of LDC (02 Nos) and Driver (02 Nos) in VC Sectt./VC office.	AR/Estt	2.5.16	DR/Legal	4/May	For need full.
4	8376 R	T/C Payment of engagemeant of Driver On Contract For VC Sett.	PIC/Estt	2.5.16	FO	4/May	For need full.
5	8076 R	Infrastructure & maintinance of Play Ground.	Sport-Cor	3.5.16		4/May	By hand Dr. Manoj kr Dandvaai
6	8046 R	B.P.Ed Two Year.	Dir-Sport	3.5.16		4/May	By hand Dr. Manoj kr Dandvaai
7	8360 R	Yoga International Day.	VC	3.5.16		4/May	By hand Dr. Manoj kr Dandvaai
8	8346 R	Yoga Festival, Dr. Venkatesh Dutta.	Hod	4.5.16	VC	4/May	For approval
9	8227 R	Ratification letter reg.41 Teachers	PIC/Esstt	4.5.16	DR-CRC/Legal	4/May	For need full.
10	8131 R	UGC Start-up-Grant, 832/DAS/BBAU/2016	HoD	4.5.16	AR/Snp	4/May	For need full.
11	3814 R	Project file of Dr.Sanjay Kumar, Associate professor, DAPS On Collection	RSO	4.5.16	VC	4/May	For approval
12	8131 R	UGC Start-up-Grant, 832/DAS/BBAU/2016	HoD	4.5.16	PI	4/May	By hand Nirmal Singh
13	8252 R	Inspire Faculty Dr. Alok Kumar Singh.	Vc	4.5.16	AR/A	4/May	For need full.