

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3342R	Imprest of petrol for Bush cutter	GBS	12.04.18	ANKIT/ARF/FO/ARF/SOII/ /CASHIER	15.05.18	disposed off
2	12043R	PURCHASE OF NOTICE BOARD FOR UIET	R	17.04.18	UDC/ARF/FO/ARF/SOI/I AO	15.05.18	
3		AC PLANT REPAIRING & OVERHAULING WORK	EE	18.04.18	SOI/sa/ARF/FO/AE(E)	15.05.18	
4		IMPREST MONEY FOR YASHODHARA GIRLS HOSTEL FINANCIAL YEAR	YGH	23.04.18	ANKIT/ARF/FO/ARF/SOII/ /CASHIER	15.05.18	disposed off
5	4573R	Field visit & workshops DST-CENTRE FOR POLICY RESEARCH DR. VENKATESH DUTTA	DST	23.04.18	sa/ARF/FO/ARF/SOI/CAS HIER	15.05.18	disposed off
6	8119r	sprinkler irrigation system	GBS	23.04.18	FO/ARF/SOI/SA/ARF	15.05.18	
7	9215R	MOSQUITO NET FOR YGH	EE	23.04.18	FO/ARF/SOI/SA/ARF	15.05.18	
8	7268R	PAYMENT FOR NEWSPAPER AND MAGAZINE	LIB	23.04.18	UDC/ARF/FO/ARF/SOII/ CASHIER	15.05.18	disposed off
9	6256R	MAINTENANCE OF ELECTRICAL UNDERGROUND CABLE	EE	23.04.18	SA/ARF/FO/ARF/SOI/SA	15.05.18	
10	11970R	STUDY TOUR FILE 2018 M.SC ZOOLOGY IV SEMESTER	DAAS	24.04.18	ANKIT/fo/arf/SOII/ANKIT	15.05.18	
11		CIVIL MAINTENANCE WORK IN BBAU CAMPUS.	EE	24.04.18	SA/ARF/FO/VC	15.05.18	
12	6870R	PHOTOCOPY MACHINE REPAIR	R	25.04.18	UDC/ARF/FO/ARF/SOI/C ASHIER	15.05.18	disposed off
13	11757R	T/C FILE OF CONTRIBUTION OF CPF IN RESPECT OF PROF. M Y KHAN	R	26.04.18	ARF/FO/ARF/FO/VC	15.05.18	
14	5070R	IMPREST MONEY FOR CGH	CGH	27.04.18	ANKIT/ARF/FO/ARF/SOII/ /CASHIER	15.05.18	disposed off
15		date 13,april,2018 को आयोजित वैचारिक संगोष्ठी हेतु अग्रिम की स्वीकृति	हिंदी	01.05.18	UDC/ARF/FO/ARF/SOII/ CASHIER	15.05.18	disposed off

16	5162R	PHARMACY COUNCIL OF INDIA, REGULATIONS-2014	R	01.05.18	SA/ARF/FO/ARF/SOI/HEAD PHARMA	15.05.18	
17	12156R	प्याऊ कार्यक्रम हेतु अग्रिम धनराशी	NSS	01.05.18	FO/PROGRAME OFFICER NSS	15.05.18	NSS
18		TRAVEL APPROVAL FOR PHYSICS	VC	01.05.18	ARF/soii/udc/HEAD DAP	15.05.18	
19		LABORATORIES/LIBRARY ESTBLISHMENT	OSD	01.05.18	sa/ARF/FO/ARF/SOI/CASHIER	15.05.18	disposed off
20	10218R	FIELD LAB CUM STATION	DES	01.05.18	sa/ARF/FO/ARF/SOI/CASHIER	15.05.18	disposed off
21	12181R	DST-SERB- PROJECT CONTINGENCY DR.R N BHARGAVA	DEM	07.05.18	SA/ARF	15.05.18	
22	12047R	SPECIAL UNIVERSITY AID TO PH.D (SC/ST) MR.PRAMOD KUMAR	R	07.05.18	ANKIT/fo/arf/SOII/CASHIER	15.05.18	disposed off
23	12174R	REQUIREMENT OF EQUIPMENTS	R	08.05.18	FO/ARF/SOI/SA	15.05.18	
24		DESKTOP (02 NOS) FOR DES + 5(372)/2017+FUME HOOD+FILTER PAPER FOR AIR SAMPLERS	DES	08.05.18	FO/ARF/SOI/sa	15.05.18	
25	3888R	Maintenace of SES building	ee	08.05.18	SA/ARF/FO/ARF/SOI/cashier	15.05.18	
26		NEWSPEAPER PAYMENT REGARDING	DPR	08.05.18	FO/ARF/SOII/CASHIER	15.05.18	disposed off
27		TOUR REIMBURSEMENT PROF RAM CHANDRA DBT-PROJECT PART-II	DBT	09.05.18	ARF/FO/ARF/SOI/CASHIER	15.05.18	disposed off
28	11000R	UILIZATION OF PROJECT DR.RAM CHANDRA	DAP	09.05.18	SA/ARF	15.05.18	
29	6045R	PURCHASE OF NEW DG SET	AE(E)	09.05.18	ARF/SOI/SA/ARF	15.05.18	
30	9499R	SHIFTING OF ELECTRICAL SUPPLY SYSTEM FOR AMETHI CAMPUS	EE	09.05.18	FO/ARF/SOI/SA	15.05.18	
31	8745R	INDOOR HT/LT MAINTENANCE WORKS	EE	09.05.18	FO/ARF/SOI/sa	15.05.18	

32		honorarium to guest faculty cyber security course (evening)		09.05.18	ARF/SOI/ARF/FO	15.05.18	
33		TA BILLS OF VC SIR	VC	09.05.18	ARF/SOII/CASHIER	15.05.18	disposed off
34		LPG CYLINDER REFILL	DES	09.05.18	FO/ARF/SOI/CASHIER	15.05.18	disposed off
35	12206R	ELECTRIFICATION WORK OF NEWLY CONSTRUCTED LAB	EE	09.05.18	SA/ARF	15.05.18	
36	12196R	AMIT KUMAR VERMA PROFESSIONAL ASSISTANT (REG. MONTHLY REMITTANCE)	R	09.05.18	ARF/SOI/UDC	15.05.18	
37	11148R	BNPL FILE FOR COE OFFICE	COE	09.05.18	FO/ARF/SOI/CASHIER	15.05.18	disposed off
38	6781R	DR. SHIV SHANKAR CONTINGENCY	VC	10.05.18	ARF/SOI/cashier	15.05.18	disposed off
39		advance for conducting end semester examinations, may 2018 dr.rajesh kumar	dem	11.05.18	fo/HEAD DEM	15.05.18	
40		file for irrevocable mandate form from canara bank,bbau dr./ g sunil babu.	biotechnology	11.05.18	fo/ARF/SOII/UDC	15.05.18	BY HAND VEKKI MOURYA
41		chemicals etc.	des	11.05.18	sa/ARF	15.05.18	
42	12215R	HP LASERJET PRINTER-1136	R-OFFICE	14.05.18	ARF/SOI/SA	15.05.18	
43	6111R	PART TIME MEDICAL ATTENDANT APPOINTMENT OF CONTACT BASIS	VC	14.05.18	ARF/SOI/cashier	15.05.18	disposed off
44		PURCHASE OF CONSUMABLES DEVELOPMENT AND DEMONSTRATION OF PULP PAPER MILL.....RIVER POLLUTION PROF.RAM CHANDRA	VC	14.05.18	ARF/SOI/DBT	15.05.18	PROF.RAM CHANDRA
45		GUEST FACULTY BBAU SATELLITE CAMPUS AMETHI (ON CONTRACT)	FINANCE	14.05.18	FO/VC	15.05.18	
46		HONORARIUM DR.NEHA ANAND STUDENT COUNSELING CENTRE	DL	15.05.18	FO/ARF	15.05.18	
47	4285R	PRINTING OF UNIVERSITY LETTER PAD.	STR	15.05.18	SA	15.05.18	

48	12218R	PURCHASE OF DESKTOP PRINTERS & UPS FOR NEW FACULTY	STR	15.05.18	SA	15.05.18	
49	7315R	PURCHASE OF TONER FOR VC SECT	STR	15.05.18	SA	15.05.18	
50		equipments-dst-serb project dr. r n bhargava	R	15.05.18	FO	15.05.18	
51	12137R	PURCHASE OF PHOTO COPIER MACHINE FOR REGISTRAR OFFICE	R	15.05.18	SA	15.05.18	
52	10319R	ICSSR FORM FILE FOR bhishek mishra	drm	15.05.18	ankit	15.05.18	
53	11934r	FILE OF DISPUTE OF DR. BRAJESH KUMAR ASSISTANT PROFESSOR (SOCIOLOGY)		15.05.18	FO/ARF	15.05.18	DISCUSSION
54		REQUIREMENT OF MTS STAFF समाज शास्त्र विभाग एम् .टी.एस. की नियुक्ति	SOCIOLOGY	15.05.18	FO/ARF	15.05.18	
55		IMPREST MONEY FOR NEW SANGHMITRA GIRLS HOSTEL (EXTENSION)	NSGH	15.05.18	FO/VC	15.05.18	
56	59/DEM/BBAU/2018	AIR CONDITIONER & REFRIGERATOR FOR NEW FACULTY		15.05.18	FO/HEAD DEM	15.05.18	
57		MEETING OF THE COMMITTEE FOR SELECTION OF VICE CHANCELLOR OF BBAU	DRF	15.05.18	FO	15.05.18	
58		OVER HEAD (PDF) FELLOWSHIP DR. OMESH BAJPAI	DES	15.05.18	SA	15.05.18	
59		ADVANCE MONEY FOR DAAS	DAAS	15.05.18	FO	15.05.18	
60		FPLCUPS REPAIRING	USIC	15.05.18	PS-USIC	15.05.18	DR. BC YADAV
61	12230R	MAINTENANCE OF DG SET AT AMETHI CAMPUS	EE	15.05.18	FO/OSD(A)	15.05.18	
62	12229R	PAYMENT OF ELECITRICITY BILL OF BBAU SATELLITE CAMPUS AMETHI	AE(E)	15.05.18	FO/OSD(A)	15.05.18	
63	3328R	PRINTING OF UNIVERSITY NAME FILE COVER	STR	15.05.18	FO	15.05.18	

64	12240R	T/C PF LTC OF SHRI RADHE SHYAM RAI (SENIOR ASSISTANT)	R	15.05.18	ANKIT	15.05.18	
65	11848R	DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR	R	15.05.18	UDC	15.05.18	
66	4900R	IMPREST MONEY FOR ESTATE OFFICER	R	15.05.18	ANKIT	15.05.18	
67		CHEMICAL AND GLASSWARE M.TECH. PURCHASE /UIET/BBAU/2018	UIET	15.05.18	FO	15.05.18	
68	12247R	वाहन चालको के कछ हेतु कुलर पंखा व खिड़की हेतु पर्दे क्रय के संबंद	R	15.05.18	FO	15.05.18	
69	12248R	PURCHASE OF COMPUTER PRINTER & UPS ETC	STR	15.05.18	ARF	15.05.18	
70	11147R	REGISTRAR OFFICE ADVANCE FOR BOM	R-OFFICE	15.05.18	FO	15.05.18	
71		CONSOLIDATED PROPOSAL OF THE DAC	DAC	15.05.18	SA	15.05.18	
72	11734R	subsistence allowance dr. vipin saxena	r	15.05.18	UDC	15.05.18	
73	8547R	BOOKS/STATIONERIES BBAU-SU COLLABORATION PROJECT-2014 COORDINATOR DR. SHASHI KANT PANDAY	DPS	15.05.18	ARF	15.05.18	
74	11728R	DST-STI POST DOCTORAL RESEARCH FELLOW VENKATESH DUTTA STI FELLOW DR.ADITYA VIKRAM AGARWAL	VC	15.05.18	ARF	15.05.18	
75		LIST OF ITEMS TO BE PURCHASED OUT OF THE SNT. GRANT RS.3,00,000/-	VC	15.05.18	HEAD OF MATCH.	15.05.18	
76	10638R	SALARY FILE FOR JUNIOR RESEARCH FELLOW DR.G SUNIL BABU	DBT	15.05.18	SA	15.05.18	
77	5412R	PURCHASE OF SANITARY ITEM P-2	VC	15.05.18	ARF	15.05.18	
78		REQUEST FOR ADVANCE DR.SANGEETA YADAV, YOUNG SCIENTIST,CONTINGENCY	VC	15.05.18	ARF	15.05.18	
79		PURCHASE OF DESKTOP/PRINTER&UPS FOR THE DEPTT. OF HORTICULTURE	VC	15.05.18	DR(STORE)	15.05.18	

80		ICSSR DOCTORAL FELLOWSHIP PAYMENT FILE MS.PRAGYA SHARMA,MS.PRITI JHA AND MS. RUCHI BHALLA	VC	15.05.18	ARF	15.05.18	
81	6315R	PURCAHSE OF ELECTRIACL MATERIAL	GBS	15.05.18	COORDINATOR G.B.S	15.05.18	
82	12168R	REFLING 88-A TONER	VC	15.05.18	ARF	15.05.18	
83	12034R	TECHNICAL COMMITTEE FOR THE PURCHASE OF EQUIPMENTS DR. G SUNIL BABU	VC	15.05.18	FO	15.05.18	
84	10884R	PURCHASE OF CONSUMABLES DR. G SUNIL BABU AND DR. SANGEETA SAXENA	VC	15.05.18	ARF	15.05.18	
85	3635R	UNIVERSITY BEAUTIFUL COMMITTEE PURCHASE OF EARTHEN POTS/POTS STAND	VC	15.05.18	COORDINATOR G.B.S	15.05.18	
86	6942R	PURCHASING OF PHAWARA KHURPA ETC	R	15.05.18	COORDINATOR G.B.S	15.05.18	
87		PURCHASING OF PHOTOCOPIER VC OFFICE	FINANCE	15.05.18	FO/VC	15.05.18	
88	5290R	EARTH WORK FOR DEVELOPING THIRD POND FOR B.VOC COURSE ADJACENT TO SBBT PHASE-II	EE	15.05.18	SA	15.05.18	
89		AC PLANT REPAIRING & OVERHAULING WORK + 5(462)	EE	15.05.18	FO	15.05.18	
90	9600R	MAJOR RESEARCH PROJECT(ICSSR) PROF. RIPU SUDAN SINGH6+570/DPS		15.05.18	CASHIER	15.05.18	