

S.No.	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9763R	CHEMICALS AND GLASSWARE ,DST-SERB DR. VENKATESH KUMAR R	DAAS	31.03.17	SA/FO/DR .VENKATESH KUMAR R	12.05.17	
2		ADJUSTMENT OF ADVANCE (RS. 10000/-) FOR LUSCON	SBBT	03.04.17	ARF/SO/STENO/SO/ARF/FO/ARF/SO/CASHIER	12.05.17	disposed off
3	10243R	PF OF KM. BHUMIKA RANJAN	R	10.04.17	ARF/SOF/LDC/FO	12.05.17	
4	9935R	IMPREST FOR VEHICLES (DIESEL/PETROL)	vs	11.04.17	STENO/ARF/FO/SOF/ARF/SO	12.05.17	
5		PURCHASE OF MICROSOFT MAIL EXCHANGE FOR UNIVERSITY	CC	27.04.17	ARF/SOF/SA/fo	12.05.17	
6	3837R	Advance for university functions	R	27.04.17	LDC/SO/ARF/FO/ARF	12.05.17	
7		BATTERY APURTI LEGAL SECTION	STORE	28.04.17	FO/VC	12.05.17	
8	4109R	SERVICING OF MF TRACTOR	GBS	28.04.17	FO/GBS	12.05.17	
9	10344R	procurement of work station & sql server for computer center	R	01.05.17	ARF/SOF/SA/fo	12.05.17	
10		HONORARIUM FILE	SOII	01.05.17	ARF/SOF/	12.05.17	DISCUSSION
11	4611R	MEDICAL REIMBURSEMENT OF VICE CHANCELLOR	R	03.05.17	STENO/ARF/CMO	12.05.17	
12		DST-CENTRE FOR POLICY RESEARCH BANK ACCOUNT STATEMENT	DST-CPR	03.05.17	ARF/SO/STENO	12.05.17	

13	3393R	MEDICAL REIMBURSEMENT	VC	04.05.17	ARF/SOI/ CASHIER	12.05.17	disposed off
14	7146R	PR OF DR. ALKA ASISTANT PROFESSOR	R	04.05.17	FO/ARF/S OF/LDC/S O/ARF/FO /VC	12.05.17	
15	6601R	SHRI.NILESH KUMAR	VC	04.05.17	ARF/SO/A RF	12.05.17	
16	5701R	PURCHASE OF LAPTOP /XEROX/DEKSTOP	DCS	05.05.17	ARF/SOI/ AR(S&P) BY HAND	12.05.17	
17		PURCHASE OF POINTER LASER TEST	VC	05.05.17	ARF/AR(S &P)	12.05.17	
18	9449R	DIESEL FOR DG STE AMETHI CAMPUS	OSD	05.05.17	ARF/SO/S A	12.05.17	
19		DR. JIWAN SINGH UGC-BSR STARTUP GRANT PROJECT UV VISIBLE SPECTROPHOTOMETER PURCAHSE	DES	05.05.17	SOI/ARF	12.05.17	
20		MANPOWER PAYMENT FILE AMETHI	OSD	05.05.17	ARF/	12.05.17	
21		DR. JIWAN SINGH PURCHASING SATIONARY ITEMS	DES	05.05.17	ARF/SO/D R JIWAN SINGH	12.05.17	
22	8931R	PROF. RAM CHANDRA DST PROJECT	DES	05.05.17	ARF/SO/C ASHIER	12.05.17	disposed off
23	3886R	Renovation of council hall	VC	05.05.17	ARF/SOI/ EE	12.05.17	
24	10213R	REQUIREMENT OF 02 TON AC 01 NOS DR. D.R.MODI LAB TNCHARGE	DOB	05.05.17	ARF/SO	12.05.17	DISCUSSION
25		REQUIREMENT OF TEN COMPUTERS	VC	05.05.17	FO/HEAD SUBNI SARAF BY HAND	12.05.17	

26	8995R	छात्रावास का रखरखाव एवं अनुकार्य	EE	08.05.17	ARF/SOF/ SA/SO/AR F	12.05.17	
27		UGC -BSR GRANT HEAD: EQUIPMENTS DR. JAWAHAR,	DAC	08.05.17	SA/SO/AR F	12.05.17	
28	7937R	CST UP PROJ ACCOUNT OPENING DR. SANGEETA SAXENA	VC	09.05.17	ARF/SOF/ CASHIER	12.05.17	disposed off
29	1816F	PAYMENT OF TA BILLS OF V.C PART II	VC	09.05.17	ARF/SOF/ CASHIER	12.05.17	disposed off
30	9057R	MAINTENANCE WORK OF TYPE-C RESIDENCES	EE	09.05.17	ARF/SOF/ SA	12.05.17	
31	8088R	DR. RIMA KUMARI-START UP RESEARCH GRANT (YS)	DES	09.05.17	SA/SO/AR F/RIMA KM	12.05.17	
32		TA BILL OF VC SIR	VC	09.05.17	FO/VC	12.05.17	
33		OVERHEAD CHARGES FOR DST-SERB PROJECT DR. VENKATESH KUMAR R	DAAS	09.05.17	SA/SO/AR F	12.05.17	
34		REQUIREMENT OF GLASS AND MIRROR	STORE	11.05.17	SA/SO/AR F	12.05.17	
35		CURTAIN REQUIRMENT FOR CLASS ROOM	STORE	11.05.17	SA/SO/AR F	12.05.17	
36	10218R	ENV.SC.FIELD STATION	DES	11.05.17	SA/SO/SA	12.05.17	
37	3930R	AMC OF DG SET P-2	VC	11.05.17	FO/AE(E)	12.05.17	
38		REQUIREMENT OF CHEMICALS GLASSWARES & PLASTICWARES GOR FINANCIAL YEAR 2016-17	VC	11.05.17	FO/HEAD SUBNI SARAF BY HAND	12.05.17	
39	8190R	PROPOSAL FOR MANAGEMENT STUDIES BUILDING	EE	11.05.17	SA/SO/AR F	12.05.17	
40		CONTIGENCY DST-SERB PROJECT DR.VENKATESH KUMAR R	DAAS	12.05.17	FO/CASHI ER	12.05.17	disposed off

41	10383R	NETWORK ENGINEERS	VC	12.05.17	FO/BY HAND RA KHAN	12.05.17	
42	6994R	PF OF SRI VINAY KUMAR AWASTHI	VC	12.05.17	ARF/SO/A RF	12.05.17	
43		ADVANCE FOR SEMESTER EXAM 2017	DAC	12.05.17	LDC/SO/F O/VC	12.05.17	
44	6768R	Maintenance of Instruments	DES	12.05.17	SA/ARF	12.05.17	
45		CHEMICALS/GLASSWARES ETC.	DES	12.05.17	SA	12.05.17	
46	3263R	YASHODHARA GIRLS HOSTEL REGARDING WHITE WASH OF HOSTEL	EE	12.05.17	SA/SO/AR F	12.05.17	
47		VEHICLE/ACCOMMDATION/SECURITY OF REGISTRAR	FW	12.05.17	VC	12.05.17	
48		PURCHASE OF DESKTOP & COMPUTER TABLE FOR COE OFFICE	FW	12.05.17	VC	12.05.17	
49		ADVANCE FOR SEMESTER EXAM 2017	vc	12.05.17	ra khan by nahd	12.05.17	
50	3920R	landline/fwll bill payment of VCS&Camp office	AR(T)	12.05.17	LDC	12.05.17	
51	3919R	LANDLINE BILL PAYMENT FILE	AR(T)	12.05.17	LDC	12.05.17	
52	4117R	PAYMENT OF VC MOBILE BILL	AR(T)	12.05.17	LDC	12.05.17	
53	8236R	VC MOBILE BILL PAYMENT	AR(T)	12.05.17	LDC	12.05.17	