

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8912R	EARTHING	EE	28.03.17	FO/AE(E) BY HAND VISHAL SINGH	30.05.17	
2	9785R	T/C PF PROF M.Y. KHAN PROFESSOR	R	10.04.17	STENO/FO/ARF/SOF/STENO/SO/ARF/FO	30.05.17	
3	8022R	PAY FIXATION OF 41 TEACHERS	RCA	05.05.17	FO/ARF/SOII	30.05.17	
4		COORDINATOR HONORARIUM TO RCP COORDINATOR	RCP	09.05.17	SO/ARF/FO/ARF	30.05.17	
5	5889R	PROPOSAL FOR ROTAVAPOR	R	17.05.17	FO/DR JYOTI PANDAY DAC	30.05.17	
6	4611R	MEDICAL REIMBURSEMENT OF VICE CHANCELLOR	CMO	19.05.17	FO/ARF/SOII	30.05.17	
7	10439R	PF OF SHRI RADHEY SHYAM RAI	R	19.05.17	FO/ldc	30.05.17	
8	10438R	PF OF SHRI R.K.SHUKLA,PS	R	19.05.17	FO/LDC	30.05.17	
9	10440R	PF OF SRI PARSU RAM	R	19.05.17	FO/LDC	30.05.17	
10	10415R	PF OF SHRI A.K.KATNA LIBRATION	R	19.05.17	FO/ARF/SOII	30.05.17	
11	10407R	DR. ASHISH KUMAR MISHRA NPDF, SERB,DST	R	19.05.17	SA/SO/ARF/FO/ARF/SOI/CASHIER	30.05.17	DISPOSED OFF
12	7152R	GPF/CPF ADVANCE/WITHDRAWAL NON-TEACHING PART-IV	R	23.05.17	STENO/ARF/FO/VC	30.05.17	
13	10356R	ACADEMIC ACTIVITY FILE OF DR. SUTANU MAJI FOR ATTENDING INTERNATIONAL CONFERENCE	R	23.05.17	LDC/SO/ARF	30.05.17	
14	4095R	up32bu5863	VEHICLE	23.05.17	LDC/SO/ARF/FO/ARF/SO	30.05.17	
15	5906R	VC RESIDENCE MAINTENANCE WORK	EE	25.05.17	SA/SO/ARF	30.05.17	

16	7498R	IMPREST MONEY	DHR	25.05.17	STENO/SO/ARF/FO	30.05.17	
17		CAMPUS-INSPECTION	EE	26.05.17	ARF/SOI/SA	30.05.17	
18		INTERNATIONAL CONFERENCE THIMPU PROF. NMP VERMA	BY HAND	26.05.17	FO/ARF/SO/LDC/SO/ARF/FO	30.05.17	
19	10412R	T/C PF OF DR. BIRCHDRA NARIAN DUBEY	R	26.05.17	STENO/SO/ARF/FO	30.05.17	
20	8593R	maintenance of type B residence	EE	26.05.17	ARF/SOI/SA	30.05.17	
21	4890R	Open parking for SLS	EE	26.05.17	SA/SO/ARF	30.05.17	
22	6904R	FIRE SYSTEM MAINTENANCE WORK IN HOSTELS	EE	26.05.17	SA/SO/ARF	30.05.17	
23	10434R	RAJVARDHAN RESEARCH SCHOLAR	R	29.05.17	FO/h law	30.05.17	
24	8301R	MEDICAL REIMBURSEMENT FILE (CSSEIP EMPLOYEES)	R	29.05.17	STENO/SO/ARF	30.05.17	
25	5367R	PROPOSAL FOR MAKING BARRIERS FREE BUILDING	AE(E)	29.05.17	ARF/SOI/SA	30.05.17	
26	10068R	SUBSTATION MAINTENANCE WORK	AE(E)	29.05.17	ARF/SOI/SA	30.05.17	
27	10328R	T/C FILE REFUND OF FEE	R	29.05.17	STENO/SO/ARF	30.05.17	
28	10420R	UTILISATION CERTIFICATE AND STATEMENT OF EXPENDITURE DR. ALOK KUMAR SINGH INSPIRE FACULTY	R	29.05.17	SA/SO/ARF	30.05.17	
29		TOURISTS AND GREEN SPACES HEALTHIER LIFE STYLE APPROACHES FROM NATURE, PERMISSION FOR NEW A/C OPEN	R	29.05.17	STENO	30.05.17	
30	5058R	PROPOSAL FOR GRANT FROM THE VC'S DISCRETIONARY FUND+1 FILE ATTACHED	R	29.05.17	FO/arf/SOII	30.05.17	
31	10246R	PF OF PAWAN KUMAR MISRA PUMP OPERATOR	VC	29.05.17	ARF/SOII	30.05.17	
32		COMPARATIVE CHART FOR CATERS SERVICE NATIONAL SEMINAR 29 MARCH 2017	VC	29.05.17	ARF/SOII	30.05.17	
33	6992R	Medical reimbursement(Retired Employee)	VC	29.05.17	ARF/SOI	30.05.17	
34	6111R	PART TIME MEDICAL ATTENDANT APPOINTMENT OF CONTACT BASIS	VC	29.05.17	ARF/SOII	30.05.17	

35	10242R	PF OF MR. SATVINDER KAUR	VC	29.05.17	ARF/SOII	30.05.17	
36	4885R	LAB EQUIPMENT PURCHASE+1FILE ATTACHED	DAP	29.05.17	ARF/SOI/SA	30.05.17	
37	6006R	CONTINGENCY -DR.GAURAV RAJ DWIVEDI	DES	30.05.17	SA	30.05.17	
38	8093R	CONSUMABLE OF DR. GAURAV RAJ DWIVEDI	DES	30.05.17	SA	30.05.17	
39	7651R	IMPREST - VISHAL SINGH	A/E	30.05.17	ARF	30.05.17	
40	8553R	PF OF SHRI. MANOJ E PRABHAKAR	R	30.05.17	ARF	30.05.17	
41	10459R	DEPUTATION OF INDIAN SCIENTISTS ABROAD UNDER BILATERAL EXCHANGE PROGRAMME-2018(INSA) DR. VENKATESH KUMAR R	R	30.05.17	ARF/SO/FO/V C	30.05.17	
42	4714R	PF OF DR. SHASHI BHUSHAN	R	30.05.17	ARF	30.05.17	
43	10463R	PAY FIXATION OF LEFT/RESIGNED TEACHERS UNDER 41 RECRUITED TEACHERS	R	30.05.17	ARF	30.05.17	
44		PROCUREMENT OF MEDICINES FOR HEALTH CENTRE (2017)	CMO	30.05.17	SOII/ARF	30.05.17	
45	7475R	केन्द्रीय पुस्तकालय में सीपित दोनों लिफ्टों का वार्षिक अनु०	AE(E)	30.05.17	AE(E)	30.05.17	
46	10485R	T/C PF SHRI RAMESH CHANDRA PANDAY LTC	R	30.05.17	STENO	30.05.17	
47		UTILIZATION CERTIFICATE & STATEMENT OF EXPENDITURE DR. MADHUKAR SAXENA	BY HAND	30.05.17	FO/R BY HAND DR. MADHUKAR SAXENA	30.05.17	
48		NEWSPAPER PAYMENT REGARDING	DPR	30.05.17	LDC	30.05.17	
49		ICSSR FELLOWSHIP P-II	DE	30.05.17	steno	30.05.17	
50		financial assistance for transportation of the victim of res. Scholar simta rani	de	30.05.17	arf	30.05.17	